

To: All Members of the Village Hall Management Committee – Councillors, A Beckett, J Gilbody, B Jones, L Kingscott, H Varney, M Ward, S E Wood and Committee Members W Kingscott, P Ward and C Whitehead.

6th March 2024

Dear Councillors and Committee Members

You are summoned to a Meeting of the **VILLAGE HALL MANAGEMENT COMMITTEE** of Tibshelf Parish Council to be held at **7.00 p.m.** on **Tuesday 12th March 2024.**

To be held in the Village Hall.

The other 4 Members of the Council and Members of the public are invited to attend.

Rachel Tattershaw
Parish Clerk and R.F.O.

AGENDA

1. Apologies for absence

2. Declaration of Members' interests

3. Public speaking

A period of not more than 15 minutes will be made available for members of the public and members of the council to comment on any matter.

4. Confidential items

To determine which, if any, items from the agenda should, by reason of the confidential nature of the business to be transacted, be taken with the public & press excluded.

5. To resolve to accept the minutes of the meeting held on the 13 February 2024 (copy attached).

6. Financial

- a) To approve the receipts and payments as of 29 February 2024 (report attached).
- b) To note bar income £23,380.70 and expenditure of £14,980.77 29 as of 29 February 2024 (see attached).
- c) To approve payment to TPC for reimbursement of the Village Hall expenses- Jan 2024 - Feb 2024 for £3131.90 (see attached).
- d) To note the replacement of the storeroom floor is not included within the flooring project.
- e) To consider the quotation for a deep clean of the Village Hall for £240.00 and associated timescales.
- f) To consider the ongoing use of noticeboards in the Village Hall and any associated

- costs for replacing.
- g) To consider replacing the blinds and fire-retardant curtains in the Village Hall and associated costs.
 - h) To consider membership of Rural Action Derbyshire at a cost of £30 per year (see attached).
 - i) To consider a proposal from Accessible UK for the following:
 - i) A walk and talk audit at a cost of £500.00.
 - ii) Access mini guide at a cost of £60.00.
 - iii) Disability awareness training at a cost of £250.00 (see attached).
 - j) To consider and approve a replacement hand dryer for the ladies toilets options:
 - i) Warner standard hand dryer - £336.00.
 - ii) Dyson V Blade - £912.00.
 - k) To consider and approve the design for the replacement of 11 lights for the village hall and associated costs (see attached).
 - l) To consider hirer costs for 2024/25 and the minimum booking time (see attached).
 - m) To note that replacing 15 grey folding 6ft tables at a cost £2610.00 has been included within the grant application for the replacement chairs.
 - n) To note an update on the Bookers account.
 - o) To note an update from the Clerk on the reclaiming of VAT expenses.
 - p) To approve costings for build materials of the planter to be placed in the car park at £376.55.
 - q) To approve East Midlands Audit Services undertaking the annual internal audit at a cost of £50.00.
 - r) To consider and approve the two extra twin sockets in the bar area at a cost of £156.25.
 - s) To note the award of a grant for £20,000 to the Village Hall to replace the flooring from the National Lottery Community Fund.
 - t) To confirm arrangements for the Freddie Mercury and Queen tribute night and approve free hire of the Village Hall.

7. Village Hall matters.

- a) Current regular users/hirers
 - Tibshelf Playgroup - Mon-Fri am (excludes Weds).
 - Art Group - Mon evenings.
 - TPC Social Group – Tues pm.
 - Games Afternoon – Tues pm.
 - Tibshelf Tots – Weds am.
 - Yoga-Weds evenings.
 - Staffa Baby Clinics - 1st & 3rd Wednesdays pm.
 - Tibshelf Band – Thurs evenings.
 - BDC- Chair based class and low impact class- Fri pm.
 - Bingo- Sunday evenings.
- b) To note the additional booking Information (see attached).
- c) To note feedback from the meeting with Playgroup in regards the cleaning of the Village Hall.

- d) To approve the colour scheme for the Village Hall redecorating.
- e) To approve the disposal of the existing Village Hall chairs (should the grant application be successful).
- f) To note the letter from Bolsover District Council regarding the Counter terrorism and Security Act 2015. To approve amending our current hire agreement to incorporate the wording in the said letter (see attached).
- g) To review the terms and conditions wording, which currently states; **Party Bookings where a Bar has been booked, no Drinks, Alcoholic or Soft Drinks may be brought into the hall for consumption or sale. All drinks consumed at the event must be purchased over the bar** and propose any changes.
- h) To note an update from the CPO on Easy Fundraising (see attached).
- i) To consider Village Hall renovation projects, priorities, and grant opportunities.
- j) To note the Gambling Commission have confirmed a licence is not required to make any profit from bingo for the Village Hall as a registered charity.
- k) To note that the decorating of the Village Hall will take place between 25/05/24 – 2/6/24 inclusive.

8. Correspondence

- a) To note an email was received from Tibshelf First Responders thanking the committee for the free on-going use of the meeting room.

9. Confidential

None.

10. Date of Next Meeting – TBC