

DRAFT Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 18th November 2025 at 7pm in Tibshelf Village Hall.

Present:

Cllr J Gilbody (Chair), Cllr R Vaughan (Vice Chair), Cllr A Beckett, Cllr H Varney, Cllr S Wood, Cllr M Watkinson, Cllr L Kingscott, Cllr M Ward and Cllr B Jones.

In attendance:

R Tattershaw (Parish Clerk), M Scarborough (Comms and Projects officer) and 1 member of the public.

1125/3770 To receive apologies for absence.

Apologies received from Cllr Foley and Cllr Rutland.

1125/3771 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the reasons for absence.

1125/3772 Variations of order of business

None.

1125/3773 Declaration of Members' Interests

None.

1125/3774 Requests for Dispensations

None received.

1125/3775 Public Open Forum

Cllr Gilbody in his position as District Councillor updated:

- The Meadow Close hedge has now been cut.
- A Community Grant has been awarded to the Parish council towards Speed Watch equipment.
- Environmental Health will prosecute owners for letting dogs foul in public areas. The person making the report will need phone/CCTV footage and be prepared to be a witness if the prosecution is appealed and goes to court.
- The Sec 106 arts project funding has been used for a sculpture in Tibshelf.
- The District Councillors gazette has been cancelled by Bolsover Dst Council.
- Derbyshire County Council have put in for 1 Unitary Authority under the Local Government Re-organisation agenda.

Cllr Beckett asked if any of the funds held by Bolsover Dst Council will go towards Tibshelf Parish - Cllr Gilbody confirmed he will continue to investigate this.

1125/3776 Confidential items

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously that item 25 To consider and approve a staffing consultation letter was confidential under the Public Bodies (Admission to Meetings) Act 1960, Section 1(2) and the UK GDPR Data Protection Act 2018.

1125/3777 Chair's Announcements

Cllr Gilbody thanked Councillors and the Events Committee for a well-attended and well organised fireworks display and Remembrance Parade. Cllr Beckett added that the Christmas Craft Fayre went very well, and it was nice to see MP Natalie Fleet visit the event.

1125/3778 To approve the draft minutes of the meeting of the Full Council meeting held 15th October 2025.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to accept the minutes as an accurate record.

1125/3779 Finance reports

a) To approve the attached Receipts and Payments reports for October 2025.

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the Receipts and Payments reports for October 2025 (Appendix 1125/3779A).

b) To note the attached Bank Reconciliation report for October 2025

The Bank Reconciliation report for October 2025 was noted and the Clerk confirmed £130,000 was invested with Bolsover District Council.

c) To approve the attached additional payments report.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody and **RESOLVED** unanimously to approve the attached additional payments report. (Appendix 1125/3779B).

d) To note the attached Warm Bank finance sheet and consider future spends.

The Warm Bank finance sheet was noted, and it was agreed to investigate entertainment that could be held within the village hall.

e) To note £639.50 was raised through hot food sales at the firework display.

Noted.

1125/3780 Clerks report

a) To note matters raised by parish residents.

Noted.

b) To consider one-off grass cutting at the Parish Cemetery at a cost of £250.00

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve the quote from Clarkes Cemetery Services for £250 to top the grass on the lower area of the cemetery and to ensure this was included back within the annual maintenance contract work.

c) To note an update in the Christmas Tree Festival tree decorations and approve any associated costs.

It was agreed Cllr Varney would decorate the tree with her "Sweet Christmas" idea.

d) To consider refunding £90 for a pre-purchased ashes plot in the Parish Cemetery.

It was moved by Cllr Watkinson, seconded by Cllr Jones, and **RESOLVED** unanimously refund the £90 for the pre-purchased plot.

e) To note the Christmas office opening hours.

The below hours were noted:

- The office will close at midday on Christmas Eve (Wednesday 24th December) will be closed Christmas Day and Boxing Day.
- It will re-open on Monday 29th December 2025.
- It will then be closed on Thursday 1st and Friday 2nd January 2026.
- It will re-open on Monday 5th January 2026.

