

## **Minutes of the Meeting of Tibshelf Village Hall Management Committee held on Tuesday 10<sup>th</sup> March 2026 at 7pm in Tibshelf Village Hall.**

### **Present:**

Cllr S E Wood (Chair), Cllr R Vaughan (Vice Chair), Cllr J Gilbody, Cllr A Beckett, Cllr H Varney, Cllr G Foley, Cllr D Rutland, Cllr L Kingscott and Mr W Kingscott.

### **In attendance:**

R Tattershaw (Parish Clerk).  
S Metcalfe (Administration Assistant).  
M Scarborough (Communications and Projects Officer).

### **0326/01 To receive apologies for absence**

Apologies received and accepted from Cllr M Ward and Mr P Ward, moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously.

### **0326/02 Variations of order of business**

None.

### **0326/03 Declaration of Members' Interests**

Cllr S Wood declared an interest in item 9d) - To consider free room hire requests

Cllr H Varney declared an interest item 9g) - To consider and approve allowing the Chesterfield Art Group to leave their exhibits set up overnight, free of charge on Saturday 27th June

W Kingscott declared an interest in item 9l. - To consider and approve 2 future Village Hall events.

### **0326/04 Requests for Dispensations**

None received.

Cllr Kingscott arrived at the meeting 7.02pm.

### **0326/05 Public Speaking. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.**

No public present.

### **0326/06 Confidential items**

No confidential items.

### **0326/07 To approve the attached minutes of the meeting held on the 13<sup>th</sup> January 2026.**

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve the minutes as an accurate record.

### **0326/08 To note the attached draft minutes of the Village hall Trustees meeting held on the 27<sup>th</sup> January 2026.**

Noted.

**0326/09 Financial**

**a) To approve the receipts and payments for January and February 26**

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the receipts and payments for January and February 2026.

**b) To note the combined balance of the current and reserve accounts:**

January 26- £33,198.00 (includes £21,000 in grants).  
February 26 -£33,677.17 (Includes a £21,000 in grants).  
Noted.

**c) To note a £500 grant has been awarded by BDC**

Noted.

**d) To free room hire requests (tabled by S Wood)**

- I- Afternoon tea 12<sup>th</sup> July – 10am-4pm
- II- Christmas Dinner 13<sup>th</sup> Dec- 9am-5pm

Cllr Wood left the meeting at 7.05pm

It was moved by Cllr Beckett, seconded by Cllr Foley, and **RESOLVED** unanimously to approve item I and II for free room hire request, provided the free event is for Tibshelf residents only.

Cllr Wood returned to the meeting at 7.08pm.

**e) To note the attached budget monitoring report**

The Clerk highlighted areas of the budget report to the committee. The report was noted.

**f) To consider and approve costs for de-humidifiers**

- I. £159.97 inc VAT
- II. £169.98 inc VAT
- III. £234.98 inc VAT
- IV. £254.90 inc VAT

This item was deferred until the next meeting.

**g) To consider and approve allowing the Chesterfield Art Group to leave their exhibits set up overnight, free of charge on Saturday 27<sup>th</sup> June**

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve the storage of the Art Groups exhibits overnight, free of charge.

**h) To consider an associated costs for cancelled bookings by regular hirers**

It was moved by Cllr Gilbody, seconded by Cllr Varney, and **RESOLVED** unanimously to charge regular hirers 50% of the booking fee, unless 24hrs notice is given to the Parish Office to cancel the booking. Any exceptional circumstances will be taken to the committee.

**i) To consider village hall laundry responsibilities and associated costs**

Cllr Varney and Cllr Wood have agreed to carry out the laundry from the end of April.

**j) To note the fire risk assessment report**

The information was noted.

**k) To consider and approve visual alarm devices in the toilets and associated costs of £636.00**

It was moved by Cllr Beckett, seconded by Cllr Vaughan, and **RESOLVED** unanimously to not approve due to the fact it is not raised in the risk assessment.

**l) To consider and approve 2 future Village Hall events**

- I. Quiz night.
- II. Open Mic Night

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve these events in principle. W Kingscott is to provide more information at the next meeting.

**m) To discuss future VH fundraising events**

Cllr Beckett is to arrange a Craft Fair and Drag Bingo. Cllr Wood to arrange a Clairvoyant evening.

**n) To consider and approve fire door repairs and replacement quotes**

- I £5310 inc VAT.
- II Available at the meeting.
- III. Available at the meeting.

This item was deferred, as all quotes not available at this time.

**0326/10 Communications and Projects Officer Update**

**a) To provide an update on the rear walkaway/rear entrance project to the village hall**

A discussion took place. The CPO officer is to bring a more detailed specification including measurements, materials and details of any Building Regulation requirements to the next meeting for consideration. The CPO confirmed the project needs to be initiated by the 20<sup>th</sup> of May 2026.

**b) To consider LED Display Advertising Board**

This item was discussed, and it was decided not to purchase an LED Display board.

**c) To note the Village Hall Project Schedule**

Priority 5 the CPO explained the funding is not available for fire doors, therefore an application is going to be made for Advertising boards instead to Bolsover Community and Place Grant for £5,000

**d) To note Grant Funding Opportunities**

It was agreed to apply to the Easy fundraising Fund for £500 for new tables.

**0326/11 To consider Village Hall matters**

**a) To note the Current regular users/hirers, as stated below:**

- Tibshelf Playgroup - Mon-Fri am (excludes Weds).
- Taekwondo - Mon evenings.
- Winter Warm Bank – Tues pm.
- Staffa Baby Clinics - 1st & 3rd Wednesdays pm.
- Tibshelf Band – Thurs evenings.
- BDC- Chair based class - Fri pm.
- Darts/Dominoes – Fortnightly on a Friday.
- Bingo- Sunday evenings.

Noted.

**b) To note the additional VH bookings which have taken place for January and February 26**

Month	Mon-Sun Daytime	Additional Bookings	
		Mon-Sun Evening	FOC
Jan	2	2	

Noted.

**c) To confirm key holders for the village hall**

Confirmed.

Mark Scarborough left the meeting at 8.15pm.

**d) To review current bar arrangements**

Cllr Beckett asked everyone to be mindful of the weekends when we have a lot of bookings to see if Wayne needs any support. The Admin Assistant will state the number of guests on the booking information email (which goes to Cllrs), when known.

**e) To review security of the village hall**

The Clerk gave an update on the current CCTV arrangement. The Admin Assistant is to contact the electrician.

**0326/12 Correspondence**

None.

**0326/13 Confidential**

None.

**0326/14 Date of Next Meeting**

14<sup>th</sup> April 2026.

The meeting closed at 8.29pm.