

**Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 18th June 2024 in
Tibshelf Village Hall.**

MINUTES

Present: Cllr A Beckett (Chair), Cllr S Wood, Cllr J Gilbody, Cllr M Ward, Cllr B Jones, Cllr H Varney, Cllr M Watkinson, Cllr Foley, Cllr D Rutland and Cllr L Kingscott.

Absent: Cllr R Vaughan.

In attendance: R Tattershaw (Parish Clerk), PCSO Jason Ashton and 1 member of the public.

0624/3393 To receive and note apologies from Councillors not able to attend.
None received.

0624/3394 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.
None received.

0624/3395 Variations of order of business.
None.

0624/3396 Declaration of Members' Interests.
None.

0624/3397 Request for dispensations
None received.

0624/3398 Public Speaking

Cllr Ward read an email out on behalf of a member of The Green Bunch regarding the wording of the village hall planter article in the recent newsletter, the photo used for article on the boundary planters, and the article that referred to the Parish Council's offer to work with The Green Bunch on seed bombs. Cllr Beckett stated that in 2020 the Parish Council supported The Green Bunch with a grant of £2000, that their work around the village is very much appreciated, and they are welcome to submit articles for the Parish Council newsletter. Cllr Beckett also apologised that her original Annual Report did not acknowledge The Green Bunch's work on the village hall planter, and she has now amended the report. The Clerk confirmed that an email had been sent to a member of The Green Bunch in February about working together on seed bombs, and a quote has been sought for an outside tap at the village hall.

Cllr Gilbody said that it had been raised with him that the cost of the firework display was quite high. Cllr Beckett stated that we would be looking into ways to increase fundraising at this year's display.

Update from Cllr Gilbody in his position as District Councillor:

- The housing concern raised regarding a boiler had been sorted.
- The BDC ASB team have confirmed that if CCTV was installed at the Shetland Road Sports Ground it could be used to identify people for prosecution when breaching the PSPO.
- He had contacted DCC Highways re the Town End School parking issues.
- Concerns have been raised about school parents parking at the cemetery.
- He has spoken to the Enforcement Team at BDC re ASB and this may be able to be followed through via tenancy agreements.
- He has spoken to Environmental Health and requested the PSPO is enforced.

0624/3399 Confidential items

It was agreed item 23 To note an update from the Clerk on a claim made against the Parish Council was confidential in nature under the Data Protection Act 2018.

0624/3400 Chair's Announcements

None

0624/3401 To approve the draft minutes of the meeting of the Annual Parish Council Meeting held 21st May 2024.

It was moved by Cllr Wood, seconded by Cllr Jones and **resolved** unanimously to accept the minutes as an accurate record.

0624/3402 Finance reports

- a) To receive and accept the Internal Auditor's report for 23-24.
It was agreed to accept the Internal Auditor's Report for 23-24.
- b) To approve the Council's 2023-24 governance statement
The Council's 2023-2024 Governance Statement was agreed.
- c) To approve the Council's 2023-24 accounts.
It was moved by Cllr Watkinson, seconded by Cllr Jones and **resolved** unanimously to accept the Council's 2023-2024 accounts.
- d) To note the period of the Exercise of Public Rights is Monday 1st July 2024 ending on Friday 9th August 2024.
Noted.
- e) To approve the Receipts/Payments and Reconciliation report for May 2024.
It was moved by Cllr Watkinson, seconded by Cllr Jones and **resolved** unanimously to approve the Receipts/Payments and Reconciliation report for May 2024. (Appendix 0624/3402A).
- f) To note the attached income and expenditure report for April 2024 to May 2024.
Noted. (Appendix 0624/3402B).
- g) To consider the transfer of reserve funds to Bolsover Dst Council for investment.
It was moved by Cllr Watkinson, seconded by Cllr Gilbody and **resolved** unanimously that the Clerk will monitor the reserves and transfer up to £30,000 to Bolsover District Council with the approval of 2 signatories to maximise interest received.
- h) To consider 3 quotes to undertake the works to trees on the Shetland Road Sports Ground.
It was moved by Cllr Jones, seconded by Cllr Ward and **resolved** unanimously to accept quote C from S Burrows Tree and Garden Services for £7500.

0624/3403 Clerks Report

- a) To consider options to replace the parish council truck and associated costings.
Lease options were noted. It was agreed the Clerk would discuss truck requirements with the Rangers and provide Councillors with:
 - Costings for a utility vehicle.
 - Purchase prices of vehicles.
 - Photographs of vehicles.
 - Dimensions.
 - Insurance costs.
- b) To consider a 2 year service agreement at £295.00 per year to service the pump at the pavilion.
It was moved by Cllr Beckett, seconded by Cllr Gilbody and **resolved** unanimously to accept the quote for a 2 year service agreement at £295.00 per year to service the pump at the pavilion.

