

Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 18th February 2025 at 7pm in Tibshelf Village Hall.

DRAFT MINUTES

Present: Cllr A Beckett (Chair), Cllr J Gilbody (Vice Chair), Cllr M Watkinson, Cllr D Rutland, Cllr H Varney, Cllr S Wood, Cllr L Kingscott, Cllr G Foley and Cllr R Vaughan.

In attendance: R Tattershaw (Parish Clerk) and 14 members of the public

0225/3549 To receive apologies for absence.

Apologies received from Cllr M Ward – family commitment.

Apologies received from Cllr B Jones – family commitment.

0225/3550 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.

It was moved by Cllr Wood, seconded by Cllr Varney, and **RESOLVED** unanimously to accept the reasons for absence.

0225/3551 Variations of order of business

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to move item 14 to item 9 on the agenda.

0225/3552 Declaration of Members' Interests

None received.

0225/3553 Requests for Dispensations

None received.

0225/3554 Public Speaking

A representative from Tibshelf Tots read a statement on the impact of the increase in village hire rates planned from April 2025 to themselves and other village community groups that need affordable spaces to hire. They extended an open invitation to the Parish Council to visit the Tots Group. They confirmed they will provide their constitution paperwork to the Clerk.

A representative from Tibshelf Playgroup said they were still waiting to answers to their questions raised in public speaking at last week's Resources Committee – the Clerk to follow up.

0225/3555 Confidential items

It was agreed no items on the agenda were of a confidential nature.

0225/3556 Chair's Announcements

None.

0225/3557 To consider an email from Tibshelf Playgroup requesting a review of their recently increased Village Hall hire fees on the basis they describe themselves as a non-commercial, not for profit community group.

The Clerk confirmed Playgroup had provided evidence that they have a constitution, committee and are not for profit. Both of these facts would make them non-commercial.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously that the Playgroup are non-commercial.

0225/3558 To approve the draft minutes of the meeting of the Full Council meeting held 21st January 2025.

It was moved by Cllr Watkinson, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the minutes as an accurate record.

0225/3559 Finance reports

a) To approve the attached Receipts/Payments and Reconciliation report for January 2025.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to approve the Receipts/Payments and Reconciliation Report. (Appendix 0225/3559A).

b) To note the attached income and expenditure report for April 2024 to January 2025.

Noted. (Appendix 0225/3559B).

c) To note a reserves balance of £70,000 is currently held by Bolsover District Council.

Noted.

d) To consider 2 quotes for hanging baskets for 2025:

a) Quote A £5171.25 plus vat – quote attached.

b) Quote B £7353.20 plus vat – quote attached.

It was moved by Cllr Vaughan, seconded by Cllr Varney, and **RESOLVED** unanimously to accept quote a) for £5171.25 plus vat from Woolley Moor Nurseries.

e) To consider DALC 2025-26 membership fees of:

- Membership fee £1028.13
- Optional enhanced training element £340

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to approve DALC membership with the enhanced training package at a total cost of £1368.13.

0225/3560 Clerk Reports

a) To consider the purchase and location of a second ANPR camera in the village at a cost of £4000 to purchase and £400 to install.

It was moved by Cllr Watkinson, seconded by Cllr Gilbody, and **RESOLVED** unanimously not to purchase a second ANPR camera at a cost of £4400 as this time.

b) To note the installation of automatic switch off timers to the 3 pavilion wall heaters at a cost of £186.00 plus VAT.

It was noted that automatic switch off timers had been installed on the pavilion wall heaters due to them being left on over the Christmas period and on a further occasion during January.

c) To consider a preferred contractor for council tree works.

The Council have used the same contractor to undertake tree works for the past 18 months due to them providing best value quotes for the council. The benefits of this contractor are:

- Consistency in quality and standards.
- Reliability and Trust.
- Compliance with regulations and best practices for tree management.
- Fully qualified with public liability insurance in place.
- Provided risk assessments before work commenced to meet health and safety requirements.
- Now familiar with what future work is required.
- Has demonstrated a quick response to urgent works required.

It was moved by Cllr Watkinson, seconded by Cllr Varney, and **RESOLVED** unanimously to use a preferred contractor to quote for works, but ensuring no breach of the financial regulations.

d) To consider holding an Annual Village Hall Trustee Meeting and approve a date.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to hold an Annual Village Hall Trustee Meeting on Tuesday 11th March at 6.30pm.

e) To consider completing safeguarding training and associated costs.

It was moved by Cllr Kingscott, seconded by Cllr Vaughan, and **RESOLVED** unanimously that Councillors complete online safeguarding training to ensure they understand their responsibilities in protecting vulnerable people within their community. Clerk to ACTION.

0225/3561 To consider recent planning information.

Application No: 25/00033/REM

Decision Level: Delegated

Proposal: Reserved Matters for the erection of 2 detached dwelling with associated parking & garden spaces and the provision of off-street parking for No.38 Chesterfield Road (Some Matters Reserved)

Location: Garden Land to The Rear Of 38 Chesterfield Road Tibshelf

Applicant: Mr R Budworth

Emailed to Councillors 29/01/2025.

No comments.

0225/3562 Correspondence received.

a) To note an invitation to the next Parish and Town Council Liaison Forum being held from 5.00pm on Wednesday 5 March 2025.

Noted.

b) To note an email received from Bolsover District Council re adopting a local validation checklist for planning applications and inviting comments on a Draft Local Validation Checklist.

Noted.

c) To note a letter of thanks from St John the Baptist for the grant towards the Christmas Tree Festival.

Noted.

d) To note a petition has been received requesting the Village Hall hire rates be lowered.

The petition contained 113 signatures of which 25 were recorded as parish residents and a possible further 9 parish resident's names.

Noted.

e) To note 8 letters have been received raising concerns regarding the village hall hire fee increase which could result in the closure of Tibshelf Playgroup.

Noted.

0225/3562 To consider a grant application for £200 from St John the Baptist towards Tibshelf Open Gardens.

It was moved by Cllr Watkinson, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the grant application for £200 to St John the Baptist towards programs, posters, and admin for Tibshelf Open Gardens.

0225/3563 To note the notes of the Pavilion Working Party meeting held 14/01/2025.

Noted.

0225/3564 To note the draft minutes of the Village Hall Committee Meeting held on the 27/01/2025.

Noted.

0225/3565 To adopt the Code of Conduct for Parish Councillors as Trustees of the Village Hall Charity.

It was moved by Cllr Kingscott, seconded by Cllr Vaughan, and **RESOLVED** unanimously to adopt the Code of Conduct for Parish Councillors as Trustees of the Village Hall Charity.

0225/3566 To approve the Conflicts of Interest Policy for Parish Councillors as Trustees of the Village Hall.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the Conflicts of Interest Policy for Parish Councillors as Trustees of the Village Hall.

0225/3567 To adopt a Parish Council and Village Hall Data Protection Policy for personal data relating to members of the public or other personal data processed for council business.

It was moved by Cllr Vaughan, seconded by Cllr Wood, and **RESOLVED** unanimously to adopt a Parish Council and Village Hall Data Protection Policy for personal data relating to members of the public or other personal data processed for council business.

0225/3568 To consider using Warm Bank reserves to purchase a pantomime/show for winter 2025/26.

It was noted that a donation of £500 has been made to the Warm Bank towards a pantomime/show production.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to contact local schools to discuss options for them performing a show.

0225/3569 To confirm date and time of the next meeting.

Tuesday 11th March 2025 at 8pm.

Meeting closed at 7.55pm

DRAFT