

**Meeting of TIBSHELF PARISH COUNCIL held on
TUESDAY 12 December 2023 in Tibshelf Village Hall at 7.00 pm.**

MINUTES

Present: Cllr A Beckett (Chair), Cllr S Wood, Cllr J Gilbody, Cllr M Ward, Cllr H Varney (Vice Chair), Cllr M Watkinson, Cllr B Jones, Cllr R Vaughan, Cllr D Rutland, Cllr G Foley and Cllr L Kingscott.

In attendance: R Tattershaw (Parish Clerk), M Scarborough (Comms and Projects Officer), A Norman (Bolsover District Council) and 1 member of the public.

1223/3246 1 To receive apologies for absence

Apologies received from PCSO Ashton.

1223/3247 2 Variations of order of business.

None.

1223/3248 3 Declaration of Members' Interests

Cllr Wood declared a pecuniary interest in item 11d - To approve a quote from Samuel Wood for £100 to provide the New Year's Eve disco.

1223/3249 4 Requests for Dispensations

None.

1223/3250 5 Public Speaking

Adam Norman, Physical Activity and Sport Development Officer from Bolsover District Council gave the following information on the School Holiday Activity Scheme on offer for the school year 2024-25 including:

- It is funded through The Department of Education.
- Funding is available for children in receipt of Free School Meals, but it is inclusive of everybody.
- Ages 5-11 years – 32 children per session of which a minimum of 10 must be in receipt of free school meals.
- The cost is £300 per 4-hour session plus venue costs – 2 staff present.
- 24 Sessions = £7200. £3960 of funding is available from the Dpt of Education and the Parish Council would need to match fund £3240.
- Held twice a week between Monday and Friday.
- Funded sessions are run over the Easter, Summer and Christmas holidays – no funding available for half terms.
- Lunch will be provided.
- Activities include sports, arts and crafts, workshops, and a climbing wall.
- A reply to the offer is required by the end of February 2024.

Cllr Gilbody in his role as District Councillor updated on the following:

- Barrier at the school – Governors have written to MP Mark Fletcher, and they have received positive feedback of his support.
- West View Highway works –no further update.
- He has spoken with DCC regarding the poor state of repair of a bench at the front of the Village Hall and this will be on the next agenda for discussion.
- The manhole cover has still not been replaced on the Bolsover land on the High Street.
- Cllr Gilbody and Cllr Watson will announce the community group grant recipients next week.
- DCC have inspected Wetton Lane and are putting quotes together for repairs.
- No7 footpath – still awaiting clearance.

1223/3251 6 Confidential items

It was agreed no items on the agenda were confidential in nature.

1223/3252 7 Chair's Announcements

Cllr Beckett acknowledged the success of the Parish Council Christmas Light Switch On Event and the St Johns the Baptist Church Christmas Tree Festival. Cllr Beckett felt The Crown re-opening as a gym would be good for the village and thanked the "Rye" family for sponsoring iPads for the junior school.

1223/3253 8 To approve the draft minutes of the meeting of the Parish Council Meeting held 21st November 2023.

It was moved by Cllr Kingscott, seconded by Cllr Varney and **resolved** unanimously to accept the minutes as an accurate record.

1223/3254 9 Project & Communications Officer

- a) The Spring edition newsletter schedule was noted.
- b) It was **resolved** unanimously to approve the Communications Strategy for 2023-2026 and a further survey in 2024.
- c) It was **resolved** unanimously to invite all Councillors to attend the Neighbourhood Watch Working Party meetings in 2024.

1223/3255 10 Clerks Report

- a) The update on the PSPO was noted and it was **resolved** the Clerk would follow up the request for a ban of dogs on the entire Shetland Road Sports Ground with the BDC legal team.
- b) It was moved by Cllr Gilbody, seconded by Cllr Kingscott and **resolved** unanimously to remove the tree overhanging the pavilion and this work would be undertaken by Cllr Watkinson at no cost to the Parish Council.
- c) It was moved by Cllr Kingscott, seconded by Gilbody and **resolved** unanimously to end the contract with BIFFA waste to empty the cemetery bins and install a Parish Council owned cemetery waste bin at a cost of £692.95.
- d) It was moved by Cllr Beckett, seconded by Cllr Gilbody and **resolved** unanimously to use the services of Peak 4x4 Response to close the roads for the 2024 Remembrance Parade with the Parish Council covering the mileage costs of the 3 volunteers and making a donation of £150.
- e) It was **resolved** unanimously the Clerk would write an article in the Spring newsletter seeking volunteers to support Parish Council events in 2024.