- c) To approve refurbishment of the parish office and associated costs.
It was moved by Cllr Wood, seconded by Cllr Jones and **resolved** unanimously to refurbish the parish office with the following costs:
- I. 2 x new grey oak 3+2 drawer lockable desks £413.00 each.
 - II. 2 x large blue felt noticeboards £57.00 each.
 - III. Paints costs of approx. £150.00.
 - IV. To install replacement light fittings and 8 x double sockets at a cost of £325.00
- d) To note parish office closure during re-decoration.
It was noted that parish office will be closed to visitors from the 22nd to the 25th July whilst the Clerk and Admin Asst work from home during office re-decoration. Phones will be diverted.

0624/3404 To adopt the NALC Data Protection policy.

It was moved by Cllr Beckett, seconded by Cllr Watkinson and **resolved** unanimously to adopt the NALC Data Protection Policy.

0624/3405 To review the Complaints procedure.

It was moved by Cllr Jones, seconded by Cllr Watkinson and **resolved** unanimously to accept the Complaints Procedure with no amendments required.

0624/3406 To approve a Payment Card policy.

It was moved by Cllr Watkinson, seconded by Cllr Wood and **resolved** unanimously to approve the Payment Card policy.

0624/3407 To consider public consultation meetings.

It was agreed to defer this item for 6 months.

0624/3408 Correspondence received:

- a) To note correspondence from National Grid on The Great Grid Upgrade – circulated via email 20.05.2024.
Noted.
- b) To consider an email received from E. Ball regarding the newsletter article on the new village hall planter.
The Clerk stated that the Communications and Projects Officer was not aware that the village hall planter was being planted on Sunday 19th May and he took the photo used in the newsletter on Tuesday 21st May to meet the newsletter printing deadline of the Wednesday 22nd May, and that 4 of the 5 photo's published of the village hall flooring works were sent to the Communications and Projects Office by the contractor. The Clerk confirmed that The Green Bunch are always welcome to send articles and photos for the newsletter.

0624/3409 To consider a Council response process to planning applications:

Application No: 24/00232/FUL Decision Level: Delegated
Proposal: Single Storey Side Extension
Location: 21 Mill Farm Drive Tibshelf Alfreton DE55 5QL
Applicant: Kelly Jankiwsky

No comments.

Application No: 24/00243/DETAG Decision Level: Delegated
Proposal: Erection of an agricultural farm barn for hay and straw
Location: Biggin Farm Chesterfield Road Tibshelf Alfreton
Applicant: Mr Peter Byard

No comments.

Granted applications noted:

Application No: 24/00041/FUL

Proposal: Single storey rear extension

Location: 51 Peveril Road Tibshelf Alfreton DE55 5LR

Applicant: Mr Chris Jowett

Application No: 24/00059/FUL

Proposal: Erection of garage to front

Location: 14 Tiree Close Tibshelf Alfreton DE55 5QX

Applicant: Mr Christopher Pell

Application No: 23/00499/FUL

Proposal: Demolition of Existing Derelict Farmhouse and Erection of New Dwelling

Location: Biggin Farm Chesterfield Road Tibshelf Alfreton

Applicant: Mr Simon Byard

Application No: 24/00060/FUL

Proposal: Change of use from public house to gymnasium and exercise studios with associated cafe area (Use Class E(d), off-street parking. Minor external and internal works. Demolition of parts of ground floor of building.

Location: 16 High Street Tibshelf Alfreton DE55 5NY

Applicant: Mr Steve Rye

Application No: 24/00192/FUL

Proposal: Replacement garage

Location: 98 Chesterfield Road Tibshelf Alfreton DE55 5NL

Applicant: Leanne Smith

0624/3410 To approve a start date for the section 106 playground works on the Shetland Road Sports Ground.

No start date confirmed by BDC.

0624/3411 To review the Parish Council Plan and approve review dates for the year.

Reviewed and Clerk to update.

0624/3412 To note the firework display will be undertaken by Pyrotex on Sunday 3rd November 2024 at a cost of £6,000.

Noted.

0624/3413 To consider security arrangements for the pavilion and village hall during the UK Parliamentary Election on Thursday 4th July 2024.

Clerk to confirm.

0624/3414 Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

0624/3415 To note an update from the Clerk on a claim made against the Parish Council.

Noted.

0624/3416 Next meeting

Tuesday 16th July at 7pm.

Meeting closed at 8.45pm.