

Date: 11<sup>th</sup> September 2024

To: Tibshelf Parish Councillors

You are summoned to attend the meeting of Tibshelf Parish Council to be held at 7pm on Tuesday 17<sup>th</sup> September 2024 at Tibshelf Village Hall.

*Rachel Tattershaw*

Clerk to the Council ([theclerk@tibshelfparishcouncil.gov.uk](mailto:theclerk@tibshelfparishcouncil.gov.uk))

## **AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)**

- 1. To receive apologies for absence**
- 2. To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.**
- 3. Variations of order of business.**
- 4. Declaration of Members' Interests**
- 5. Requests for Dispensations**  
To receive and, if appropriate, approve.
- 6. Public Speaking**  
A period of **not more than fifteen minutes** will be made available for members of the public and Members of the Council to comment on any matter.  
If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter. Members of the Parish Council will however restrict Police matters they raise to those relating to their Council Ward
- 7. Confidential items**  
The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.
- 8. Chair's Announcements**
- 9. To approve the draft minutes of the meeting of the Full Council held 16<sup>th</sup> July 2024**
- 10. Finance reports** – attached including relevant papers in the report,
  - a) To approve the attached Receipts/Payments and Reconciliation report for July and August 2024.
  - b) To note the attached income and expenditure report for April 2024 to August 2024.
  - c) To note Reserves of £70,000 are held with BDC.
  - d) To consider replacement of the office cabinets at a cost of £782.67 to include 2 x tall cupboards and 1 x 4 drawer filing cabinet to ensure all council documents are secure in-line with the Data Protection Act 2018.
  - e) To consider the 2025 Extreme Wheels package offer and associated costs – document attached.
  - f) To approve the Communications and Projects Officer undertaking a 3 hour online Bid Writing course at a cost of £50.00.
  - g) To note a payment of £120.00 for an emergency repair to the pavilion car park gates.
  - h) To consider a quote for £5599 for installation of CCTV on the pavilion and play areas at the Shetland Road Sports Ground – Quote attached.



- 16. To note that a Notice of Discontinuance from the Claimant's Solicitors has been received in regard to an incident on the Shetland Road Sports Ground in 2023.**
- 17. To note the draft minutes of the Village Hall Committee Meeting held 10.09.2024 – to be circulated.**
- 18. Correspondence received:**
- a) To consider a letter received from DCC Public Rights of Way in regard to public footpath 7 in Tibshelf and approve any associated costs – letter attached.
  - b) To note an invite from Derbyshire County Council to the Parish and Town Council Liaison Forum on 15<sup>th</sup> October 2024 – letter attached.
- 19. To note the draft minutes of the Resources Committee meeting held 30<sup>th</sup> July 2024 and consider the following recommendations:**
- a) To approve the Leave policy – circulated via email.
  - b) To approve a Maternity Leave and Pay policy - circulated via email.
  - c) To approve Paternity Leave and Pay policy – circulated via email.
  - d) To approve a Flexible Working policy – circulated via email.
- 20. To note the draft minutes of the Event Committee meeting of the 3<sup>rd</sup> September 2024 and consider the following recommendations:**
- a) To approve purchasing 10 x hi-viz vests for event Marshalls at a cost of £59.50.
  - b) To approve purchasing 500 wristbands for the firework display at a cost of £38.29 plus vat.
  - c) To approve purchasing 2 x griddles for event food preparation at a cost of £49.95 each.
  - d) To approve holding a New Year's Eve disco.
- 21. To review and update the Events Committee Terms of Reference – copy attached.**
- 22. To review the Parish Council Plan – document attached.**
- 23. Confidential items**  
Exclusion of public and press  
To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.
- 24. To note a new insurance claim has been made against Tibshelf Parish Council in regard to an incident on the outdoor gym in 2024.**
- 25. To confirm date and time of the next meeting**