

Minutes of the Meeting of Tibshelf Village Hall Management Committee held on Tuesday 13th January 2026 at 7pm in Tibshelf Village Hall.

Present:

Cllr S E Wood (Chair), Cllr R Vaughan (Vice Chair), Cllr J Gilbody, Cllr A Beckett, Cllr H Varney, Cllr M Ward, and Mr W Kingscott.

In attendance:

R Tattershaw (Parish Clerk).
S Metcalfe (Administration Assistant).

Not attended: Cllr G Foley and Cllr D Rutland.

0126/01 To receive apologies for absence.

Apologies received and accepted from Cllr L Kingscott. Moved by Cllr Gilbody, seconded by Cllr Beckett and **RESOLVED** unanimously.

0126/02 Variations of order of business

None.

0126/03 Declaration of Members' Interests

W Kingscott declared an interest in item 8h - To consider and approve 2 future Village Hall events, ticket prices and associated costs.

Cllrs Beckett, Varney and Wood and W Kingscott declared an interest in item 10d) – To confirm and approve the list of volunteers working on the bar

0126/04 Requests for Dispensations

None received.

0126/05 Public Speaking. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.

No public present.

0126/06 Confidential items

No confidential items.

0126/07 To approve the attached minutes of the meeting held on the 4th November 2025.

It was moved by Cllr Vaughan, seconded by Cllr Gilbody and **RESOLVED** unanimously to approve the minutes as an accurate record.

0126/08 Financial

a) To approve the receipts and payments for November and December 25

It was moved by Cllr Beckett, seconded by W Kingscott and **RESOLVED** unanimously to approve the receipts and payments for November and December 2025.

b) To note the combined balance of the current and reserve accounts:

November 25- £8,800.87.

December 25- £31,089.24 (Includes a £20,000 grant).

Noted.

c) To note a £500 grant has been awarded for outdoor furniture from Beuparc.

Noted.

d) To note the Village Hall has been awarded a £20,000 grant from the National Lottery, for a replacement ramp to the rear of the village hall and to consider design specifics for quote requirements.

P Ward arrived for the meeting at 7.15pm.

A discussion took place regarding possible designs. The Clerk to confirm the grant spending deadline with Cllr Beckett, Cllr Wood and W Kingscott.

It was moved by Cllr Beckett, seconded by Cllr Wood and **RESOLVED** unanimously to designate design specification to Cllr Beckett, Cllr Wood and W Kingscott. They will take advice on the design and provide a design specification to the office, to seek quotes. If time permits quotes will be brought back to the next meeting.

e) To note the attached budget monitoring report.

The Clerk highlighted areas of the budget report to the committee. The report was noted.

f) To consider and approve costs for tree works, see attached tree survey report and quotations for recommended works

I. £900.00 (not VAT registered)

II. £540.00 (inc VAT)

III. £1680.00 (inc VAT)

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve quote II at a cost of £540.00 from S Burrows Tree and Garden Services.

g) To consider and approve increasing the bar float to £250.00.

This will allow for extra funds if needed to purchase bar stock on the night.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the increased bar float of £250.00.

h) To consider and approve 2 future Village Hall events, ticket prices and associated costs

I. Elvis tribute night, £180 costs.

II. Club dance night, costs to be discussed at the meeting.

A discussion took place. It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve item I. The event is to take place on the 11/4/26, ticket price £8. Item II is deferred and to be brought back to a future meeting.

i) To consider and approve extractor fan requirements in the Village Hall and associated costs

Option I- £ 324(inc VAT)

Option II.- £420.00(inc VAT)

Option III.- £1152(inc VAT)

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve quote I at a cost of £324.00 from A2R Electrical Services Ltd. Prices for De-humidifiers will be brought to the next meeting.

j) To consider and approve visual alarm devices in the toilets and associated costs of £636.00 (see attached).

This was recommended in the recent emergency lighting/fire alarm test visit.

This item was deferred and will be put on the agenda, following completion of a fire risk assessment.

k) To consider and approve a quote for conducting an up-to-date Fire Risk Assessment of the Village Hall (quotes available in the office).

- I. £520 + VAT.
- II. £250 + VAT
- III. £450 + VAT

It was moved by Cllr Gilbody moved, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve quote II at a cost of £250.00 + VAT from Health, Safety, Hygiene, Environmental.

0126/09 Communications and Projects Officer Update

a) To consider and review the Bolsover Community and Place Grant applications

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to approve a funding application for replacement fire doors to the Village Hall.

b) To note the Village Hall Project Schedule.

Noted.

c) To note Grant Funding Opportunities.

Noted.

0126/10 To consider Village Hall matters

a) To note the Current regular users/hirers, as stated below:

- Tibshelf Playgroup - Mon-Fri am (excludes Weds).
- Taekwondo - Mon evenings.
- Winter Warm Bank – Tues pm.
- Staffa Baby Clinics - 1st & 3rd Wednesdays pm.
- Tibshelf Band – Thurs evenings.
- BDC- Chair based class - Fri pm.
- Darts/Dominoes – Fortnightly on a Friday.
- Bingo- Sunday evenings.

Noted.

b) To note the VH bookings for November and December

It was confirmed by the Administration Officer that the only free of charge event was the OAP Dinner.
Noted.

c) To review the Village Hall risk assessment

It was moved by Cllr Wood, seconded by W Kingscott, and **RESOLVED** unanimously to update the risk assessment to include the Parish Clerk deciding if the car park requires closing in severe weather conditions for health and safety requirements.

d) To confirm and approve the list of volunteers working on the bar

It was moved by Cllr Ward, seconded by Cllr Vaughan, and **RESOLVED** unanimously to accept the list of volunteers working on the bar.

0126/11 Correspondence

None.

0126/12 Confidential

None.

0126/13 Date of Next Meeting

10th March 2026.

The meeting closed at 8.16pm.