

**Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 17<sup>th</sup> June 2025 at 7pm in Tibshelf Village Hall.**

**MINUTES**

Present: Cllr J Gilbody (Chair), Cllr A Beckett, Cllr D Rutland, Cllr H Varney, Cllr S Wood, Cllr L Kingscott, Cllr M Ward, Cllr G Foley, Cllr M Watkinson, and Cllr R Vaughan (Vice Chair).

In attendance: R Tattershaw (Parish Clerk), M Scarborough (Comms and Projects officer) and 1 member of the public

**0625/3660 To receive apologies for absence.**

None received.

**0625/3661 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.**

None received.

**0625/3662 Variations of order of business**

It was moved by Cllr Gilbody, seconded by Cllr Kingscott and **RESOLVED** unanimously to move item 10 To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy to item 7 on the agenda.

**0625/3663 Declaration of Members' Interests**

Cllr Beckett declared an interest in item 11a to approve the attached Receipts/Payments and Reconciliation report for May 2025.

**0625/3664 Requests for Dispensations**

None received.

**0625/3665 Public Speaking**

Apologies received from District Councillor David Harvey.

Cllr Gilbody in his position as District Councillor updated on the following:

- To contact Cllr Sally Renshaw about the overhanging hedge on Newton Road.
- To raise the issue of the raised manhole cover and rotten posts on Derwent Drive with BDC.
- To follow-up with County Councillor David Harvey regarding the speeding traffic concerns on Chesterfield Road and the proposed new school.

**0625/3666 To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy.**

One application had been received from Ben Jones for the office of Parish Councillor.

Ben Jones left the room.

A vote was taken to Co-opt Ben Jones: All in favor.

Cllr Jones signed his Acceptance of Office and left the meeting due to a work commitment.

**0625/3667 Confidential items**

No confidential items on the agenda.

**0625/3668 Chair's Announcements**

Cllr Gilbody thanked the Events Committee, Cllr Beckett and the Clerk for their hard work preparing for the Music Festival.

**0625/3669 To approve the draft minutes of the meeting of the Parish Council meeting held 20<sup>th</sup> May 2025.**

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the minutes as an accurate record.

**0625/3670 0425/3617 Finance reports**

a) To approve the attached Receipts/Payments and Reconciliation report for May 2025.

It was moved by Cllr Wood, seconded by Cllr Varney, and **RESOLVED** unanimously to approve the Receipts/Payments and Reconciliation Report. (Appendix 0625/3670A).

b) To note the attached income and expenditure report for April 2024 to May 2025.

Noted. (Appendix 0625/3670B).

c) To approve a member to undertake a quarterly financial verification of bank reconciliations.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody, and **RESOLVED** unanimously that Cllr Beckett undertake the quarterly financial verification of bank reconciliations.

d) To note that the change in National Insurance Employer Contributions will increase the staffing costs for 2025-2026 by £3854.16.

Noted.

e) To note the receipt of £250 from Speed Watch to the Neighbourhood Watch Scheme and approve ear marking the funds to be spent on speed watch equipment at a future date.

Noted.

It was moved by Cllr Kingscott, seconded by Cllr Beckett, and **RESOLVED** unanimously to ear mark the Neighbourhood Watch funds of £250 for the purchase of speed watch equipment and to refund M Scarborough for £29.75 for Neighbourhood Watch hi viz vests.

f) To approve payment of £100 to the Clerk to cover Music Festival cash payments.

It was moved by Cllr Beckett, seconded by Cllr Wood and **RESOLVED** unanimously to approve payment of £100 to the Clerk for cash payments of £50.00 to Little Rock and £50.00 raffle prize money.

g) To approve payment of the attached list of Music Festival invoices in the 21st June 2025.

It was moved by Cllr Kingscott, seconded By Beckett and **RESOLVED** unanimously to approve payment of the Music Festival invoices on the 21<sup>st</sup> June 2025.

**0625/3671 Clerk Reports**

a) To consider the Clerk undertaking Financial Introduction to Local Council Administration (FILCA) training at a cost of £120.00.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the Clerk undertaking Financial Introduction to Local Council Administration (FILCA) training at a cost of £120.00.

b) To note an update on the status of the bus shelter insurance claim.

It was noted that the Councils insurers have settled the claim for the replacement bus shelter, but the defendant has failed to raise payment in respect of the losses presented. Therefore, it has been recommended for legal action to be commenced against the other party. DCC are replacing the bus shelter on Thursday 26th June 2025.

c) To consider Christmas light display options and associated costs provided by Civic Pride.

