

## **Minutes of the Meeting of the Events Committee of Tibshelf Parish Council held on Tuesday 14th April 2026 at 6pm in Tibshelf Village Hall.**

### **Members Present:**

Cllr J Gilbody (Chair), Cllr S Wood (Vice chair), Cllr A Beckett, and Cllr H Varney.

### **Community Representatives:**

Samuel Wood, W Kingscott, L Lloyd, Z Redfern, and D Gibb

**Absent:** Cllr L Kingscott

### **In attendance:**

R Tattershaw (Parish Clerk).

**Members of the public:** 0.

### **EC0252 To receive apologies for absence.**

Apologies received from C Whitehead and Cllr M Ward.

### **EC0253 Declaration of Members' Interests**

Samuel Wood declared an interest in item 7A) To approve a payment of £100 for the Elvis Tribute Act.

### **EC0254 Requests for Dispensations**

None received.

### **EC0255 Public Open Forum.**

None present.

### **EC0256 Confidential items**

It was agreed no items on the agenda were confidential.

### **EC0257 To approve the draft minutes of the Events Committee Meeting held 10<sup>th</sup> March 2026.**

It was moved by Cllr Beckett, seconded by W Kingscott, and **RESOLVED** unanimously to accept the minutes as an accurate record.

6.03pm – Samuel Wood left the meeting

### **EC0258 To consider and approve the following Music Festival costs:**

A) To approve a payment of £100 for the Elvis Tribute Act.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to make a payment of £100 to Samuel Wood for the Elvis tribute act.

6.05pm – Samuel Wood re-joined the meeting.

### **EC0259 To note an update on the Music Festival incl:**

a) **Derbyshire Prepared Event registration made on the 27/03/26.**

Noted

**b) Food vendor and performer information sent to NE Derbyshire Dst Council 31/03/26.**

Noted.

**c) Premises Licence application made to BDC 26/03/26.**

Cllr Gilbody confirmed the application had been made and did not include the sale of alcohol.

**d) Budget spends.**

It was noted that the event was currently within budget.

**e) Letters to homeowners.**

Agreed to deliver 01/06/2026.

**f) Jowetts School of Dance confirmation.**

Cllr Gilbody confirmed Jowetts School of Dance will be performing.

The poster design was circulated, and final amendments agreed.

£275.00 of adverts for the programme had been sold so far.

**EC0260 To note an update on Music Festival stall holders.**

7 stalls places have been reserved.

It was agreed to continue advertising for stalls.

**EC0261 To approve the Music Festival Event Management Plan.**

The Event Management Plan was reviewed.

It was moved by Cllr Gilbody, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the Event Management Plan.

**EC0262 To confirm Music Festival raffle ticket sales.**

It was moved by Cllr Varney, seconded by Cllr Wood, and **RESOLVED** unanimously to sell tickets for £1.00 each and offer cash prizes of 1 x £50.00 and 2 x £25.00 as well as other prizes.

**EC0263 To note a handover of the following tasks to the new Clerk:**

- a) Outstanding Public Liability certificates for performers.
- b) Confirmation to performers 3 weeks before the event.
- c) Confirmation of set up times to the bar, food vendors and stall holders 3 weeks before the event.
- d) Co-ordination of the stage, toilets and skip delivery.
- e) Co-ordination on the day of hi viz vests, walkie talkies and litter picking eqpt.
- f) Co-ordination with Overwatch AP for security and first aid.
- g) To make payment to performers after the event.

Noted.

**EC0264 To consider a scarecrow festival in the village – tabled by D Gibb.**

It was agreed to defer this item to the next meeting.

**EC0265 To consider a craft fayre – tabled by Cllr Beckett.**

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to hold a craft fayre and Cllr Beckett would confirm a date.

**EC0266 To confirm time and date of the next meeting.**

Tuesday 19<sup>th</sup> May at 6pm.

The meeting closed at 7pm.