

Date: 29<sup>th</sup> April 2024

To: Cllr L Kingscott (Chair), Cllr B Jones (Vice Chair), Cllr A Beckett, Cllr M Watkinson, Cllr M Ward, Cllr H Varney. Cllr S Wood and Cllr J Gilbody.

You are summoned to attend the meeting of **Tibshelf Parish Council Resources, Finance, Health and Safety Committee** to be held at 7.00pm on Tuesday 7<sup>th</sup> May 2024 in Tibshelf Village Hall.

*Rachel Tattershaw*

Clerk to the Council ([theclerk@tibshelfparishcouncil.gov.uk](mailto:theclerk@tibshelfparishcouncil.gov.uk))

## **AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)**

- 1. To receive apologies for absence**
- 2. Declaration of Members' Interests**
- 3. Requests for Dispensations**  
**To receive and, if appropriate, approve.**
- 4. Public Speaking**  
A period of **not more than fifteen minutes** will be made available for members of the public and Members of the Council to comment on any matter.
- 5. Confidential items**  
To determine which, if any, items from the agenda should, by reason of the confidential nature of the business to be transacted. To be taken with the public & press excluded.
- 6. Chair's Announcements**
- 7. To approve the draft minutes of the meeting of the Parish Council Resources, Finance, Health and Safety Committee held on 5<sup>th</sup> March 2024.**
- 8. Exclusion of public and press**  
To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.
- 9. To consider fire risk assessment recommendations at the pavilion and associated costs including:**
  - a) The installation of an automatic fire alarm with manual call points at all 3 entrances to the building, smoke/heat detectors in all rooms and alarm sounder beacons – Quote received £2350.00.
  - b) The alternative installation of a 4-zone fire alarm panel, with 3 call points and 10 sounder beacons - Quote received £1400.00.
  - c) The replacement of emergency lighting (6 out of 8 failed the 3hr discharge test) to LED bulkhead fittings and the installation of 2 extra lights in the social room toilets and 2 extra lights on exit doors:  
Quote A £490.00.  
Quote B £610.00
  - d) To note the pavilion fire door inspection report – document attached.
  - e) To consider quotes to undertake repairs identified to fire doors at the pavilion.

**10. To review the current cemetery fees.**

**11. To consider a quote to repair the church clock dials** – quote attached for information.

Option 1 £550.00 to replace the broken glass panels with Perspex.

Option 2 £850.00 to replace the broken glass panels with white opal glass.

**12. Correspondence received:**

a) To consider a request for the burial of a late foetal loss.

**13. To consider booking fees for the pavilion.**

**14. To note details of a booking by BRAMM at the pavilion on the 5<sup>th</sup> of June 2024.**

**15. To consider costings and issues identified for the installation of gravel and edgings at the parish cemetery.**

**16. To undertake the annual review of the football club licence – document attached.**

**17. To confirm date and time of next meeting**