



Policy	<b>EMERGENCY PLAN</b>
Adopted:	Full Council 12.12.2023
Minute No:	1223/3260
Review schedule:	2 yearly Full Council 16.12.25 Min No 1255/3813 Full Council 20.01.2026 Min No 0126/3834

## **1. INTRODUCTION**

### **What is an emergency?**

An emergency is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services as part of their normal day to day activities.

Nearly all emergencies affecting the Parish of Tibshelf will be dealt with routinely by an integrated multi-agency response, including the emergency services, Derbyshire County Council, Bolsover District Council, utilities and voluntary agencies. However, a situation could occur, such as extensive flooding, storm damage, deep snow or a major incident which could delay the arrival of outside assistance, when the community will need to help itself.

Our Emergency Plan isn't intended to be a substitute for these services, but it is there to increase the short-term resilience of the community in the event of an extreme event.

This could be fire, flood, loss of water, loss of power or snow.

## **2. AIM**

The principle aim of the Emergency Plan is to reduce the risk to the life of people in the area. The health and safety of those responding to any emergency must also be addressed as a priority. At no time should any volunteer be asked to carry out anything that could put their life at risk. Each volunteer must assess any situation and request help if required before proceeding. Local volunteers are not trained members of the emergency services.

## **3. OBJECTIVES OF THE PLAN**

1. Identify the risks to the community and the relevant response actions.
2. Identify community resources including manpower, equipment and material available.
3. Identify vulnerable people within the community.

4. Emergency Accommodation.
5. Establish roles and responsibilities.
6. Defibrillator information.
7. Provide key contact details.

## **4. RISKS TO THE COMMUNITY AND RELEVANT RESPONSES**

### **FLOOD**

It is considered unlikely that Tibshelf are susceptible to flood.

The High Street in the village centre pavement may be at risk of flooding if the drains outside of the shops become blocked.

Newton Road at the lower side of Shetland Road Sports Grounds.

In the event of heavy rainfall and the risk of flooding, the Parish Rangers will be permitted to take the Council truck home and return to work in it the following day.

### **Responsibilities**

#### **Environment Agency**

The Environment Agency is responsible for securing flood defences and operating barriers and sluices where necessary. They will also try to help with the emergency response, perhaps by providing spare sandbags that are not needed for their own defences.

#### **Derbyshire County Council**

Derbyshire County Council is a Lead Local Flood Authority under the Flood and Water Management Act and a "Category One" responder under the Civil Contingencies Act.

The County Council (DCC) is responsible for the following in an emergency:

- Prepare contingency plans.
- Assist in the provision of emergency care for those who have been evacuated or those affected by flooding but remaining in their home.
- Assist with flood alleviation such as issuing sandbags, clearance of blocked highway culverts, dealing with flooded roads and traffic diversions.
- Coordinate the local authority and voluntary organisations response.
- Arrange for the provision of equipment, information, personnel, and expertise to the emergency services.
- Implement additional supporting plans e.g. emergency, humanitarian assistance, warning and informing, mass fatalities and excess deaths.

#### **Bolsover District Council (BDC)**

The District Council has the following responsibility in a flood emergency:

- Preparing contingency plans.

- Assist in the provision of emergency care for those who have been evacuated or those affected by flooding but remaining in their home.
- Assist with flood alleviation.
- Provide equipment, information, personnel and expertise to the emergency services.
- Provide emergency environmental health advice for actions relating to environmental problems caused by flooding.
- Consider applying for Government funding.
- Provide information to the public.

In the event of an emergency being called, Streetscene and CAN Rangers hold 200 (approx.) sandbags to emergency situations and will assist in event calls to our Contact Centres, Central Control and/or Local Ward Members are received for assistance.

BDC offer residents 10 free empty sandbags per property along with information on how to fill and lay them and general information on flooding.

Residents who request empty sandbags should be advised that they are required to fill them themselves; if they wish to take up this offer they can collect them from our contact centres in Bolsover, Clowne, Shirebrook and South or via County Hall (DCC) reception in Matlock.

### **Homeowners**

It is the responsibility as a homeowner to take steps to protect their property against flooding and are encouraged to maintain their own stock of sandbags, which, if laid correctly, offers some protection against flood water entering a property or can divert water away from more vulnerable parts of a home. However, in the event of significant flood water, sandbags will ultimately be ineffective.

Sandbags are however heavy and time consuming to put in place and are most effective if filled previously and stored close to the property in readiness for worsening conditions.

### **Tibshelf Parish Council Flood Responsibilities (as stated by BDC)**

- Preparing contingency plans.
- Assist in the provision of emergency care for those who have been evacuated or those affected by flooding but remaining in their home.
- Assist with flood alleviation.
- Inform other bodies/authorities of situation in Parish.

### **SNOW**

The aim is to provide sufficient access to goods and services to the population of the parish in the event of a prolonged disruption to traffic due to snow and/or ice.

It is not the intention to replace emergency services nor to provide support in the event of short-lived or minor disruption.

In the event of heavy snowfall, the Parish Rangers will be permitted to take the Council truck home and return to work in it the following day.

## Responsibilities

- Derbyshire County Council are responsible for gritting public highways, bar motorways and trunk roads.
- The Parish Council own 5 grit bins within the village.
- Derbyshire County Council own 11 grit bins around the village.

