

**Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 17<sup>th</sup> December 2024 at 7pm in Tibshelf Village Hall.**

**DRAFT MINUTES**

Present: Cllr A Beckett (Chair), Cllr J Gilbody (Vice Chair), Cllr M Watkinson, Cllr G Foley, Cllr D Rutland, Cllr H Varney Cllr S Wood and Cllr R Vaughan.  
In attendance: R Tattershaw (Parish Clerk).

**1224/3505 To receive apologies for absence.**

Apologies received from Cllr Kingscott, Cllr Jones and Cllr Ward.

**1224/3506 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.**

It was moved by Cllr Wood, seconded by Cllr Varney and RESOLVED unanimously to approve all reasons for absence.

**1224/3507 Variations of order of business**

None.

**1224/3508 Declaration of Members' Interests**

None.

**1224/3509 Requests for Dispensations**

None received.

**1224/3510 Public Speaking**

County Councillor James Barron had sent his apologies.

Update from Cllr Gilbody in his position as District Councillor:

He has spoken with Wayne Carter and Wayne Hatton at Bolsover District Council in regard to the School Holiday Fund incident and information will be provided for the January 2025 Full Council meeting.

**1224/3511 Confidential items**

It was agreed no items on the agenda were of a confidential nature.

**1224/3512 Chair's Announcements**

The Chair thanked Councillors for a fantastic year.

**1224/3513 To approve the draft minutes of the meeting of the Full Council meeting held 19<sup>th</sup> November 2024.**

It was moved by Cllr Gilbody, seconded by Cllr Varney and RESOLVED unanimously to accept the minutes as an accurate record.

**1224/3514 Project & Communications Officer incl,**

a) To note the Spring Newsletter Edition 2025 schedule.

The newsletter schedule was noted.

b) To note pavilion rebuild project information.

It was noted that The Public Loan Works Board has confirmed a 'precept increase consultation' would be required to borrow money to finance a project. This is not related to the precept referendums larger authorities must hold if increasing the precept above 3%. A decision has not been made by the Parish Council to borrowing

anything but, from a timing perspective, such a consultation could need to go in the Summer newsletter edition.

It was agreed the Clerk would invite Ian Barber, Bolsover District Council, to a future meeting to discuss Dragonfly Developments support on projects.

c) To note grant funding opportunities.

It was noted that the Village Hall Management Committee have been awarded a grant for £5000 towards a new kitchen.

**1224/3515 Finance reports**

a) To approve the attached Receipts/Payments and Reconciliation report for November 2024.

It was moved by Cllr Beckett, seconded by Cllr Watkinson and RESOLVED unanimously to approve the Receipts/Payments and Reconciliation report for November 2024. (Appendix 1224/3515A)

b) To note the attached income and expenditure report for April 2024 to November 2024.

Noted. (Appendix 1224/3515B)

c) To note an income of £303.94 was taken on refreshments, a raffle and stall fees at the Christmas Fayre and consider donating towards the Village Hall kitchen refurbishment project.

It was moved by Cllr Beckett, seconded by Cllr Wood and RESOLVED unanimously to donate the funds to the Village Hall kitchen refurbishment project.

d) To consider paying office rent to the Village Hall at a cost of £3000 per annum as from 01/04/2025.

It was moved by Cllr Varney, seconded by Cllr Gilbody and RESOLVED unanimously that the Parish Council pay office rent to the Village Hall at a cost of £3000 per annum as from 01/04/2025.

e) To consider completing feasibility studies in 2025 on the pavilion project at a cost of £7465.

It was moved by Cllr Watkinson, seconded by Cllr Gilbody and RESOLVED unanimously to budget for £7465 in 2025/26 to complete feasibility studies for the pavilion project if required.

f) To approve the Council budget for 2025/26

It was moved by Cllr Beckett, seconded by Cllr Gilbody and RESOLVED unanimously to approve the 2025-2026 budget and increase the precept by 8% to £205,478.

g) To approve the Clerk undertaking a Zoom evening training session on planning with CPRE at a cost of £5.00.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and RESOLVED unanimously to approve the Clerk undertaking a Zoom evening training session on planning with CPRE at a cost of £5.00.

**1224/3516 To note the office Christmas opening hours:**

a) Closed midday on the 24th December, re-opening on Monday 30th December 2024.

b) Closed New Year's Day, re-opening Thursday 2<sup>nd</sup> January and closed for annual leave on Friday 3<sup>rd</sup> January 2025.

Noted.

**1224/3517 To consider recent planning information**

Application No: 24/00502/FUL

Proposal: Retrospective planning for double storey side extension

Location: 9 Shetland Road Tibshelf Alfreton DE55 5QE

Further to my consultation regarding the above application Full Planning Permission I write to inform you that permission for the proposal has been refused.

Emailed to Councillors 27.11.2024.

Noted.

**Granted applications.**

Application No: 24/00514/FUL

Proposal: Convert the loft with a dormer conversion to the rear. 2 Velux windows to front

Location: 28 Peregrine Way Tibshelf Alfreton DE55 5AZ

Emailed to Councillors 06.12.2024.

Noted.

**1224/3518 To consider the remit for a Pavilion Project Working Party and if appropriate, approve Terms of Reference, membership, and meeting dates.**

It was moved by Watkinson, seconded by Cllr Vaughan and RESOLVED unanimously to create a Pavilion Project Working Party.

Membership:

- Cllr Beckett
- Cllr Gilbody
- Cllr Watkinson
- Cllr Varney
- Cllr Wood.

Draft Terms of Reference were circulated, and it was agreed they would include the following:

1. Membership to consist of at least 7 members of the council together with any residents who express an interest.
2. A quorum for meetings would be a minimum of 3 councillors.
3. The Working Group will meet as needed.

It was agreed the first meeting would be held in January 2025.

**1224/3519 To review the Parish Council Plan**

Parish Plan reviewed and updates agreed.

**1224/3520 To review the Grant Awarding policy for 2025-2026**

It was moved by Cllr Watkinson, seconded by Cllr Rutland and RESOLVED unanimously to continue with the grant application limit of £200 for 2025-26.

**1224/3521 To review the Risk Management policy.**

It was agreed to make the following updates to the Risk Management Policy:

1. To remove the facility to hold meetings remotely.
2. To include budget is allocated into Ear Marked Reserves to cover election costs.
3. To include an annual inspection of the cemetery memorials is undertaken.

**1224/3522 To note the draft minutes of the Village Hall Committee meeting held 12<sup>th</sup> November 2024.**

Noted.

**1224/3523 To note the minutes of the Events Committee meeting held 26<sup>th</sup> November 2024.**

Noted.

**1224/3524 To note the minutes of the Resources Committee meeting held 26/11/2024 and consider the following recommendations:**

- a) To approve the adopting the DALC combined Grievance and Disciplinary
- b) To approve the reviewed CCTV policy

It was moved by Cllr Beckett, seconded by Cllr Watkinson and RESOLVED unanimously to approve the DALC combined Grievance and Disciplinary policy and the updated CCTV policy.

**1224/3525 To note the draft minutes of the Extraordinary Meeting of the Resources Committee held 03/12/2024.**

Noted.

**1224/3526 Correspondence received:**

- a) To consider a request for a memorial bench at the Shetland Road Sports Ground.

It was moved by Cllr Vaughan, seconded by Cllr Varney and RESOLVED unanimously to approve the request to place a composite memorial bench on the Shetland Road Sports Field.

**1224/3527 To confirm date and time of the next meeting**

Tuesday 21<sup>st</sup> January 2025 at 7pm.

**Meeting closed at 7.52pm.**