

**Tibshelf Parish Council**  
**Minutes of the Meeting of the Village Hall Management Committee 25<sup>th</sup> June 2024 held at the Village Hall.**

**Present:** Cllrs A Beckett, J Gilbody, L Kingscott, S E Wood and Committee Members W Kingscott and C Whitehead.

**In attendance:** Sharon Metcalfe-Administration Assistant.

**VH0624/143 To elect a Chair for the forthcoming year**

Cllr L Kingscott nominated Cllr S E Wood as Chair and Cllr J Gilbody seconded. No other nominees. All in favour.

**VH0624/144 To elect a Vice-chair for the forthcoming year**

Cllr S E Wood nominated Cllr J Gilbody as Vice- chair and Cllr L Kingscott seconded. No other nominees. All in favour.

**VH0624/145 Apologies for Absence**

Cllrs B Jones, H Varney and M Ward.

**VH0624/146 Declaration of Members Interests**

Cllr S E Wood – items 8e & 8f.

W Kingscott- items 8a,8d & 9c.

Cllr L Kingscott--items 8a,8d & 9c.

**VH0624/147 Public Speaking**

C Whitehead requested the disabled toilet has a means of access in an emergency.

**VH0624/148 Confidential Items**

Item 11a).

**VH0624/149 To resolve to accept the minutes of the VH meeting held on 16<sup>th</sup> April 24, as a true and accurate record**

Cllr A Beckett moved, and Cllr L Kingscott seconded. All in favour.

**VH0624/150 Financial**

Cllr L Kingscott and W Kingscott left the meeting.

**a) To approve the receipts and payments as of 31<sup>st</sup> May 24**

Cllr A Beckett moved, and C Whitehead seconded. All in favour.

**b) To note the bar Income and expenditure as of 31 May 24**

The information was noted.

**c) To approve payment to TPC for reimbursement of the Village Hall expenses – Apr-June 23 for £2663.85**

Cllr L Kingscott and W Kingscott returned to the meeting.

Cllr A Beckett moved, and Cllr L Kingscott seconded. All in favour.

**d) To consider the removal of the gas wall heater in the bar area and installation of an outside tap at a cost of £235.00**

This item was deferred.

- e) **To consider a free room hire request from Sue Wood for a charity afternoon tea on 6/8/24, in aid of Breast Cancer.**

Cllr A Beckett moved, and Cllr J Gilbody seconded. All in favour.

- f) **To consider a free room hire request from Sue Wood for the kids breakfast mornings on the 6<sup>th</sup> & 13<sup>th</sup> August 24.**

Cllr L Kingscott moved, and Cllr J Gilbody seconded. All in favour.

- g) **To note the internal audit examiners report, year ending 31 March 2024.**

This item was deferred, due to the wrong report being presented. It will be brought back to the next meeting.

- h) **To consider and approve associated costs of £50.00 for replacement blinds in the Parish Office.**

Cllr S E Wood moved, and Cllr A Beckett seconded. All in favour.

- i) **To note a verbal update on the Accessible UK, visit and approve applying for grant applications.**

Cllr A Beckett moved, and Cllr J Gilbody seconded to apply for grants in respect of agreed accessibility improvements to the hall. All in favour.

**VH0624/151 To consider Village Hall matters**

- a) **Current regular users/hirers**

Tibshelf Playgroup - Mon-Fri am (excludes Weds).

Art Group - Mon evenings.

TPC Social Group – Tues pm.

Games Afternoon – Tues pm.

Tibshelf Tots – Weds am.

Yoga-Weds evenings.

Staffa Baby Clinics - 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays pm.

Tibshelf Band – Thurs evenings.

BDC- Chair based class and low impact class- Fri pm.

Bingo- Sunday evenings.

The information was noted.

- b) **Booking Information**

The information was noted.

- c) **To review the opening and locking up cover of the Village Hall- tabled by W Kingscott.**

A discussion took place. It was agreed to have 4 contact telephone numbers on the website and with the booking information in case of any emergencies. The order will be W Kingscott and Cllrs R Vaughan, S E Wood and H Varney. W Kingscott is to continue with the opening and locking up. Cllr A Beckett moved, and Cllr S E Wood seconded. All in favour.

- d) **To consider a location to hang King Charles' III portrait.**

A discussion took place. It was agreed to hang the portrait centrally on the wall at the side of the emergency exit to the rear garden. Cllr J Gilbody moved, and C Whitehead seconded. All in favour.

- e) **To discuss ideas for Village Hall events in the forthcoming year and approve where necessary.**

This item was deferred until after the formation of the Events Committee at the PC meeting.

**VH0624/152 Correspondence**

- a) **Email from the Charity Commission- “Reminder to all charities of their responsibilities when campaigning or engaging in political activity”.**

The information was noted.

**VH0624/153 Confidential**

- a) **To review the current cleaning requirements and associated costs.**

It was agreed to end the current temporary cleaning arrangement and use the services of a commercial cleaning company for 2 hours each week to ensure cleaning cover would be available during periods of annual leave or staff absence. Cllr J Gilbody moved, and Cllr A Beckett seconded. All in favour.

**VH0624/154 Date of Next Meeting – 10<sup>th</sup> September 24.**

The meeting closed at 7.40pm.