

**Minutes of the Tibshelf Parish Council Resources Committee held on
Tuesday 3rd June 2025 at 7.00pm in Tibshelf Village Hall**

Minutes

Present: Cllr A Beckett (Chair), Cllr M Watkinson (Vice Chair), Cllr L Kingscott, Cllr S Wood, Cllr J Gilbody, and Cllr H Varney.

Absent: Cllr R Vaughan

In attendance: R Tattershaw – Parish Clerk.

RFHS196 To elect a Chair for the forthcoming year.

Cllr Kingscott asked for nominations for the position of Chair.
Cllr Watkinson nominated Cllr Beckett, seconded by Cllr Kingscott.
A vote was taken: All in favour.

RFHS197 To elect a Vice Chair for the forthcoming year.

Cllr Beckett asked for nominations for Vice Chair.
Cllr Beckett nominated Cllr Watkinson, seconded by Cllr Wood.
A vote was taken: All in favour.

RFHS198 To receive apologies for absence

None received.

RFHS199 Declaration of Members' Interests

None received.

RFHS200 Requests for Dispensations

None received.

RFHS201 Public Speaking

None present.

RFHS202 Confidential items

It was agreed item 11 To consider a letter from the Rangers requesting the Resources Committee revisit a paygrade offer made in 2023 and item 12 To review the parish council staffing structure and associated costs were confidential under the Data Protection Act 2018.

RFHS203 To approve the draft minutes of the meeting of the Resources Committee Meeting held on 29th April 2025.

It was moved by Cllr Gilbody, seconded by Cllr Wood and **RESOLVED** unanimously to accept the minutes as an accurate record.

RFHS204 To note the increase in National Insurance contributions effects on the 2025-26 budget.

It was noted that the change in National Insurance Employer Contributions will increase the staffing costs for 2025-2026 by £3854.16 and this figure was not included within the 25-26 budget.

RFHS205 Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

RFHS206 To consider a letter from the Rangers requesting the Resources Committee revisit a paygrade offer made in 2023.

It was agreed that this request will be placed on hold while the Committee undertakes a formal review of the Ranger role, including its responsibilities and associated pay grade, in line with the needs of the Council.

**RFHS207 To review the parish council staffing structure and associated costs.
To confirm date and time of next meeting**

All staff positions were reviewed. It was agreed to undertake a formal review of the Ranger role, including its responsibilities and associated pay grade, in line with the needs of the Council.

RFHS208 To confirm date and time of next meeting.

Wednesday 16th July at 7pm.

Meeting closed at 8.35pm.