1125/3781 CPO report

a) To note an update on the Parish Survey 2025.

It was noted that we have received 75 responses which is an increase from the last survey in 2020. It was agreed the CPO will share the results via email with Councillors and it will be placed on the next Full Council agenda in December for review.

b) To note the newsletter Spring Edition 2026 schedule.

Noted.

c) To consider website accessibility and associated costs.

It was noted the CPO and Clerk have undertaken Website Accessibility training to understand the website compliance requirements for the 2026 annual audit and noted the possibility that a new website is required to be fully compliant. Two website provider quotes were discussed, and these will be considered within the budget setting process.

d) To note grant funding opportunities.

It was noted that we were unsuccessful for the National Grid Community Matters Fund grant application for the village hall fire doors, but another application has been made to the Bolsover Community and Place Fund.

1125/3782 To consider newsletter delivery and associated costs.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody, and **RESOLVED** unanimously to seek alternative delivery quotes for the next Full Council meeting in December.

1125/3783 To consider recent planning information.

Granted applications noted:

Application No: 25/00347/FUL

Application No: 25/00369/VAR

Application No: 25/00384/TPO

Application No: 25/00300/VAR

The Clerk noted that Application 25/00384/TPO was submitted by herself on behalf of the Parish Council to seek permission to fell 6 Ash Trees suffering from Ash Dieback disease on the Shetland Road Sports Ground, and that there are conditions for this permission which include replacing all 6 trees in the first available planting season.

Variations to applications noted:

Application No: 25/00413/VAR Decision Level: Delegated

Proposal: Variation of condition 2 (approved drawings) of application 23/00495/FUL

Location: Roadchef Tibshelf Services M1 Northbound Newtonwood Lane Tibshelf

8pm M Scarborough left the meeting.

1125/3784 Correspondence:

a) To note the attached letter received from Natalie Fleet MP.

Noted.

b) To note the attached invite to the Parish and Town Council Liaison Forum.

Noted.

c) To note the 2 attached letters (emailed to Cllrs 29th&30th Oct 2025) from Derbyshire Building Control Partnership re street name and numbering.

Noted.

1125/3785 Grant applications:

a) To consider a grant application from St John the Baptist for £200 towards the Christmas Tree Festival.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the grant application from St John the Baptist Church for the maximum amount of £200 towards the Christmas Tree Festival signage costs.

1125/3786 To consider Community Awards at the Annual Parish Meeting, and if approved, to consider working party membership to design the awards structure.

It was agreed to consider a Community Awards working party with the following membership:

- Cllr Gilbody
- Cllr Beckett
- Cllr Ward
- Cllr Wood
- Cllr Varney

The first meeting will be held on Tuesday 6th January 2026 at 7.30pm.

1125/3787 To review and approve the attached Training and Development policy.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the Training and Development policy with no amendments.

1125/3788 To review and approve the attached Accessibility Statement.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the updated Accessibility Statement.

1125/3789 To approve the Clerk undertaking First Aid at Work training at a cost of £110.00.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the Clerk undertaking First Aid at Work training at a cost of £110.00. It was noted this training was undertaken on the 12th of November due to certification expiry.

1125/3790 To consider Councillors and Volunteers undertaking First Aid at Work training for small scale events.

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously the Clerk seek training options from a local first aid provider.

1125/3791 To review the attached Parish Council Plan and consider plans for 2026-2027 to be included within the annual budget.

The plan updates were noted, and no new projects agreed at this time.

1125/3792 Councillor reports.

Cllr Watkinson reported a tree on Meadow Close required pruning – Cllr Gilbody to follow up with Bolsover Dst Council.

1125/3793 Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

1125/3794 To consider and approve a staffing consultation letter.

It was moved by Cllr Gilbody seconded by Cllr Watkinson and **RESOLVED** unanimously to approve the staffing consultation letter.

1125/3795 To confirm date and time of the next meeting.

Tuesday 16th December 2025 at 7pm.

Meeting closed at 8.45pm.