

Minutes of the meeting of the Events Committee of Tibshelf Parish Council held on Tuesday 29th October 2024 at 7pm in Tibshelf Village Hall

DRAFT Minutes

Members Present: Cllr H Varney (Vice chair), Cllr A Beckett, Cllr S Wood, Cllr M Ward, and Cllr L Kingscott.

Community Representatives: W Kingscott, D Gibb, C Whitehead and Z Redfern.

In attendance: R Tattershaw – Parish Clerk.

EC032 To receive apologies for absence.

Apologies received from Cllr Gilbody, Cllr L Kingscott and L Lloyd.

EC033 Declaration of Members' Interests.

None.

EC034 Requests for Dispensations

None received.

EC035 Public Speaking

D Gibb is having a raffle to raise funds for Tibshelf Tigers as they have had their kit stolen.

EC036 Confidential items

None.

EC037 To consider co-option of community representatives onto the Events Committee.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **resolved** unanimously to Co-opt Zak Redfern onto the committee as a Community Representative.

EC038 To approve the draft minutes of the Events Committee Meeting held 4th October 2024.

It was moved by Cllr Beckett, seconded by Cllr Ward, and **resolved** unanimously to accept the minutes as an accurate record.

EC039 To note the Tibshelf Events Calendar.

Noted.

EC040 To review and confirm details for the Remembrance Sunday parade.

It was noted that the closed road signs from Martins are in situ.

Actions agreed:

- I. The Clerk to ensure 2 volunteers support Peak 4x4 to close the roundabout at The White Hart for the parade.
- II. The parade to be no more than 4 people wide.
- III. The Clerk to email and confirm Ault Hucknall and Linby band.
- IV. The Comms and Projects Officer to advertise via Facebook.
- V. The Clerk to contact Councillors and request they attend the parade.

EC041 To review and confirm details for the Fireworks Event.

It was noted:

- I. The Clerk has been informed that children accessed the rear field during last year's display.
- II. The Clerk is waiting for public insurance liability confirmation from Overwatch Security.
- III. Cllr Beckett confirmed refreshment arrangements.

Actions agreed:

- I. The Clerk to contact the PCSO and request support with the rear field during the display.
- II. The Clerk to confirm field access arrangements with Pyrotex.
- III. The Clerk to email all volunteers on Friday with meeting times.
- IV. The Clerk to ensure cones are placed at door exits.

EC042 To review details for the Christmas Craft Fayre.

It was noted:

- I. 18 stalls have confirmed for this event.
- II. There will be a raffle and coffee and cakes
- III. Cllr Varney will have a Neighbourhood watch table.

Actions agreed:

- I. The Comms and Projects Officer to ensure posters are produced and ensure Martins are providing roadside signage.
- II. The Clerk to ensure there is a float prepared.

EC043 To review and confirm details for the Christmas Light Switch on event.

It was noted:

- I. A grotto chair will be required.
- II. D Gibb will be preparing mulled wine.
- III. A 3pm meeting at the village hall on the event day.

Actions agreed:

- I. The Clerk to ensure all Christmas decorations are moved to the storage room.
- II. The Clerk to purchase selection boxes.
- III. The Clerk to ask Tibshelf band if a few members would be available to play carols around the tree.

EC044 To review and confirm details for the Carol Service.

Cllr Beckett confirmed she would action the following:

- I. To confirm carols with Rev Manley and the Comms and Projects Officer.
- II. The mince pie order with Deakins Butchers.
- III. The tea urn electric points in the church.

EC045 Confidential items

None.

EC047 To confirm date and time of next meeting

To be held Tuesday 26th November. Time to be confirmed.

Meeting closed at 8.20pm.