1223/3256 11 Finance reports

- a) It was moved by Cllr Jones, seconded by Cllr Ward and **resolved** unanimously to approve the Receipts/Payments and Reconciliation report for November 2023. (Appendix 1123/3256A).
- b) The income and expenditure report for April 2023 to November 2023 was noted (Appendix 1123/3256B).
- c) It was moved by Cllr Wood, seconded by Cllr Varney and **resolved** unanimously to increase the hanging basket sponsorship to £50.00 in 2024.
- d) It was moved by Cllr Gilbody, seconded by Cllr Kingscott and **resolved** unanimously to approve a quote from Samuel Wood for £100 to provide the New Year's Eve disco. Cllr Wood declared a pecuniary interest and did not vote.
- e) It was **resolved** unanimously to approve the Council budget for 2024/25 with a precept of £190,257 – 6% increase.
- f) The receipt of a grant for £5000 from the Police and Crime Commissioner for Derbyshire for an increased Extreme Wheels evening package in 2024 was noted.
- g) The receipt of a grant for £1000 from DCC for the provision of hot food at the Warm Space was noted.
- h) It was noted £191.43 was raised from refreshments and the raffle at the Christmas Light Switch On event and donated to the Scouts.

1223/3257 12 To consider recent planning information

Application No: 23/00591/FUL Decision Level: Delegated

Proposal: Convert existing garage to habitable room

Location: 28 Peregrine Way Tibshelf Alfreton DE55 5AZ

Emailed: 24/11/2023

No comments received.

7.50pm. Councillor Foley left the meeting.

1223/3258 13 Correspondence received

- a) It was **resolved** unanimously to agenda an email received from a member of the Parish suggesting a weekly Market Day for the Events Committee in 2024.
- b) It was **resolved** unanimously not to consider a letter from Angelique Foster requesting support for a Council Tax discount for Volunteer Special Constables.

1223/3259 14 To approve donating the funds raised from the refreshments and raffle at the Christmas Fayre Event totaling £190.56 to Tibshelf First Responders.

It was moved by Cllr Kingscott, seconded by Cllr Wood and **resolved** unanimously to approve donating the funds raised from the refreshments and raffle at the Christmas Fayre Event totaling £190.56 to Tibshelf First Responders.

1223/3260 15 To consider and approve a Parish Council Emergency Plan.

It was moved by Kingscott, seconded by Cllr Vaughan and **resolved** unanimously to approve the Parish Council Emergency Plan with amendments to the following sections:

- Gritting responsibilities.
- Community resources – article to be placed in the Spring newsletter.
- Vulnerable people within the community – to be directed to Support Services.
- Role and Responsibilities:
Parish Clerk and Cllr Beckett designated Emergency Co-Ordinator's.
Cllr Gilbody and Cllr Watkinson designated Flood Wardens.

1223/3261 16 To approve an Environmental and Biodiversity policy.

It was moved by Cllr Kingscott, seconded by Cllr Beckett and **resolved** unanimously to approve an Environmental and Biodiversity policy.

1223/3262 17 To review the Grant Awarding policy.

It was moved by Cllr Beckett, seconded by Cllr Vaughan and **resolved** unanimously to approve a limit of £200 per grant application in the Grant awarding policy for 2024-2025.

1223/3263 18 To consider the School Holiday Activity Scheme and approve associated costs/funding for 24/25.

It was **resolved** unanimously that the CPO would write to local businesses to request support with funding. To be discussed at the January 2024 Full Council meeting.

1223/3264 19 To note the minutes of the Extra Ordinary Resources, Finance, Health and Safety Committee 21st November 2023.

Noted.

1223/3265 20 To note the 'draft' minutes of the Resources, Finance, Health and Safety Committee Meeting 28th November 2023.

Noted.

1223/3266 21 To note the Annual Parish Meeting will be held on Tuesday 14th May 2024 at 7pm.

Noted. It was **resolved** the meeting would be advertised in the Spring newsletter and the Clerk would invite local groups to attend.

8.10pm Cllr Foley re-entered the meeting.

1223/3267 22 To consider and approve an event for the D Day 80th Anniversary on the 6th of June 2024 and associated costs.

It was **resolved** unanimously to hold the following event:

- An afternoon tea between 4pm and 7pm for over 65's.
- Local school's to be asked to make flags for decorating the Village Hall.
- The Historic Society would have the option to use the meeting room if the display was quite large, with the possibility of some stands around the edges of the Village Hall.
- Tibshelf Band to be invited to play.
- School children to be invited to visit the display.
- A budget of £500 agreed.

1223/3268 23 To approve donating the leftover selection boxes from the Christmas Light Switch On event.

It was moved by Cllr Wood, seconded by Cllr Gilbody and **resolved** unanimously to donate the selection boxes to Alison's View Residential Childrens Home.

1223/3269 24 Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

1223/3270 25 To confirm date and time of the next meeting.

The next meeting will be held on Tuesday 16th January 2024 at 7pm.

Meeting closed at 8.20pm.