

Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 17th September 2024 at 7pm in Tibshelf Village Hall.

DRAFT MINUTES

Present: Cllr J Gilbody (Vice Chair), Cllr M Ward, Cllr B Jones, Cllr H Varney, Cllr M Watkinson, Cllr G Foley, Cllr D Rutland, Cllr R Vaughan, Cllr S Wood and Cllr L Kingscott.

In attendance: R Tattershaw (Parish Clerk), Mark Scarborough (Project and Comms Officer), 1 member of the public.

0924/3438 To receive apologies for absence.

Apologies received from Cllr A Beckett.

0924/3439 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.

It was moved by Cllr Gilbody, seconded by Cllr Watkinson, and resolved unanimously to accept Cllr Beckett's reason for absence.

0924/3440 Variations of order of business.

None.

0924/3441 Declaration of Members' Interests

Cllr Wood declared an interest in item 12e) To approve purchasing Warm Space leaflets and item 20d) To approve holding a New Year Eve disco.

0924/3442 Requests for Dispensations

None received.

0924/3443 Public Speaking

District Councillor James Barron sent his apologies.

Update from Cllr Gilbody in his position as District Councillor:

- No update on the Levelling Up Funds.
- He is looking into parking issues in the village close to the local butchers.
- He is following up anti-social behaviour concerns.

0924/3444 Confidential items

It was agreed item 24 To note a new insurance claim has been made against Tibshelf Parish Council in regard to an incident on the outdoor gym in 2024 was confidential in nature under the Data Protection Act 2018 and the Local Government Act 1972 (Schedule 12A).

0924/3445 Chair's Announcements

Cllr Gilbody said he was proud of the village events being held.

0924/3446 To approve the draft minutes of the meeting of the Full Council held 16th July 2024

It was moved by Cllr Kingscott, seconded by Cllr Wood, and **resolved** unanimously to accept the minutes as a true and accurate record.

0924/3447 Finance reports

a) To approve the attached Receipts/Payments and Reconciliation report for July and August 2024.
It was moved by Cllr Jones, seconded by Cllr Wood and **resolved** unanimously to approve the Receipts, Payments and Reconciliation Report for July and August 2024.

b) To note the attached income and expenditure report for April 2024 to August 2024.

Noted.

c) To note Reserves of £70,000 are held with BDC.

Noted.

d) To consider replacement of the office cabinets at a cost of £782.67 to include 2 x tall cupboards and 1 x 4 drawer filing cabinet to ensure all council documents are secure in-line with the Data Protection Act 2018.

It was moved by Cllr Wood, seconded by Cllr Gilbody, and **resolved** unanimously to replace the office cabinets at a cost of £782.67.

e) To consider the 2025 Extreme Wheels package offer and associated costs.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody and **resolved** unanimously to secure the Pleasley Vale 8-day package at a cost of £3360 for 2025. The Clerk to request this does not take place on a Monday.

f) To approve the Communications and Projects Officer undertaking a 3 hour online Bid Writing course at a cost of £50.00.

It was moved by Watkinson, seconded by Cllr Gilbody, and **resolved** unanimously to approve the Communications and Projects Officer undertaking a 3 hour online Bid Writing course at a cost of £50.00.

g) To note a payment of £120.00 for an emergency repair to the pavilion car park gates.

Noted.

h) To consider a quote for £5599 for installation of CCTV on the pavilion and play areas at the Shetland Road Sports Ground

It was moved by Kingscott, seconded by Cllr Wood and **resolved** unanimously to defer this item pending further funding information to the October Full Council Meeting.

0924/3448 Clerk Report

a) To note an update on the Sec 106 project at the Shetland Road Sports Ground.

It was noted that the Sec 106 project at Shetland Road Sports Ground is planned to be completed the week commencing 23/09/2024 and a proposed 'opening' has been scheduled for Friday 27th September at 4pm.

b) To note the completion of the Shetland Road Sports Ground tree works and consider community support for re-planting.

Noted and **agreed** for Councillors to liaise with community groups to support the re-planting.

c) To consider updating the Football Club licence and associated costs.

It was **agreed** to defer this item to the October Full Council Meeting whilst the Clerk seeks further information.

d) To note an update on the parish truck and associated costs to replace.

Noted.

e) To note an update on the cemetery tarmac path.

It was noted that the cemetery path installed in January 2023 has cracked further and the Clerk is awaiting a site meeting date with the contractor.

f) To consider purchasing a marquee from Tibshelf Historical Society at a cost of £200 and associated storage.

It was moved by Cllr Vaughan, seconded by Cllr Kingscott and **resolved** unanimously not to purchase the marquee at a cost of £200.

g) To consider installing lighting on the new play area at Shetland Road.

It was moved by Cllr Gilbody, seconded by Cllr Vaughan and **resolved** unanimously not to install lighting at the new play area on Shetland Road and to review this decision in January 2025.

0924/3449 Project & Communications Officer

a) To approve the Tibshelf Parish Council Autumn/Winter newsletter edition 2024.

It was moved by Cllr Kingscott, seconded by Cllr Wood and **resolved** unanimously to approve the Tibshelf parish Council Autumn/Winter newsletter edition 2024.

Cllr Varney declared an interest in item 12e) To approve purchasing Warm Space leaflets.

b) To note an update on the pavilion rebuild project.

It was noted that the Comms and Projects Officer is currently looking into Football Foundation Sports England Funding.

c) To consider amending the Communications Strategy.

