

Date: 14/08/2024

To: Cllr L Kingscott, Cllr A Beckett, Cllr M Ward, Cllr H Varney. Cllr S Wood and Cllr J Gilbody.

You are summoned to attend the meeting of **Tibshelf Parish Council Events Committee** to be held at 7.00pm on Tuesday 3rd September 2024 in Tibshelf Village Hall.

Rachel Tattershaw

Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

1. To elect a Chair for the forthcoming year

2. To elect a Vice-chair for the coming year

3. To receive apologies for absence

4. Declaration of Members' Interests

5. Requests for Dispensations
To receive and, if appropriate, approve.

6. Public Speaking
A period of **not more than fifteen minutes** will be made available for members of the public and Members of the Council to comment on any matter.

7. Confidential items

The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

8. To note insurance requirements from Clear Councils for council events.

9. To review and confirm details for the Remembrance Sunday parade, including,

- a) Road closure notice
- b) Road closure company
- c) Volunteers.
- d) To review and approve a risk assessment.

10. To review and confirm details for the Fireworks Event, including,

- a) Highway's notification
- b) Car parking
- c) Fire service and police notification
- d) Refreshments
- e) Fair rides
- f) Bar facility
- g) Volunteers
- h) To review and approve a risk assessment.

11. To review and confirm details for the Christmas Light Switch on event, including,

- a) Refreshments
- b) Santa's grotto
- c) Volunteers
- d) Bar facility
- e) Gifts.

12. To review and confirm details for the New Year's Eve disco.

13. To review and confirm details of the Christmas Craft Fayre.

14. To review and confirm details for the Carol service.

15. Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

16. To confirm date and time of next meeting