

DRAFT Minutes of the Resources Committee held on Tuesday 21st April 2026 at 7pm in Tibshelf Village Hall.

Present:

Cllr A Beckett (Chair), Cllr M Watkinson (Vice chair), Cllr J Gilbody, Cllr H Varney and Cllr S Wood.

In attendance:

R Tattershaw (Parish Clerk).

RFHS277 To receive apologies for absence.

Apologies received from Cllr Kingscott.

RFHS278 Declaration of Members' Interests.

None received.

RFHS279 Requests for Dispensations.

None received.

RFHS280 Public Speaking.

None in attendance.

RFHS281 Confidential items

It was agreed the following items are confidential and will be considered in closed session:

13. To note an update on the Clerk recruitment.
14. To note an update on Locum cover.
15. To note an update on staff absence and ongoing cover requirements.

RFHS282 To approve the attached draft minutes of the Resources Committee Meeting held on 10th February 2026.

It was moved by Cllr Watkinson, seconded by Cllr Wood, and **RESOLVED** unanimously to approve the minutes as an accurate record.

RFHS283 To note the attached accounting statements for the 2025/26.

It was noted the carried forward figure to 26/27 included the £3580 insurance monies for the replacement bus shelter.

RFHS284 To note the Internal Auditors Report for 2025/26

It was noted that 2 years of agendas would be placed back on the PC website as per the internal auditor's advice – these were removed upon advice from the Foundation Award application.

RFHS285 To review the Football Club Licence and annual rent fee.

The licence document was reviewed and the pavilion running costs noted.

It was moved by Cllr Watkinson, seconded by Cllr Wood, and **RESOLVED** unanimously that as the football club do not require the use of the shower facilities, the showers will be isolated to enable energy bill

monitoring.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to recommend to Full Council to increase the Football Club annual rent fee to £1250.00.

It was moved by Cllr Watkinson, seconded by Cllr Beckett, and **RESOLVED** unanimously that a letter is sent to the football club to request they inform the Council of any planned events to ensure availability of the sports field, and copies of event risk assessments and relevant Temporary Events Notices are shared with the Council. The club to be informed that the sports field is not licensed for the sale of alcohol.

RFHS286 To review the Allotment Society annual rent fee.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to increase the annual allotment rent to £150.00.

RFHS287 To review the Grievance and Disciplinary policy.

It was moved Cllr Watkinson, seconded by Cllr Gilbody, and **RESOLVED** unanimously to defer this item to the next meeting to enable Cllr Beckett time to review the document for her comments.

RFHS288 Confidential items

It was moved by Cllr Watkinson, seconded by Cllr Gilbody, and **RESOLVED** unanimously that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of agenda items 13–15 by reason of the confidential nature of the business to be transacted, namely information relating to an individual (Schedule 12A, Paragraph 1 of the Local Government Act 1972).

RFHS289 To note an update on the Clerk recruitment.

It was noted two references have been received and the new Clerk will start on the 26/05/2026. Cllr Gilbody signed the employment contract on behalf of the Council.

RFHS290 To note an update on Locum cover.

It was noted that Kath Gruber will cover the position of Clerk from the 5/05/2026 to 22/05/2026 for 6 hours a week with the associated costs and to include 2 hours handover time.

RFHS291 To note an update on staff absence and ongoing cover requirements.

Cllr Beckett updated the committee that the member of staff had returned to work as from 17/04/2026.

RFHS292 To confirm time and date of next meeting.

Tuesday 7th July 2026.

The meeting closed at 7pm