

**Meeting of the Resources, Finance, Health and Safety
Committee of Tibshelf Parish Council held on
Tuesday 7TH May 2024 at 7pm in Tibshelf Village Hall**

Minutes

Present: Cllr L Kingscott (Chair), Cllr B Jones (Vice Chair), Cllr A Beckett, Cllr S Wood, Cllr J Gilbody, Cllr M Watkinson, Cllr H Varney, Cllr M Ward.

In attendance: R Tattershaw – Parish Clerk, and 2 members of public.

RFHS097 Apologies for absence

None.

RFHS098 Declarations of Members Interest

None.

RFHS099 Requests for dispensation

None.

RFHS100 Public speaking

None.

RFHS101 Confidential items

None.

RFHS102 Chairs announcements.

RFHS103 To approve the draft minutes of the Parish Council Resources, Finances, Health and Safety Committee meeting held 5th March 2024.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **resolved** unanimously to accept the minutes as an accurate record.

RFHS104 Exclusion of public and press

Incorrect item – apologies from the Clerk.

RFHS105 To consider fire risk assessment recommendations at the pavilion and associated costs including:

a) The installation of an automatic fire alarm with manual call points at all 3 entrances to the building, smoke/heat detectors in all rooms and alarm sounder beacons – Quote received £2350.00.

b) The alternative installation of a 4-zone fire alarm panel, with 3 call points and 10 sounder beacons - Quote received £1400.00.

It was moved by Cllr Beckett, seconded by Cllr Watkinson and **resolved** unanimously to recommend to Full Council to install a 4-zone fire alarm panel, with 3 call points and 10 sounder beacons at a cost of £1400.00.

c) The replacement of emergency lighting (6 out of 8 failed the 3hr discharge test) to LED bulkhead fittings and the installation of 2 extra lights in the social room toilets and 2 extra lights on exit doors:

Quote A £490.00.

Quote B £610.00

It was moved by Cllr Kingscott, seconded by Beckett and **resolved** unanimously to recommend to Full Council to replace the emergency lighting to LED bulkhead fittings and the installation of 2 extra lights in the social room toilets and 2 extra lights on exit doors at a cost of £490.00.

d) To note the pavilion fire door inspection report.

Noted.

e) To consider quotes to undertake repairs identified to fire doors at the pavilion.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **resolved** unanimously to recommend to Full Council to spend upto £825 to undertake fire doors repairs and to replace a door in the changing rooms.

RFHS106 To review the current cemetery fees.

It was moved by Cllr Watkinson, seconded by Cllr Jones and **resolved** unanimously to include the following cemetery fees:

Re-opening of a burial plot for an ex-member of the Parish	£300.00
Re-opening of a cremation plot for an ex-member of the Parish	£100.00
Exclusive Right of Burial for family ashes plots	£100.00

RFHS107 To consider a quote to repair the church clock dials.

Option 1 £550.00 to replace the broken glass panels with Perspex.

Option 2 £850.00 to replace the broken glass panels with white opal glass.

It was moved by Councillor Wood, seconded by Cllr Gilbody and **resolved** unanimously to recommend to Full Council to replace the broken glass panels with Perspex at a cost of £550.00.

RFHS108 Correspondence received:

a) To consider a request for the burial of a late foetal loss.

It was moved by Cllr Wood, seconded by Cllr Varney and **resolved** unanimously to approve the request for the burial of a late foetal loss.

RFHS109 To consider booking fees for the pavilion.

It was moved by Cllr Beckett, seconded by Cllr Jones and **resolved** unanimously to charge the following pavilion booking fees:

£10ph for non-commercial bookings.

£15ph for commercial bookings.

RFHS110 To note details of a booking by BRAMM at the pavilion on the 5th of June 2024.

Noted.

RFHS111 To consider costings and issues identified for the installation of gravel and edgings at the parish cemetery.

Cllr Watkinson has visited the site and feedback that due to the wet ground it would not be feasible to install edgings, and further gravel could create mobility issues for people visiting the cemetery.

It was moved by Cllr Beckett, seconded by Cllr Watkinson and **resolved** unanimously not to undertake these works.

RFHS112 To undertake the annual review of the football club licence.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and **resolved** unanimously to remove Standing Orders to allow a representative of the football club to speak.

The representative gave the committee an update on the club's current position including:

- A new chair will be elected at the AGM in June.
- The club will email the Clerk after the AGM with new trustees names for the licence.
- Pavilion meeting room bookings are not an issue on weekdays, but they do hold a monthly committee meeting one mid-week evening per month.

It was moved by Councillor Beckett, seconded by Cllr Gilbody and **resolved** unanimously to recommend to Full Council to increase the annual licence fee to £1000.00 as from 1st November 2024.

RFHS113 To confirm date and time of next meeting.

To be confirmed.

Meeting closed at 8.20pm.