It was moved by Cllr Vaughan, seconded by Cllr Kingscott and **resolved** unanimously to amend the Communications Strategy to allow the Clerk and Comms and Projects Officer to upload event adverts for good causes and charity events.

d) To note roadside signage for Parish Council events.

It was noted Martins from Blackwell have agreed to provide roadside signage for Parish Council events.

e) To approve purchasing Warm Space leaflets.

It was moved by Cllr Vaughan, seconded by Cllr Gilbody and **resolved** unanimously not to purchase Warm Space leaflets, but to advertise in the Parish Council newsletter.

f) To note grant funding opportunities

Noted.

0924/3450 To approve the Clerk attending the DALC annual conference day at a cost of £60 and consider councillor attendance.

It was moved by Cllr Wood, seconded by Cllr Vaughan and **resolved** unanimously to approve the Clerk attending the DALC annual conference day at a cost of £60. Cllr Wood and Cllr Kingscott confirmed they would attend at their own cost – the Clerk to book places.

0924/3451 To consider adopting Lincoln Street play area from BDC and to consider play area security arrangements and associated costs – tabled by Cllr Gilbody.

It was moved by Cllr Kingscott, seconded by Wood, and **resolved** unanimously not to adopt the Lincoln Street play area from BDC.

8.30pm M Scarborough left the meeting.

0924/3452 To consider recent planning information:

Application No: 24/00403/DETAG Decision Level: Delegated
Proposal: Erection of Agricultural Building for storage of farm machinery and Hay
Location: Chestnut View Farm Chesterfield Road Tibshelf Alfreton
Applicant: Mr Ian Rowe
Emailed to Councillors 04.09.2024.
No comments.

Granted applications:

Application No: 24/00307/FUL
Proposal: Single storey extension
Location: Heathfield Gardens 163 - 165 High Street Tibshelf Alfreton
Applicant: Mr Matt Gardiner
Permission for the proposal has been granted subject to conditions.

Application No: 24/00232/FUL
Proposal: Single Storey Side Extension
Location: 21 Mill Farm Drive Tibshelf Alfreton DE55 5QL
Applicant: Kelly Jankiwsky
Permission for the proposal has been granted subject to conditions.

Application No: 24/00243/DETAG
Proposal: Erection of an agricultural farm barn for hay and straw
Location: Biggin Farm Chesterfield Road Tibshelf Alfreton
Applicant: Mr Peter Byard
Permission for the proposal has been granted subject to conditions.

Application No: 24/00122/LAWEX

Proposal: Application for a Lawful Development Certificate for Residential Use of Caravan (C3a)

Location: Westfield Stables Church Lane Tibshelf Alfreton

Applicant: Jules / Julia Edwards

Application for a determination in respect of the Lawful Existing Use or Development - the application has been allowed.

0924/3453 To note that a Notice of Discontinuance from the Claimant's Solicitors has been received in regard to an incident on the Shetland Road Sports Ground in 2023.

Noted.

0924/3454 To note the draft minutes of the Village Hall Committee Meeting held 10.09.2024.

Noted.

0924/3455 Correspondence received:

a) To consider a letter received from DCC Public Rights of Way in regard to public footpath 7 in Tibshelf and approve any associated costs.

It was moved by Cllr Kingscott, seconded by Cllr Wood, and **resolved** unanimously that the Clerk would clarify the allotment boundary responsibility on the The Allotment Society lease.

b) To note an invite from Derbyshire County Council to the Parish and Town Council Liaison Forum on 15th October 2024.

Noted.

0924/3456 To note the draft minutes of the Resources Committee meeting held 30th July 2024 and consider the following recommendations:

a) To approve the Leave policy

b) To approve a Maternity Leave and Pay policy.

c) To approve Paternity Leave and Pay policy.

d) To approve a Flexible Working policy.

It was **agreed** unanimously to approve the Leave, Maternity Leave and Pay, Paternity Leave and Pay and Flexible Working policies.

0924/3457 To note the draft minutes of the Event Committee meeting of the 3rd September 2024 and consider the following recommendations:

a) To approve purchasing 10 x hi-viz vests for event Marshalls at a cost of £59.50.

It was moved by Cllr Wood, seconded by Cllr Varney and **resolved** unanimously to purchase 10 hi-viz vests at a cost of £59.50.

b) To approve purchasing 500 wristbands for the firework display at a cost of £38.29 plus vat.

It was moved by Cllr Wood, seconded by Cllr Kingscott and **resolved** unanimously to purchase 500 wristbands at a cost of £38.29.

c) To approve purchasing 2 x griddles for event food preparation at a cost of £49.95 each.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody and **resolved** unanimously to purchase 2 x griddles at a cost of £49.95 each.

d) To approve holding a New Year's Eve disco.

It was moved by Cllr Kingscott, seconded by Cllr Varney and **resolved** unanimously to hold a New Years Eve disco.

0924/3458 To review and update the Events Committee Terms of Reference.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody and **resolved** unanimously to amend the Events Committee Terms of Reference as follows:

Membership VI – Village and community groups shall be asked to nominate 1 representative to be a member of the Events Committee.

Voting – Only members of the Parish Council may have voting rights.

0924/3459 To review the Parish Council Plan.

Reviewed. It was moved by Cllr Kingscott, seconded by Cllr Wood and **resolved** unanimously that the Clerk updates the Parish Plan quarterly for Full Council to review.

0924/3460 Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

0924/3461 To note a new insurance claim has been made against Tibshelf Parish Council in regard to an incident on the outdoor gym in 2024.

Noted.

0924/3462 To confirm the date and time of the next meeting.

Tuesday 15th October at 7pm.

Meeting closed at 8.50pm.

DRAFT