

DRAFT Minutes of the Meeting of the Events Committee of Tibshelf Parish Council held on Tuesday 14th April 2026 at 6pm in Tibshelf Village Hall.

Members Present:

Cllr J Gilbody (Chair), Cllr S Wood (Vice chair), Cllr A Beckett, and Cllr H Varney.

Community Representatives:

Samuel Wood, W Kingscott, L Lloyd, Z Redfern, and D Gibb

Absent: Cllr L Kingscott

In attendance:

R Tattershaw (Parish Clerk).

Members of the public: 0.

EC0252 To receive apologies for absence.

Apologies received from C Whitehead and Cllr M Ward.

EC0253 Declaration of Members' Interests

Samuel Wood declared an interest in item 7A) To approve a payment of £100 for the Elvis Tribute Act.

EC0254 Requests for Dispensations

None received.

EC0255 Public Open Forum.

None present.

EC0256 Confidential items

It was agreed no items on the agenda were confidential.

EC0257 To approve the draft minutes of the Events Committee Meeting held 10th March 2026.

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to accept the minutes as an accurate record.

6.03pm – Samuel Wood left the meeting

EC0258 To consider and approve the following Music Festival costs:

A) To approve a payment of £100 for the Elvis Tribute Act.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to make a payment of £100 to Samuel Wood for the Elvis tribute act.

6.05pm – Samuel Wood re-joined the meeting.

EC0259 To note an update on the Music Festival incl:

a) **Derbyshire Prepared Event registration made on the 27/03/26.**

Noted

b) Food vendor and performer information sent to NE Derbyshire Dst Council 31/03/26.

Noted.

c) Premises Licence application made to BDC 26/03/26.

Cllr Gilbody confirmed the application had been made and did not include the sale of alcohol.

d) Budget spends.

It was noted that the event was currently within budget.

e) Letters to homeowners.

Agreed to deliver 01/06/2026.

f) Jowetts School of Dance confirmation.

Cllr Gilbody confirmed Jowetts School of Dance will be performing.

The poster design was circulated, and final amendments agreed.

£275.00 of adverts for the programme had been sold so far.

EC0260 To note an update on Music Festival stall holders.

7 stalls places have been reserved.

It was agreed to continue advertising for stalls.

EC0261 To approve the Music Festival Event Management Plan.

The Event Management Plan was reviewed.

It was moved by Cllr Gilbody, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the Event Management Plan.

EC0262 To confirm Music Festival raffle ticket sales.

It was moved by Cllr Varney, seconded by Cllr Wood, and **RESOLVED** unanimously to sell tickets for £1.00 each and offer cash prizes of 1 x £50.00 and 2 x £25.00 as well as other prizes.

EC0263 To note a handover of the following tasks to the new Clerk:

- a) Outstanding Public Liability certificates for performers.
- b) Confirmation to performers 3 weeks before the event.
- c) Confirmation of set up times to the bar, food vendors and stall holders 3 weeks before the event.
- d) Co-ordination of the stage, toilets and skip delivery.
- e) Co-ordination on the day of hi viz vests, walkie talkies and litter picking eqpt.
- f) Co-ordination with Overwatch AP for security and first aid.
- g) To make payment to performers after the event.

Noted.

EC0264 To consider a scarecrow festival in the village – tabled by D Gibb.

It was agreed to defer this item to the next meeting.

EC0265 To consider a craft fayre – tabled by Cllr Beckett.

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to hold a craft fayre and Cllr Beckett would confirm a date.

EC0266 To confirm time and date of the next meeting.

Tuesday 19th May at 6pm.

The meeting closed at 7pm.