

Date: 30/09/2025

To: Cllr J Gilbody (Chair), Cllr L Kingscott, Cllr A Beckett, Cllr S Wood (Vice Chair), Cllr M Ward, Cllr H Varney and Committee Members C Whitehead, Z Redfern, D Gibb, and L Lloyd.

You are summoned to attend the meeting of **Tibshelf Parish Council Events Committee** to be held at **7.00pm on Tuesday 7<sup>th</sup> October 2025** in Tibshelf Village Hall.

Rachel Tattershaw

Clerk to the Council ([theclerk@tibshelfparishcouncil.gov.uk](mailto:theclerk@tibshelfparishcouncil.gov.uk))

## **AGENDA FOR TIBSHELF PARISH COUNCIL EVENTS COMMITTEE MEETING**

**TO BE HELD TUESDAY 7<sup>TH</sup> OCTOBER 2025**

(MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

**1. To receive apologies for absence**

**2. Declaration of Members' Interests**

**3. Requests for Dispensations**

To receive and, if appropriate, approve.

**4. Public Open Forum (15 minutes).**

The Council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

*During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are published on the agenda; items not on the agenda can be carried forward for a response at a later date.*

**5. Confidential items**

The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

**6. To approve the draft minutes of the Events Committee Meeting held 2<sup>nd</sup> September 2025.**

**7. To note an update on the firework display and approve the following attached documents:**

- a) To approve the Event Management Plan.
- b) To approve the risk assessment.

**8. To note an update on the Remembrance Parade including approval of the attached risk assessment:**

- a) First aid cover.
- b) Wreaths.
- c) Road closure notice.
- d) To approve the risk assessment.

**9. To note an update on Christmas Craft Fayre.**

**10. To note an update on the Carol Service and confirm programme arrangements.**

**11. To note an update on “Tibfest” (Music Festival) and approve any associated costs including:**

- a) Acts and entertainment.
- b) To approve a quote for £2695 for the stage and lighting.

**12. To approve the Tibfest logo.**

**13. To approve the attached Tibfest performance contract.**

**14. Exclusion of public and press**

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

**15. To confirm date and time of next meeting.**