

DRAFT Minutes of the Meeting of Tibshelf Parish Council held on Tuesday 17th February 2026 at 7pm in Tibshelf Village Hall.

Present:

Cllr R Vaughan (Vice Chair), Cllr A Beckett, Cllr Ward, Cllr M Watkinson, Cllr Rutland, Cllr Foley, and Cllr B Jones.

In attendance:

R Tattershaw (Parish Clerk).

Members of the public: 1.

0226/3843 To receive apologies for absence.

Apologies received from Cllr Kingscott, Cllr Varney, Cllr Gilbody, and Cllr Wood.

0226/3844 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.

It was moved by Cllr Beckett, seconded by Cllr Jones, and **RESOLVED** unanimously to accept the reasons for absence.

0226/3845 Variations of order of business

None.

0226/3846 Declaration of Members' Interests

None.

0226/3847 Requests for Dispensations

None received.

0226/3848 Public Open Forum

A representative from Civic Pride UK Ltd attended to discuss Christmas light options for the 2026 display.

0226/3849 Confidential items

It was agreed the following items are confidential and would be considered in closed session:

24. To note an employee-requested early redundancy date.
25. To accept the resignation of the Parish Clerk and to approve the recruitment process.
26. To note an update on a staffing issue and approve the outcome of a disciplinary process.

0226/3850 Chair's Announcements

None.

0226/3851 To approve the draft minutes of the meeting of the Full Council meeting held 20th January 2026.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to accept the minutes as an accurate record.

0226/3852 Finance reports

a) To approve the attached Receipts and Payments reports for January 2026.

It was moved by Cllr Beckett, seconded by Cllr Ward, and **RESOLVED** unanimously to approve the Receipts and Payments report for January 2026.

b) To note the attached Bank Reconciliation report for January 2026.

Noted.

c) To note the attached income and expenditure report from April 2025 to January 2026.

Noted.

d) To note the attached Balance Sheet April 2025 to January 2026.

Noted.

e) To approve the attached additional payments report.

No report to approve.

f) To note the servicing of dog and litter bins contract fee of £1237.60 for 26-27 with BDC.

Noted.

g) To consider a quote for £5171.25 for the 2026 hanging basket display.

It was moved by Cllr Jones, seconded by Cllr Ward to approve the quote to Woolley Moor Nurseries for £5171.25.

A vote was taken: 6 in favor, 1 against.

h) To consider a quote for £590 to manufacture and install a hold back post and hook for the pavilion gate.

It was moved by Cllr Watkinson, seconded by Cllr Ward, and **RESOLVED** unanimously not to approve the quote.

i) To consider a 3-year fixed price contract of £10.50 per lamp post for annual testing.

It was moved by Cllr Watkinson seconded by Cllr Beckett and **RESOLVED** unanimously to accept the quote from Civic Pride UK Ltd for £10.50 per lamp post on a fixed 3-year contract.

j) To consider the attached report on photocopier lease options.

It was moved by Cllr Watkinson, seconded by Cllr Beckett, and **RESOLVED** unanimously to accept the quote from Canon for a 5-year contract at a fixed fee of £670.68pa inclusive of unlimited mono and colour copies.

0226/3853 Clerks report

a) To note matters raised by parish residents.

Noted.

b) To note an up-to-date list of grit bin ownership details within Tibshelf and issues raised with DCC.

It was noted that DCC own 11 grit bins and the Parish Council own 5, and a lack of ID plaques on DCC grit bins has been raised with Cllr Charlotte Hill.

c) To note an update on the bench relocation at Staffa Health.

It was noted the bench would be relocated at the front of the building.

0226/3854 To consider recent planning information.

Planning applications:

Application No: 25/00499/FUL

Proposal: The retention of a Change of use of former chapel (F2) to the retail display and sale of goods, namely flooring materials E(a)

Location: Methodist Chapel 22 High Street Tibshelf

No comments - moved by Cllr Jones, seconded by Cllr Vaughan, and **RESOLVED** unanimously.

0226/3855 To consider the attached grant application from Overwatch Security Response.

It was moved by Cllr Beckett, seconded by Cllr Jones, and **RESOLVED** unanimously not to approve the grant application.

0226/3856 Correspondence

a) To note a flyer received from Active Environment Network with a Teams invite for the 3rd March 2026.

Noted.

b) To note an email received from M Shreeve inviting Councillors to the Holy Communion service on the 8th March 2026.

Noted.

c) To note the briefing on the transfer of public transport responsibilities from Derbyshire County Council to EMCCA as from 1st Feb.

Noted.

d) To note an email received from DCC Public Rights of Way regarding bridleway No.35 and bridleway No.31 closure.

Noted.

e) To note an invite from DALC to online Martyn's Law training.

Noted.

0226/3857 To note the draft minutes of the Village Hall Committee Meeting held 13.01.2026.

Noted.

0226/3858 To note the draft minutes of the Resources Committee Meeting held 10.02.2026.

Noted.

0226/3859 To note the draft minutes of the Events Committee Meeting held 10.02.2026.

Noted.

0226/3860 To review the attached Fire Safety policy.

It was moved by Cllr Beckett, seconded Cllr Watkinson, and **RESOLVED** unanimously to approve the Fire Safety policy with no amendments.

0226/3861 To review the Privacy Notice - Staff and Councillors.

It was moved by Cllr Watkinson, seconded by Cllr Vaughan, and **RESOLVED** unanimously to approve the Privacy Notice – Staff and Councillors with no amendments.

0226/3862 To review the Privacy Notice – General.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to approve the Privacy Notice – General with no amendments.

0226/3863 To review grit bin and bus stop ownership within the parish.

Grit bin ownership had been clarified earlier in the meeting under the Clerks Report.

The Clerk confirmed that an email sent from the Clerk to DCC in 2018 stated the Parish Council owned 9 bus shelters within the parish, and that DCC were still currently responsible for bus shelters - no date has been confirmed for their transfer to EMCCA.

The Clerk was asked to contact DCC to seek information on transferring ownership of the bus shelters.

ACTION:CLERK

0226/3864 Councillor reports.

Cllr Beckett asked when the clothes bank would be emptied - the Clerk confirmed the company has been contacted.

Cllr Jones asked if conifer branches lying next to the island at the top of Doe Hill Lane could be removed - the Clerk confirmed they would follow this up again.

ACTION:CLERK

Cllr Beckett asked if waste next to the pavilion car park could be cleared. Cllr Watkinson to investigate and update the Clerk.

ACTION: CLLR WATKINSON/CLERK

0226/3865 Confidential items

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of agenda items 24-26 by reason of the confidential nature of the business to be transacted, namely information relating to an individual (Schedule 12A, Paragraph 1 of the Local Government Act 1972).

0226/3866 To note an employee-requested early redundancy date.

It was noted that an early redundancy date of the 03/03/2026 has been mutually agreed between the employee and Resources Committee.

0226/3867 To accept the resignation of the Parish Clerk and to approve the recruitment process.

It was moved by Cllr Jones, seconded by Cllr Watkinson, and **RESOLVED** unanimously to accept the resignation of the Parish Clerk given on the 10th of February 2026 giving 3 months' notice, and to approve the recruitment process with a cost of £112 to DCC for advertisement costs.

0226/3868 To note an update on a staffing issue and approve the outcome of a disciplinary process.

It was noted this issue would be addressed through informal action.

0226/3869 To confirm date and time of the next meeting.

Tuesday 17th March at 7pm.

The meeting closed at 8.30pm.