

Date: 13 May 2025

To: Tibshelf Parish Councillors

You are summoned to attend the **Annual Meeting of Tibshelf Parish Council** to be held at **7.00pm** on Tuesday 20 May 2025 in Tibshelf Village Hall.

Rachel Tattershaw

Parish Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

1. To elect a Chair for the forthcoming year
2. To elect a Vice-chair for the forthcoming year
3. To receive and note apologies from Councillors not able to attend.
4. To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.
5. Variations of order of business.
6. Declaration of Members Interests
7. Requests for Dispensations
To receive and, if appropriate, approve.
8. Confidential items

The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

9. Public Speaking

A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.

If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter. Members of the Parish Council will however restrict Police matters they raise to those relating to their Council Ward.

10. Chairs announcements

11. To approve the draft minutes of the meeting of the Full Council meeting held on 15 April 2025 – minutes attached.
12. To review and approve Standing orders – document attached.
13. To review and approve updated Financial Regulations – document attached.
14. To review and approve the Council Scheme of Delegation – document attached.

15. Finance

- a) To receive and accept the attached Internal Auditor's report for 24-25 – emailed 01.05.25.
- b) To approve the attached Council's 2024-25 governance statement – emailed 01.05.25.
- c) To approve the attached Council's 2024-25 accounts – emailed 01.05.25.
- d) To note the period of the Exercise of Public Rights is Monday 3rd June 2025 ending on Monday 14th July 2025.
- e) To note the Earmarked Reserves balances.
- f) To note the reserves invested with BDC balance of £110,000.
- g) To approve Receipts, Payments, and Reconciliation report for April 2025.
- h) To note the income and expenditure report for April 2025.
- i) To approve the regular payments list as at May 2025.
- j) To note a payment to Watson and Watson Health and Safety Consultants of £360.00.
- k) To approve the annual insurance premium of £2868.26 to Aviva Insurers.
- l) To note a donation of £548.50 towards a Warm Bank pantomime from the late Samantha Winters.
- m) To consider subscribing to Amazon prime at a cost of £8.99 per month.
- n) To note £227.00 was raised for Combat Stress for Veterans Mental Health at the VE Day event.

16. Project and Communications Officer's report, including

- a) To approve the summer edition newsletter
- b) To approve an annual package for newsletter adverts.
- c) To consider a Parish Survey in 2025.
- d) To note grant funding opportunities.

17. Correspondence received:

- a) To note a response from Steve Dungworth, Senior Technician Traffic and Safety Service regarding the concerns raised on Chesterfield Road – reply attached.
- b) To note an email received with an update from Lightsource Bp re the Hurst Farm Energy Storage project – email attached.
- c) To consider commenting on the draft Bolsover District Council pre-application (planning) advice charging schedule – schedule attached.

18. To consider a Council response to the planning applications – tabled by Cllr Gilbody.

19. To consider recent Planning applications, including:

Granted application:

Application No: 25/00133/TCON

Proposal: Tree Works - T1 Reduce height by 3-4 metres and remove all arisings, T2 Crown Reduction - Reducing height and spread by up to 3 metres and remove all arisings.

Granted application:

Application No: 25/00033/REM

Proposal: Reserved Matters for the erection of 2 detached dwellings with associated parking & garden spaces and the provision of off-street parking for No.38 Chesterfield Road.

Granted application:

Application No: 25/00097/VAR

Proposal: Variation of Condition 2 (Approved Plans) & 5 (Biodiversity Net Gain BNG) of planning permission 23/00634/FUL

Location: Roadchef Tibshelf Services M1 Northbound Newtonwood Lane Tibshelf

Application:

Application No: 25/00201/FUL Decision Level: Delegated

Proposal: Proposed erection of a Three-Bedroom custom and self-build Bungalow

Location: Land Adjacent 13 Derwent Drive Tibshelf

Applicant: Mr Michael Allen

Emailed to councillors 06.05.2025

Response required by 27.05.2025

Application No: 25/00169/FUL Decision Level: Delegated
Proposal: Retrospective planning application for the retention of a building for the storage of logs.
Location: Banks Farm Newton Road Tibshelf Alfreton
Applicant: Mr Samuel Burrows
Emailed to councillors 09.05.2025

Refused:

Application No: 24/00401/FUL
Proposal: Site 2 mobile homes on the land near to the existing house and shop
Location: Meadow View Stables Newton Road Tibshelf Alfreton
Applicant: Mr Peter Revill
Further to my consultation regarding the above application Full Planning Permission I write to inform you that permission for the proposal has been refused.
Emailed to councillors 06.05.2025

- 20. To consider a recommendation from the Pavilion Working Party to place the pavilion project on hold for 12 months due to long-term financial viability unless alternative funding becomes available.**
- 21. To review and agree terms of reference including delegated arrangements for Committees, Sub-committees and working groups for the forthcoming year – existing terms of reference attached.**
- 22. To appoint membership of Committees.**
- 23. To agree a calendar of meetings for the forthcoming year – draft schedule attached.**
- 24. To agree a policy review schedule for 2025-2026 – schedule attached.**
- 25. To note the Events Committee minutes of the 29th April 2025 – minutes attached.**
- 26. To note the attached Resources Committee minutes of the 29th April 2025 and consider the following recommendations:**
 - i. To increase the Tibshelf Football Club Annual Licence fee to £1100pa as from 1st April 2025.
 - ii. To increase the Allotment Society annual rent fee to £120pa as from 1st April 2025.
- 27. To note the Village Hall Management Committee minutes of the 8th April 2025 – minutes attached.**
- 28. Exclusion of public and press. To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.**
- 29. To note completion of the Communications and Projects Officer's annual appraisal and approve incremental progression backdated to the 1st April 2025.**
- 30. To confirm the date and time of the next meeting.**