

Date: 07/04/2026

To: Cllr J Gilbody (Chair), Cllr L Kingscott, Cllr A Beckett, Cllr S Wood (Vice Chair), Cllr M Ward, Cllr H Varney.
Community Committee Members: C Whitehead, Z Redfern, D Gibb, S Wood, W Kingscott, and L Lloyd.

You are summoned to attend the meeting of **Tibshelf Parish Council Events Committee** to be held at **6pm on Tuesday 14th April 2026** in Tibshelf Village Hall.

Rachel Tattershaw

Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA FOR TIBSHELF PARISH COUNCIL EVENTS COMMITTEE TO BE HELD TUESDAY 14th APRIL 2026

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. To receive apologies for absence

2. Declaration of Members' Interests

3. Requests for Dispensations

To receive and, if appropriate, approve.

4. Public Open Forum (15 minutes).

The Council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are published on the agenda; items not on the agenda can be carried forward for a response at a later date.

5. Confidential items

To determine which items on the agenda, if any, should be taken with the public excluded.

6. To approve the draft minutes of the Events Committee Meeting held 10th March 2026.

7. To consider and approve the following Music Festival costs:

- a) To approve a payment of £100 for the Elvis Tribute Act.

8. To note an update on the Music Festival incl:

- a) Derbyshire Prepared Event registration made on the 27/03/26
b) Food vendor and performer information sent to NE Derbyshire Dst Council 31/03/26.
c) Premises Licence application made to BDC 26/03/26.
d) Budget spends.
e) Letters to homeowners.
f) Jowetts School of Dance confirmation.

- 9. To note an update on Music Festival stall holders.**
- 10. To approve the Music Festival Event Management Plan.**
- 11. To conform Music Festival raffle ticket sales.**
- 12. To note a handover of the following tasks to the new Clerk:**
 - a) Outstanding Public Liability certificates for performers.
 - b) Confirmation to performers 3 weeks before the event.
 - c) Confirmation of set up times to the bar, food vendors and stall holders 3 weeks before the event.
 - d) Co-ordination of the stage, toilets and skip delivery.
 - e) Co-ordination on the day of hi viz vests, walkie talkies and litter picking eqpt.
 - f) Co-ordination with Overwatch AP for security and first aid.
 - g) To make payment to performers after the event.
- 13. To consider a scarecrow festival in the village – tabled by D Gibb.**
- 14. To consider a craft fayre – tabled by Cllr Beckett.**
- 15. To confirm time and date of the next meeting.**