

**Tibshelf Parish Council**  
**Minutes of the Meeting of the Village Hall Management Committee 12<sup>th</sup> November**  
**2024 held at the Village Hall.**

**Present:** Cllrs J Gilbody, L Kingscott, H Varney, M Ward, S E Wood and Committee Members W Kingscott and P Ward.

**In attendance:** Rachel Tattershaw- Parish Clerk & R.F.O. Sharon Metcalfe-Administration Assistant.

**VH1124/167 Apologies for Absence**

Cllrs A Beckett and C Whitehead.

**VH1124/168 Declaration of Members Interests**

W Kingscott- items 5a.

Cllr L Kingscott—items 5a.

Cllr S E Wood – items 5d ii) & iii).

**VH1124/169 Public Speaking**

The Chairman from Morton PC informed us of his attendance

**VH1124/170 Confidential Items**

None.

**VH1124/171 To resolve to accept the minutes of the Village Hall Committee Meeting held on 10<sup>th</sup> September 2024, as a true and accurate record**

W Kingscott moved, and Cllr H Varney seconded. All in favour.

The Administration Assistant confirmed that J Lian has decided not to join the Committee.

**VH1124/172 Financial**

Cllr L Kingscott and W Kingscott left the meeting.

**a) To approve the receipts and payments as of 31<sup>st</sup> October 24**

Cllr J Gilbody moved, and Cllr H Varney seconded. All in favour.

The Clerk highlighted the increase in utility costs due to recontracting with a new energy supplier this year. This is a projected budget overspend.

Cllr L Kingscott and W Kingscott returned to the meeting.

**b) To note the bar Income and expenditure as of 31<sup>st</sup> October 24**

The information was noted. The bar prices are going to be reviewed.

Cllr S Wood has expressed thanks to W Kingscott and Cllr L Kingscott for running the bar and the hard work put in.

**c) To approve payment to TPC for reimbursement of the Village Hall expenses – August to October 24 for £5439.23**

Cllr L Kingscott moved and W Kingscott seconded. All in favour.

**d) To consider and approve the following free room hire requests**

**i) Casino night fund raiser on 12.04.25 request by S Bird in memory of her daughter. To raise funds for Farms for City Children and Wolf Watch UK.**

Cllr L Kingscott moved and Cllr J Gilbody seconded, with use of the bar facility. All in favour.

**ii) Free breakfast club on 19.10.24 run by S Wood for the Tibshelf children.**

Cllr H Varney moved, and P Ward seconded. All in favour.

**iii) Christmas dinner on 08.12.24 run by S Wood, for the elderly residents of Tibshelf.**

P Ward moved and Cllr M Ward seconded. All in favour.

**e) To consider and approve scratch card sales sold at the Bingo night and profit to go towards funds for the VH kitchen refurbishment**

S Wood confirmed this would not be run every week and that the rules of engagement are followed. Cllr H Varney moved and Cllr J Gilbody seconded. All in favour.

**VH1124/173 To review the report of the Communications and Projects Officer and agree actions**

The report was noted. The Committee requested that the kitchen fundraising poster has a target of £6000 and the charity number displayed in the bottom right hand corner, design to be A4 landscape. To be displayed in the village hall and on the website.

**VH1124/174 To consider Village Hall matters**

**a) Current regular users/hirers**

Tibshelf Playgroup - Mon-Fri am (excludes Weds).

Art Group - Mon evenings.

Drumming Group – Mon evenings.

TPC Social Group – Tues pm.

Tibshelf Tots – Weds am.

Yoga-Weds evenings.

Staffa Baby Clinics - 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays pm.

Tibshelf Band – Thurs evenings.

BDC- Chair based class and low impact class- Fri pm.

Bingo- Sunday evenings.

The information was noted.

**b) Booking Information**

The information was noted.

**c) To review and consider local business village hall car park key holder arrangements.**

It was agreed to continue with the current keyholder arrangement. The Clerk to confirm via letter. Cllr J Gilbody moved, and Cllr H Varney seconded. All in favour.

**d) To consider a no smoking policy for the VH.**

It was unanimously agreed to have a no smoking policy which will stipulate no smoking or vaping on the Village Hall premises. Signage is to be put up in the village hall to reflect this. A policy to be brought back to the next meeting for approval.

**e) To consider and approve VH car parking requirements on Sat 7<sup>th</sup> and Sun 8<sup>th</sup> December 2024.**

Due to the village hall having private bookings all weekend, it was agreed to keep the car park locked in-between bookings. The Barbers to be informed. W Kingscott moved and Cllr H Varney seconded.

**f) To consider and approve use of our car park on Saturday 19<sup>th</sup> July 2025 for the Open Gardens event 25.**

It was agreed to consider this item on the March 2025 agenda to ensure all bookings are taken into consideration.

**g) Update on removal of bar radiator and installation of outside tap.**

No update currently.

**VH1124/175 Correspondence**

None.

**VH1124/176 Confidential**

None.

**VH1124/177 Date of Next Meeting – 28<sup>th</sup> January 25.**

The meeting closed at 8.00pm.