It was moved by Cllr Kingscott, seconded by Cllr Varney, and **RESOLVED** unanimously to replace the 10 lamp post Christmas Trees at an approx. cost of £1500.00 and to convert 5 lamp posts in the center of the village with 5 column motifs at a cost of £2650.00.

d) To note Clear Councils have moved our insurance from Aviva to Ecclesiastical Insurers and approve payment of the annual premium of £2913.70.

Insurance comparison report noted.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve payment of £2913.70 for the annual insurance premium.

#### **0625/3672 CPO Report**

a) To note summer edition newsletter printing.

Noted.

b) To note Neighbourhood Watch Meeting notes of the 27.05.25

- Plans to go ahead with a community speed watch. 7 Volunteers are available to be trained and the equipment will be bought outright rather than renting from neighboring Parish Councils.
- Holding a stall at the Tibshelf Music Festival.
- The Co-Op to be approached to discuss ways to tackle problem littering that may originate from their shop, as well as schools being approached.
- To approach Derbyshire County Council to see if large planters could be placed on pavements in problem parking areas to improve the flow of traffic.
- An elderly person leaflet drop to promote the Watch.
- Approaching hairdressers to promote domestic abuse messaging and help.

c) To note Parish Survey 2025 update.

Noted that draft questions will be available at the July meeting.

d) To note grant funding opportunities.

CPO agreed to investigate a Community Green Spaces grant to replace and install new benches and replace the existing path at the Shetland Rd Sport Ground.

**Action:CPO**

#### **0625/3673 To consider recent planning information, including:**

Application No: 25/00220/FUL

Proposal: Proposed change of use of two self-contained Care Home bungalows (C2) to two Dwelling houses (C3) and associated works to form access and car parking

Location: Holmlea Waverley Street Tibshelf Alfreton

Emailed to Councillors 14.05.2025.

**No comments.**

Application No: 25/00219/FUL

Proposal: Two Storey Extension to side

Location: 9 Shetland Road Tibshelf Alfreton DE55 5QE

**No comments.**

#### **ADDITIONAL INFORMATION AND/OR REVISED PLANS**

Application No: 25/00099/FUL

Proposal: Removal of sash window and installation of timber door

Location: 2 Wheatsheaf Mews High Street Tibshelf Alfreton

Emailed to Councillors 29.05.2025.

**No comments.**

M Scarborough left the meeting at 8.15pm.

#### **0625/3674 Correspondence received.**

a) To note a letter of thanks has been received from Combat Stress for the £227.00 raised at the VE Day event.

Noted.

b) To note a letter of thanks has been received from Derbyshire Children's Holiday Centre for the donation of £50.00

Noted.

c) To consider an email received from the Church Warden requesting to borrow the PC display boards and to use the Shetland Rd car park during the Open Gardens on the 19th and 20th July 2025.

It was moved by Cllr Watkinson, seconded by Cllr Gilbody, and **RESOLVED** unanimously to loan the display boards to the church and for the Clerk to contact the Football Club regarding pavilion parking.

**Action: Clerk**

**0625/3675 To consider the response received from the Traffic and Safety Service regarding the speeding traffic issue raised on Chesterfield Road.**

It was agreed Cllr Gilbody will follow this up with County Councillor David Harvey and once the speed watch is in place they will monitor this area.

**0625/3676 To consider membership of committees.**

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to the following amendments to committee membership:

- I. Cllr Vaughan to step down from the Resources and Events Committees.
- II. Cllr Varney to join: Resources, Events, and the Village Hall Management Committee.
- III. Cllr Rutland to join the Village Hall Management Committee.
- IV. Cllr Ward to join the Events Committee.

**0625/3677 To approve a Reserves and Investment Policy.**

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the Reserves and Investment policy with no amendments.

**0625/3678 To review and approve the Complaints policy.**

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the Complaints policy with no amendments.

**0625/3679 To review and approve the Freedom of Information policy.**

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve the Freedom of Information policy with no amendments.

**0625/3680 To review and approve the Records Retention policy.**

It was moved by Cllr Watkinson, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the Records Retention policy with no amendments.

**0625/3681 To review and approve the Co-option policy.**

It was moved by Cllr Watkinson, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the Co-option policy with no amendments.

**0625/3682 To note the DRAFT minutes of the Events Committee Meeting held on the 3rd June 2025.**

Noted.

**0625/3683. To note the DRAFT minutes of the Resources Committee Meeting held on the 3rd June 2025.**

Noted.

**0625/3684 Neighbourhood Watch Scheme update.**

No further update from Cllr Varney.

**0625/3685 To confirm date and time of the next meeting.**

Tuesday 15<sup>th</sup> July 2025.

Meeting closed at 8.35pm.