

DRAFT Minutes of the Meeting of the Events Committee of Tibshelf Parish Council held on Tuesday 10th March 2026 at 6pm in Tibshelf Village Hall.

Members Present:

Cllr J Gilbody (Chair), Cllr S Wood (Vice chair), Cllr A Beckett, Cllr L Kingscott and Cllr H Varney.

Community Representatives:

Samuel Wood, W Kingscott, L Lloyd, Z Redfern and D Gibb

Absent: C Whitehead

In attendance:

R Tattershaw (Parish Clerk).

Members of the public: 0.

EC0237 To receive apologies for absence.

Apologies received from Cllr Ward.

EC0238 Declaration of Members' Interests

None.

EC0239 Requests for Dispensations

None received.

EC0240 Public Open Forum.

None present.

EC0241 Confidential items

It was agreed no items on the agenda were confidential.

EC0242 To approve the draft minutes of the Events Committee Meeting held 10th February 2026.

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to accept the minutes as an accurate record.

EC0243 To consider and approve the following Music Festival costs:

- a) Skip hire quote for an 8-yard closed skip of £262.61.
- b) First aid cover quote of £550.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to accept the skip quote from Derwent Waste for £262.61 plus vat and the first aid cover quote from OP Asset security for £550.

EC0244 To note an update on the Music Festival Temporary Event Notice/Licence requirements.

The Clerk has sought advice from the NE Derby's Licensing Team, and they confirmed that a Temporary Event Notice covers up to 499 people watching the live performance, alternatively a Premises Licence is

required. The Licensing Team agreed it would be acceptable if the area in front of the stage was fenced off and a clicker system used to monitor and ensure numbers did not exceed 499.

It was agreed Cllr Gilbody would discuss this further with the Licensing Team and make the appropriate application.

The Clerk confirmed that Affinity Bars were making an application for their own Temporary Event Notice for the provision of alcohol, which would be for up to 499 people in that area of the sports field.

EC0245 To note an update on the Music Festival budget spends.

The Clerk confirmed that the spends were currently within budget.

EC0246 To confirm food hygiene requirements for the Music Festival food vendors and consider alternatives if needed.

L Lloyd confirmed that she would provide a method statement in May 2026 for the scout provision of burgers and hot dogs at the Music Festival – as per the recommendation from NE Derbyshire Env. Health Team.

EC0247 To approve the poster for Tibfest.

The poster was agreed with a few minor amendments.

EC0248 To note Spire Radio will be attending the Music Festival.

Noted.

EC0249 To approve the attached Music Festival Risk Assessment.

The Music Festival Risk Assessment was agreed and signed by Cllr Gilbody as Chair.

EC0250 To approve the attached Music Festival Fire Risk Assessment.

The Music Fire Risk Assessment was agreed.

EC0251 To confirm time and date of the next meeting.

Tuesday 14th April 2026 at 6pm.

The meeting closed at 6.40pm