

## **DRAFT Minutes of the Meeting of the Events Committee of Tibshelf Parish Council held on Tuesday 10th February 2026 at 6pm in Tibshelf Village Hall.**

### **Members Present:**

Cllr J Gilbody (Chair), Cllr S Wood (Vice chair), Cllr A Beckett, Cllr L Kingscott, and Cllr M Ward.

### **Community Representatives:**

Samuel Wood, W Kingscott, and D Gibb

**Absent:** Z Redfern.

### **In attendance:**

R Tattershaw (Parish Clerk) and M Scarborough (Comms and Project Officer).

### **Members of the public: 1**

#### **EC0219 To receive apologies for absence.**

Apologies received from Cllr Varney, Cllr Ward, L Lloyd, and C Whitehead.

#### **EC0220 Declaration of Members' Interests**

None.

#### **EC0221 Requests for Dispensations**

None received.

#### **EC0222 Public Open Forum.**

A representative from Overwatch Security asked if a road closure could be requested for the end of this year's fireworks display to ensure public safety when leaving the event.

#### **EC0223 Confidential items**

It was agreed no items on the agenda were confidential.

#### **EC0224 To approve the draft minutes of the Events Committee Meeting held 6<sup>th</sup> January 2026.**

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to accept the minutes as an accurate record.

#### **EC0225 To approve the following Carol Service costs:**

- a) **Choir costs of £150.**
- b) **Band costs of £350.**

It was moved by Cllr Kingscott, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the Carol Service choir cost of £150 and band cost of £350.

#### **EC0226 To consider and approve the following Remembrance Parade costs:**

- a) **Band costs of £350**
- b) **Traffic management donation of £150**

It was moved by Cllr Kingscott, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the Remembrance Parade band of £350 and a £150 donation to the Peak 4x4 traffic management.

**EC0227 To consider and approve Music Festival costs:**

**a) Confirmed acts costs of £1750.**

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve the current act cost of £1750.

**b) Security cost of £550.**

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the security cost of £550.

**c) Toilet hire cost of £550.**

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the toilet hire cost of £550.

**d) First aid provision cost of £404.**

The Clerk updated the meeting the first aid provider had now cancelled the booking and alternative quotes were being sourced.

**e) Event Insurance cover of £654.64**

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve the event insurance cover cost of £654.64.

**EC0228 To note an update on Music Festival budget spends.**

The Clerk updated the meeting on the current budget figures and the expected revenue to be generated through raffle ticket sales, stall holder fees and bingo night refreshment sales.

**EC0229 To consider a quote for £300 for a compare for the Music Festival.**

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the quote for £300 from DJ Billy.

**EC0230 To consider local act applications and associated costs for the Music Festival.**

All act applications were considered. It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve 2 local acts - Aaron and Jake, and Phoenix Lee to perform a short set at this year's music festival.

**EC0231 To confirm event marketing and sponsorship requirements.**

It was agreed:

- To offer business adverts in the music festival programme at the same price as last year.
- To have the Tibfest poster ready for the March Events Committee meeting.

**EC0232 To confirm Tibfest volunteers.**

The Clerk updated that the event would require a minimum of 15 volunteers - this number does not include security and first aid personnel.

**EC0233 To note an update on the fireworks display, confirm date and costings.**

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve Pyrotech providing the firework display at the same reduced cost of £6100 on Friday 6<sup>th</sup> November at 6pm and the cost of £200 for a PA system.

**EC0234 To note an update on marquee insurance and training requirements.**

The Clerk updated the meeting that the marquee donated is 12m x 6m and will require a risk assessment completing before use, which includes it being erected by a trained competent person. The Clerk suggested volunteers did a trial run before using it.

**EC0235 To note an update from the Clerk and D Gibb on the illuminated tractor parade idea.**

D Gibb updated the meeting. It was agreed the Parish Council would offer support to any local Young Farmers groups that may wish to organise an illuminated tractor parade.

**EC0236 To confirm time and date of the next meeting.**

Tuesday 10<sup>th</sup> March 2026 at 6pm

The meeting closed at 6.58pm.