

**Minutes of the meeting of the Events Committee of Tibshelf Parish Council held
on Tuesday 2nd September 2025 at 6.30pm in Tibshelf Village Hall**

DRAFT Minutes

Members Present: Cllr J Gilbody (Chair), Cllr A Beckett, Cllr S Wood (Vice Chair), Cllr H Varney and Cllr L Kingscott.

Community Representatives: D Gibb, L Lloyd, and Z Redfern.

In attendance: R Tattershaw – Parish Clerk.

EC0168 To receive apologies for absence.
Apologies received from Cllr Ward and C Whitehead.

EC0169 Declaration of Members' Interests.
None received.

EC0170 Requests for Dispensations
None received.

EC0171 Public Open Forum
No public speaking.

EC0172 Confidential items
It was agreed there were no confidential items on the agenda.

EC0173 To consider co-option of community representatives onto the Events Committee.
It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to co-opt Samuel Wood as a Community Representative onto the committee.

EC0174 To approve the draft minutes of the Events Committee Meeting held 29th July 2025.
It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the minutes as an accurate record.

EC0175 To note an update on first aid provision at the Fireworks display and consider any associated costs.
L Lloyd confirmed the Scouts would provide first aid cover for the event for free.

EC0176 To approve the Fireworks display marketing poster.
Amendments were agreed and the Clerk to communicate to the Comms and Project Officer.

EC0177 To note an update on the Remembrance Parade

Road closure – To note the Clerk confirmed at application had been made to BDC.

Meet and end point – Cllr Gilbody to confirm.

Roll of Honour – To note Ivan Brentnall has confirmed he will undertake the Roll of Honour.

Wreaths – C Whitehead to order the wreaths.

Reading – Cllr Wood to look into a person to do the reading.

Poster - Amendments were agreed and the Clerk to communicate to the Comms and Project Officer.

The Clerk to contact M Shreeve and confirm service arrangements.

EC0178 To note an update on the Music Festival

Confirmed date - Saturday 20th June 2026.

Acts and entertainment – Cllr Gilbody looking into the 2 headline acts. A quote for £2695 for a covered stage and audio was considered and will be on the next agenda for approval.

Bar provision – Affinity bar have confirmed they're attendance – the Clerk to confirm the donation percentage from the takings.

Security provision – Overwatch AP have confirmed they will attend at the 2025 price of £550.

Toilet provision – Dove Valley toilets have been booked for 7 toilets at a confirmed price of £550 - discounted rate to 2025 cost.

First aid provision – IRM Security have been booked at the 2025 price of £404.

Food vendors – It was agreed the Clerk would advertise via social media requesting food vendors complete an application form and the Events Committee then select vendors with a stall fee of £50.00.

Tibfest logo – these were discussed, and it was agreed the Clerk would communicate the chosen logo to the Comms and Project Officer with a request to amend the font for the next Events Committee meeting.

EC0179 To note an update on the Christmas Craft Fayre stall holders.

It was agreed the Comms and Projects Officer would advertise for stall holders via social media and direct all enquiries to the Parish Office. Stall holders would be asked to donate a prize for the raffle.

EC0180 To confirm date and time of next meeting.

Tuesday 7th October at 7pm.

Meeting closed at 7.25pm.