

## **Minutes of the Meeting of Tibshelf Village Hall Management Committee held on Tuesday 13<sup>th</sup> January 2026 at 7pm in Tibshelf Village Hall.**

### **Present:**

Cllr S E Wood (Chair), Cllr R Vaughan (Vice Chair), Cllr J Gilbody, Cllr A Beckett, Cllr H Varney, Cllr M Ward, and Mr W Kingscott.

### **In attendance:**

R Tattershaw (Parish Clerk).  
S Metcalfe (Administration Assistant).

**Not attended:** Cllr G Foley and Cllr D Rutland.

### **0126/01 To receive apologies for absence.**

Apologies received and accepted from Cllr L Kingscott. Moved by Cllr Gilbody, seconded by Cllr Beckett and **RESOLVED** unanimously.

### **0126/02 Variations of order of business**

None.

### **0126/03 Declaration of Members' Interests**

W Kingscott declared an interest in item 8h - To consider and approve 2 future Village Hall events, ticket prices and associated costs.

Cllrs Beckett, Varney and Wood and W Kingscott declared an interest in item 10d) – To confirm and approve the list of volunteers working on the bar

### **0126/04 Requests for Dispensations**

None received.

### **0126/05 Public Speaking. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.**

No public present.

### **0126/06 Confidential items**

No confidential items.

### **0126/07 To approve the attached minutes of the meeting held on the 4<sup>th</sup> November 2025.**

It was moved by Cllr Vaughan, seconded by Cllr Gilbody and **RESOLVED** unanimously to approve the minutes as an accurate record.

### **0126/08 Financial**

#### **a) To approve the receipts and payments for November and December 25**

It was moved by Cllr Beckett, seconded by W Kingscott and **RESOLVED** unanimously to approve the receipts and payments for November and December 2025.

**b) To note the combined balance of the current and reserve accounts:**

November 25- £8,800.87.

December 25- £31,089.24 (Includes a £20,000 grant).

Noted.

**c) To note a £500 grant has been awarded for outdoor furniture from Beuparc.**

Noted.

**d) To note the Village Hall has been awarded a £20,000 grant from the National Lottery, for a replacement ramp to the rear of the village hall and to consider design specifics for quote requirements.**

P Ward arrived for the meeting at 7.15pm.

A discussion took place regarding possible designs. The Clerk to confirm the grant spending deadline with Cllr Beckett, Cllr Wood and W Kingscott.

It was moved by Cllr Beckett, seconded by Cllr Wood and **RESOLVED** unanimously to designate design specification to Cllr Beckett, Cllr Wood and W Kingscott. They will take advice on the design and provide a design specification to the office, to seek quotes. If time permits quotes will be brought back to the next meeting.

**e) To note the attached budget monitoring report.**

The Clerk highlighted areas of the budget report to the committee. The report was noted.

**f) To consider and approve costs for tree works, see attached tree survey report and quotations for recommended works**

I. £900.00 (not VAT registered)

II. £540.00 (inc VAT)

III. £1680.00 (inc VAT)

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve quote II at a cost of £540.00 from S Burrows Tree and Garden Services.

**g) To consider and approve increasing the bar float to £250.00.**

This will allow for extra funds if needed to purchase bar stock on the night.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the increased bar float of £250.00.

**h) To consider and approve 2 future Village Hall events, ticket prices and associated costs**

I. Elvis tribute night, £180 costs.

II. Club dance night, costs to be discussed at the meeting.

A discussion took place. It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve item I. The event is to take place on the 11/4/26, ticket price £8. Item II is deferred and to be brought back to a future meeting.

**i) To consider and approve extractor fan requirements in the Village Hall and associated costs**

Option I- £ 324(inc VAT)

Option II.- £420.00(inc VAT)

Option III.- £1152(inc VAT)

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve quote I at a cost of £324.00 from A2R Electrical Services Ltd. Prices for De-humidifiers will be brought to the next meeting.

**j) To consider and approve visual alarm devices in the toilets and associated costs of £636.00 (see attached).**

This was recommended in the recent emergency lighting/fire alarm test visit.

This item was deferred and will be put on the agenda, following completion of a fire risk assessment.

**k)** To consider and approve a quote for conducting an up-to-date Fire Risk Assessment of the Village Hall (quotes available in the office).

- I. £520 + VAT.
- II. £250 + VAT
- III. £450 + VAT

It was moved by Cllr Gilbody moved, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve quote II at a cost of £250.00 + VAT from Health, Safety, Hygiene, Environmental.

### **0126/09 Communications and Projects Officer Update**

**a) To consider and review the Bolsover Community and Place Grant applications**

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to approve a funding application for replacement fire doors to the Village Hall.

**b) To note the Village Hall Project Schedule.**

Noted.

**c) To note Grant Funding Opportunities.**

Noted.

### **0126/10 To consider Village Hall matters**

**a) To note the Current regular users/hirers, as stated below:**

- Tibshelf Playgroup - Mon-Fri am (excludes Weds).
- Taekwondo - Mon evenings.
- Winter Warm Bank – Tues pm.
- Staffa Baby Clinics - 1st & 3rd Wednesdays pm.
- Tibshelf Band – Thurs evenings.
- BDC- Chair based class - Fri pm.
- Darts/Dominoes – Fortnightly on a Friday.
- Bingo- Sunday evenings.

Noted.

**b) To note the VH bookings for November and December**

It was confirmed by the Administration Officer that the only free of charge event was the OAP Dinner.  
Noted.

**c) To review the Village Hall risk assessment**

It was moved by Cllr Wood, seconded by W Kingscott, and **RESOLVED** unanimously to update the risk assessment to include the Parish Clerk deciding if the car park requires closing in severe weather conditions for health and safety requirements.

**d) To confirm and approve the list of volunteers working on the bar**

It was moved by Cllr Ward, seconded by Cllr Vaughan, and **RESOLVED** unanimously to accept the list of volunteers working on the bar.

### **0126/11 Correspondence**

None.

### **0126/12 Confidential**

None.

### **0126/13 Date of Next Meeting**

10<sup>th</sup> March 2026.

The meeting closed at 8.16pm.