

Date: 10th September 2025

To: Tibshelf Parish Councillors

You are summoned to attend the meeting of Tibshelf Parish Council to be held at 7pm on Tuesday 16th September 2025 at the Village Hall.

Rachel Tattershaw

Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

- 1. To receive apologies for absence.**
- 2. To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.**
- 3. Variations of order of business.**
- 4. Declaration of Members' Interests**
- 5. Requests for Dispensations**
To receive and, if appropriate, approve.
- 6. Public Open Forum (15 minutes).**
The Council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter.
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are published on the agenda; items not on the agenda can be carried forward for a response at a later date.
- 7. Confidential items**
The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.
- 8. Chair's Announcements**
- 9. To approve the draft minutes of the meeting of the Full Council meeting held 15th July 2025.**
- 10. Finance reports** – attached including relevant papers in the report:
 - a) To approve the attached Receipts/Payments and Reconciliation report for July and August 2025.
 - b) To note the attached income and expenditure report for April 2024 to August 2025.
 - c) To note receipt of the External Audit Report and Certificate – document attached.
 - d) To note hanging basket sponsorship of £400 has been received.
 - e) To note a reserves balance of £80,000 is held by BDC.
 - f) To consider re-painting the Wizard of Oz characters at a cost of £450.00 excl VAT. An artist can do them on-site, but only at weekends over 2 Sundays.
 - g) Approval of the 25/26 payrise of 3.2% across all salary scales as from 1st April 2025.
 - h) To consider a quote for £1950.00 to install the small Christmas trees and to supply, install, decorate, and dispose of a 20ft large Christmas tree.
 - i) To approve cancelling the pavilion hygiene waste contract with Citroen Hygiene and renewing with Anyway Washrooms as from 1st November 2025 at an annual cost of £70 – saving of £130.78pa.

11. Clerks report including:

- a) To note the introduction of Assertion 10 to the Annual Governance and Accountability Return applicable from the 1st April 2025.
- b) To note an update on a license for the village center Christmas tree planter.
- c) To consider Councillor gov.uk domain email address' and associate costs.
- d) To note an update on an A2 advertising board to be placed on the land outside of the village hall and approve purchase of the board at a cost of £73.96 ex VAT if approved.
- e) To note an update on the break-in to the Parish Truck on the 10th August 2025.
- f) To consider tree works required at the Shetland Rd Sports Ground and consider quotes for the works.

12. CPO report including:

- a) To approve the Tibshelf News Winter 2025 Edition Draft newsletter.
- b) To consider a Parish Survey 2025 online provider and associated costs.
- c) To consider Communications Strategy amendments.
- d) To note an update on grant funding opportunities.

13. To consider recent planning information, including:

Granted applications:

Application No: 25/00220/FUL

Proposal: Proposed change of use of two self-contained Care Home bungalows (C2) to two Dwelling houses (C3) and associated works to form access and car parking

Location: Holmlea Waverley Street Tibshelf Alfreton

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to conditions.

Application No: 25/00277/FUL

Proposal: Conversion of one property back into 2 properties - No's. 30 - 32 Hardwick Street

Location: 32 Hardwick Street Tibshelf Alfreton DE55 5QH

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to conditions.

Application No: 25/00295/FUL

Proposal: Two storey side extension and single storey rear extension

Location: 11 Spa Croft Tibshelf Alfreton DE55 5NZ

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject to condition.

Application No: 25/00201/FUL

Proposal: Proposed erection of a Three-Bedroom custom and self-build Bungalow

Location: Land Adjacent 13 Derwent Drive Tibshelf

Further to my consultation regarding the above application for Full Planning Permission I write to inform you that permission for the proposal has been granted subject conditions.

Applications for Full Planning Permission:

Application No: 25/00305/FUL Decision Level: Delegated

Proposal: Extension of an existing dropped kerb and the erection of a closed-boarded fence and gated access.

Location: Land At 7 And 8 Newtonwood Lane Newton

Emailed to Councillors - no comments. Response sent 06/08/2025.

Application No: 25/00302/FUL

Decision Level: Delegated

Proposal: Installation and Operation of Energy Storage System (ESS) including Energy Storage Units, Substation, Site Access, Landscaping & Associated Infrastructure

Location: Hurst Farm Mansfield Road Tibshelf Alfreton

Emailed to Councillors 28/07/2025 – response sent regarding the access for HGV's.

Application No: 25/00300/VAR

Decision Level: Delegated

Proposal: Variation of Condition 3 (to retain the installed windows), Condition 4 (to agree details of the proposed high street frontage design) and Condition 5 (to agree an alternative roof tile) of Application 20/00590/FUL

Location: 121 High Street Tibshelf Alfreton DE55 5PP

Emailed to Councillors 21/08/2025.

Appeal:

By: Mr Peter Revill

Planning application: 24/00401/FUL

Proposed development: Site 2 mobile homes on the land near to the existing house and shop

Location: Meadow View Stables Newton Road Tibshelf Alfreton

APPEAL START DATE: 28th August 2025

Emailed to Councillors 29/08/2025

Variation of conditions

Application No: 25/00369/VAR

Decision Level: Delegated

Proposal: Variation of conditions 2 (plans) and 3 (brick) of planning permission 24/00510/VAR

Location: Former 54 Chesterfield Road Tibshelf

Emailed to Councillors 03/09/2025.

14. Correspondence received.

- a) To consider a request from St John the Baptist Church for financial support towards the church tower leadwork repairs required – document attached.

15. To consider disabled access onto the Shetland Road playground and any associated costs –
tabled by Cllr Gilbody.

16. To consider youth activities and associated costs for the 2026 budget.

17. To approve a Parish Council IT policy – draft attached.

18. To approve a Tree Management policy – draft attached.

19. To approve attendance at the DALC day and AGM on Wednesday 6th October 2025 at a cost of £45.00 per delegate.

20. To note the minutes of the Resources Committee held 16th July 2025 – copy attached.

21. To note the draft minutes of the Resources Committee held 2nd September 2025 – copy attached.

22. To note the draft minutes of the Village Hall Management Committee held 22nd July 2025 – copy attached.

23. To note the minutes of the Events Committee held 29th July 2025 – copy attached.

24. To note the draft minutes of the Events Committee held 2nd September 2025 – copy attached.

25. Neighbourhood Watch Scheme update – Cllr Varney.

26. Councillor reports.

27. Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

28. To approve a grounds maintenance contract to secure future arrangements with the current contractor as per Resources Committee recommendation on the 2nd September 2025 – copy attached.

- 29. To consider the terms and signing of a Community Benefit Deed between Tibshelf Parish Council and Lightsource SPV 191 Ltd in regard to an energy storage system on Mansfield Road, Tibshelf.**
- 30. To confirm date and time of the next meeting.**