

**Minutes of the meeting of the Events Committee of Tibshelf Parish Council held
on Tuesday 29th July 2025 at 7.00pm in Tibshelf Village Hall**

Minutes

Members Present: Cllr J Gilbody (Chair), Cllr A Beckett, Cllr S Wood (Vice Chair), Cllr H Varney, Cllr M Ward, and Cllr L Kingscott.

Community Representatives: D Gibb, L Lloyd, Z Redfern, and C Whitehead.

In attendance: R Tattershaw – Parish Clerk.

EC0151 To receive apologies for absence.

None received.

EC0152 Declaration of Members' Interests.

None received.

EC0153 Requests for Dispensations

None received.

EC0154 Public Speaking

No public speaking.

EC0155 Confidential items

It was agreed there were no confidential items on the agenda.

EC0156 To consider co-option of community representatives onto the Events Committee.

No co-option candidates.

EC0157 To approve the draft minutes of the Events Committee Meeting held 3rd June 2025.

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to accept the minutes as an accurate record.

EC0158 To review the 2025 Music Festival event and consider a 2026 event.

Private organisers - Cllr Gilbody to invite a private company to the next Events Committee meeting to provide information on this option.

Acts and performance contracts - It was agreed to advertise in the Autumn Newsletter for local acts to perform at next year's festival – Clerk to action.

It was moved by Cllr Varney, seconded by Cllr Beckett, and **RESOLVED** unanimously to delegate the booking of 2 headliner acts within a budget of £1500 to Cllr Gilbody - Cllr Gilbody asked committee members to contact him with any ideas/suggestions.

The Clerk to ensure performance contracts are in place.

Stage and audio - Cllr Gilbody to investigate stage and audio options.

Food vendors - It was agreed the Scouts would provide burgers, hotdogs, and veggie burgers. The Clerk to investigate a 'tender' system for other food vendors.

Cllr Gilbody asked if Item 10 To consider the Firework display, including refreshments, admission and any associated costs could be brought forward due to Z Redfern needing to leave the meeting at 8p.m. This was moved by Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously.

EC0159 To consider the Firework display, including refreshments, admission, and any associated costs.

It was agreed Z Redfern would forward contact details for an alternative firework display company for 2026 to the Clerk.

It was agreed:

- The 2025 firework display would sell burgers, hotdogs, mushy peas, and hot drinks – Cllr Wood and Cllr Varney offered to manage refreshments at the event.
- L Lloyd to investigate the Scouts providing first aid cover.
- The event will be free admission.

7.55p.m. Z Redfern left the meeting

EC0160 To review the 2025 Music Festival event and consider a 2026 event – continued.

Generator requirements - It was agreed that generators that require plugging into the pavilion external sockets will be discouraged.

Stalls - D Gibb asked if more charity stalls could attend. It was agreed all stall holder enquiries would be redirected to the parish office to send out booking forms and confirm Public Liability insurance.

Shooting Bus - It was agreed the Clerk would confirm.

Climbing wall - The Clerk to see if Pleasley Vale Outdoor Centre can attend with the climbing wall. L Lloyd would investigate the option of the Scouts caving system.

Fun Bus - Cllr Wood to share contact details with the Clerk.

School of Dance - Cllr Gilbody to approach Jowetts School of Dance.

Toilets – It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously for the Clerk to book 7 toilets.

Football Club - The Clerk to write to the Football Club to inform them of the date and the need to have use of the sports field over the Saturday and Sunday.

Security – It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously for the Clerk to book the same security for 2026.

Site layout – It was moved Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to keep the same site layout for 2026.

Car parking – it was agreed not to provide car parking for the 2026 event.

Entry fees – It was agreed it would continue to be a free event.

Name – It was moved by Cllr Kingscott, seconded by Cllr Varney, and **RESOLVED** unanimously to rename the event "Tibfest".

Martyn's Law – The Clerk confirmed that the security company would meet the requirements of Martyn's Law as per recent advice received from DALC training.

EC0161 To consider the Christmas Craft Fayre, including craft stall public liability insurance requirements, stall fees and booking forms.

The Clerk confirmed that all stallholders must hold Public Liability insurance.

It was moved by Cllr Varney, seconded by Cllr Wood, and **RESOLVED** unanimously that there would be 14 tables available at a cost of £15.00 per stall, all enquiries would be directed to the parish office and the event would be held 10am to 4pm.

EC0162 To note an update from the Clerk on the Remembrance Parade and confirm volunteers.

The Clerk confirmed Ault Hucknall and Linby Band were booked and Peak 4x4 were also booked for the road closure.

Cllr Gilbody agreed to contact The Royal Oak about a meet and end point for the parade. Volunteers confirmed: C Whitehead, Cllr H Varney, R Tattershaw, I Tattershaw.

The Clerk to confirm the Roll of Honour and church service.

EC0163 To consider the Christmas Light Switch On event, including Santa's grotto and any associated costs.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously that the Clerk purchase a pop-up gazebo to be decorated as a Santas grotto at an approx. cost of £60.00.

It was confirmed the Clerk would not be required to support at this event.

EC0164 To consider a professional photographer at Parish Council events.

It was agreed D Gibb would provide the Clerk with further information on data retention and payment details.

EC0165 To note an update from the Clerk on performance bookings for Parish Council events.

The Clerk confirmed this item was no longer required.

EC0166 To review event promotion.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to actively promote events via social media through sharing to other local pages, daily posting of events and creating 'events' to encourage engagement.

The Clerk to follow up a 'Tibfest' logo for the next Resources meeting.

EC0167 To confirm date and time of next meeting.

Tuesday 2nd September at 7pm.

Meeting closed at 9pm.