## 5. COMMUNITY RESOURCES (including manpower, equipment and material available).

Cllr Marc Watkinson	4 x 4 and a tractor with a front-end loader. Happy to support the community. Access to Village Hall grit supply and signed up as a DCC Snow Warden.
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## 6. VULNERABLE PEOPLE WITHIN THE COMMUNITY

Vulnerable people will be directed to the appropriate support services.

## 7. ROLES AND RESPONSIBILITIES

<b>Emergency Co-ordinator</b>	Rachel Tattershaw	01773 875093 / 07387738074	theclerk@tibshelfparishcouncilgov.uk
<b>Emergency Co-ordinator</b>	Cllr Allison Beckett	01773 590641	beckett48@aol.com
<b>Flood Warden</b>	Cllr Justin Gilbody	07718109673	justingilbody@btinternet.com
<b>Flood Warden</b>	Cllr Marc Watkinson	07792818739	iamwacka@live.co.uk

**Flood Wardens** and will be registered with the Environment Agency to receive flood warning information and upon receipt will then disseminate the information accordingly and liaise with their neighbours and the rest of the village during a flood event to minimise the risk to people and/or property.

## 8. EMERGENCY ACCOMMODATION

In the event of an emergency where people are required to leave their homes, in the short term, the **Village Hall, 110 High Street, Tibshelf DE55 5NU** will be made available.

Alternative accommodation will also be sought from within the community as appropriate.

Initial contact for access to the village hall can be made direct to Village Hall Committee Members:

- Allison Beckett
- Sue Wood
- Reg Vaughan
- Wayne Kingscott
- Helen Varney

Should the Village Hall not be available the church will act as an alternative. Contact – Mick Shreeve.

## 9. DEFIBRILLATORS

Two defibrillators are funded by the parish. They are for emergency use, and located:

1. Outside the Village Hall
2. On the pavilion external wall on Shetland Road

999 Emergency Operators have the locations of this equipment, and will instruct the caller to the nearest unit, and door access code.

Full instructions for use are given on the equipment.

## 10. KEY CONTACT DETAILS

<b>Emergency Co-ordinator</b>	Rachel Tattershaw	01773 875093 07387738074	theclerk@tibshelfparishcouncilgov.uk
<b>Emergency Co-ordinator</b>	Cllr Allison Beckett	01773 590641	beckett48@aol.com
<b>Flood Warden</b>	Cllr Justin Gilbody	07718109673	justingilbody@btinternet.com
<b>Flood Warden/ Snow Warden</b>	Cllr Marc Watkinson	07792818739	iamwacka@live.co.uk
<b>Parish Clerk</b>	Rachel Tattershaw	01773 875093 07387738074	theclerk@tibshelfparishcouncilgov.uk
<b>Councillor</b>	Allison Beckett	01773 590641	beckett48@aol.com
<b>Councillor</b>	Reg Vaughan	01773 873472	rvaughan4@aol.com
<b>Councillor</b>	Lian Kingscott	07808719681	Mrs.Kingscott@hotmail.co.uk
<b>Councillor</b>	Sue Wood	07974022089	sue.howitt74@gmail.com
<b>Councillor</b>	Marc Watkinson	07792818739	iamwacka@live.co.uk
<b>Councillor</b>	Ben Jones	07712451961	cllrbenjones86@yahoo.com
<b>Councillor</b>	Justin Gilbody	07718109673	justingilbody@btinternet.com
<b>Councillor</b>	Gerald Foley	01773 872277	
<b>Councillor</b>	Diane Rutland	07813245562	dianerutland18@gmail.cm
<b>Councillor</b>	Michell Ward	07539852529	michellannward@aol.com
<b>Councillor</b>	Helen Varney	07850064478	Helen.varney@hotmail.com

**Emergency Service Contact Numbers:**

Police Emergency	999
Police non-emergency	101
Derbyshire Fire & Rescue	999
Ambulance Service	999
Medical emergencies	999
Medical non-emergency – NHS Direct	111
Derbyshire County Council Emergency Planning Team (office hours)	01629 538364
Derbyshire County Council out of hours – Call Derbyshire	01629 533190
Bolsover District Council	01246 242424
Citizens advice	0808 278 7843
RAC Breakdown	0800 828 282
AA Breakdown	0800 88 77 66
British Telecom	0913 766 2201
National Gas Emergencies	0800 111 999
National Grid -power cuts	0913 766 2698
Water leaks – Severn Trent	0800 783 4444
Environment agency	0845 988 1188
Environment agency floodline	0800 80 70 60
Met Office	0370 900 0100

**Quick Links**

Derbyshire County Council:

[https://www.derbyshire.gov.uk/search.aspx?search\\_keywords=emergency&contentTypes=](https://www.derbyshire.gov.uk/search.aspx?search_keywords=emergency&contentTypes=)

Derbyshire County Council Flooding:

<https://www.derbyshire.gov.uk/environment/flooding/flooding.aspx>

Bolsover District Council:

<https://www.bolsover.gov.uk/services/e/emergency-planning>

Tibshelf Parish Council:

<https://tibshelfparishcouncil.gov.uk/>

Chesterfield Citizens Advice

<https://chesterfieldcab.co.uk/>