

**Notes of the meeting of the Parish Survey Working Party held on  
Tuesday 5<sup>th</sup> August 2025 at 7pm in Tibshelf Village Hall**

**Notes**

**Members Present:** Cllr A Beckett, Cllr S Wood, Cllr J Gilbody, Cllr H Varney, and Cllr M Ward.

**In attendance:** R Tattershaw – Parish Clerk. M Scarborough – Comms and Projects Officer.

**Absent:** Cllr Kingscott.

**PSWP001 To elect a Chair for the forthcoming year.**

The Clerk asked for nominations for the position of Chair.

Cllr Ward nominated Cllr Gilbody, seconded by Cllr Varney.

Cllr Beckett nominated Cllr Ward, seconded by Cllr Gilbody.

A vote was taken: 4 in favor of Cllr Ward.

**PSWP002 To receive apologies for absence.**

None received.

**PSWP003 Declaration of members interests**

None received.

**PSWP004 Request for dispensations.**

None received.

**PWSP005 Public speaking**

None present.

**PSWP006 To consider the questions for the 2025 Parish Survey.**

The 2020 Parish Survey questions were reviewed, and amendments agreed. The Communications and Projects Officer agreed to circulate a 'draft' Parish Survey to Working Party members in 2 weeks' time.

**PSWP007 To consider distribution methods for the Parish Survey.**

It was agreed the Parish Survey would be incorporated into the Autumn newsletter, available online with a QR code, and hard copies available from the Parish Office.

The deadline for completed surveys will be the 12<sup>th</sup> of November 2025.

Online survey options were discussed, and it was agreed to recommend to Full Council to consider the option of up to 1000 surveys at a cost of approx. £100.

Secure boxes for completed survey would be made available at the Co Op, local chemist, and Parish Office.

**PSWP008 Date and time of next meeting.**

To be arranged if required.