

DRAFT Minutes of the Meeting of Tibshelf Village Hall Management Committee held on Tuesday 14th April 2026 at 7pm in Tibshelf Village Hall.

Present:

Cllr S E Wood (Chair), Cllr R Vaughan (Vice Chair), Cllr A Beckett, Cllr J Gilbody, Cllr H Varney, Cllr L Kingscott and Mr W Kingscott.

Non-Attendance

Cllr G Foley
Cllr D Rutland

In attendance:

R Tattershaw (Parish Clerk).
S Metcalfe (Administration Assistant).
M Scarborough (Communications and Projects Officer).

0426/01 To receive apologies for absence

Apologies received and accepted from Mr P Ward.

0426/02 Variations of order of business

None.

0426/03 Declaration of Members' Interests

None.

0426/04 Requests for Dispensations

None received.

0426/05 Public Speaking. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.

No public present. Cllr Wood stated that some members of the public are under the impression that volunteers working on the bar are paid when this is not the case. Cllr Wood welcomed the new Clerk, who will be starting employment at the end of May 26.

0426/06 Confidential items

Item 12.

0426/07 To approve the attached minutes of the meeting held on the 10th March 2026.

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve the minutes as an accurate record.

0426/08 Financial

a) To approve the receipts and payments for March 26

It was moved by Cllr Gilbody, seconded by Cllr Beckett, and **RESOLVED** unanimously to approve the receipts and payments for March 2026.

b) To note the combined balance of the current and reserve accounts

The balance of £35,411.73 as at 31 March 2026 was noted.

c) To note the attached budget monitoring report

The Clerk highlighted areas of the year end budget report, to the committee. The Administration Assistant stated an overspend of £3259.51, for the year. The report was noted.

d) To consider and approve a quote to replace the CCTV hard drive for £264.00

It was moved by Cllr Beckett, seconded by Mr W Kingscott, and **RESOLVED** unanimously to approve the quote of £264.00.

e) To approve and counter sign the new 3 year energy contracts for the Village Hall with electricity provided by Ecotricity and Gas provided by Crown Gas and Power starting in July 2026 and payment via variable direct debit.

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve and countersign the new 3yr contracts.

Cllr L Kingscott arrived at 7.13pm.

f) To note any updates on the 2 future village Hall events

- I. Quiz Night
- II. Open Mic Night

It was agreed by all, the Quiz night will be held on the 5th June 2026 with a charge of £1 per person which also entitles them to enter the Quiz. W Kingscott is to facilitate this.

g) To discuss future VH fundraising events

A discussion took place, it was agreed that when full information is known, a request to the Administration Assistant will be made to go on future agendas by the Committee member involved.

h) To note the updated fire door inspection report, and to consider and approve fire door repairs and replacement quotes

It was moved by Cllr Gilbody, seconded by Cllr L Kingscott, and **RESOLVED** unanimously to approve the quote from Phillips Joinery Ltd of £1026.00 inc VAT.

0426/09 Communications and Projects Officer Update

a) To consider and approve a design for the rear walkaway/rear entrance project to the village hall including exact materials and specifications

A discussion took place. It was agreed for the Comms and Projects Officer to contact National Lottery to request an extension of 6 months to the project start date to spend the grant money of £20,000 received in December 2025..

If National Lottery do not approve an extension request, the Comms and Projects Officer will obtain 4-5 up to date quotes on the existing design. A Village Hall Management Committee Meeting will then need to be called to approve a quote to meet the contract start deadline of the 20th May 2026.

If National Lottery approve a 6 month extension to the timeframe, the Comms and Projects Officer is to seek planning advice, architects advice, and quotes for the two new designs ready for the June 9th 2026 Village Hall Management Committee Meeting - if the National Lottery only approve a 3 month extension to the project start date, a Village Hall Committee Meeting will need to be held earlier.

b) To note an update on Grants – Outdoor Screen and Tables

The CPO Officer explained that the deadline for the grant had passed for the LED Display board. The Village Hall had not been awarded the grant, as the CPO was on annual leave when additional information was required. He said this will be open again next year.

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to apply for funding to Asda Local Community Spaces Fund for £20,000 towards costs for a disability ramp, disabled toilet, and external front door.

0426/10 To consider Village Hall matters

a) To note the Current regular users/hirers, as stated below:

- Tibshelf Playgroup - Mon-Fri am (excludes Weds).
- Taekwondo - Mon evenings.
- Winter Warm Bank – Tues pm.
- Staffa Baby Clinics - 1st & 3rd Wednesdays pm.
- Tibshelf Band – Thurs evenings.
- BDC- Chair based class - Fri pm.
- Darts/Dominoes – Fortnightly on a Friday.
- Bingo- Sunday evenings.

Noted.

b) To note the additional VH bookings which have taken place for March 26

| Month | Mon-Sun Daytime | Additional Bookings | |
|-------|-----------------|---------------------|-----|
| | | Mon-Sun Evening | FOC |
| Mar | 6 | 2 | |

Noted.

0426/11 Correspondence

None.

0426/12 Confidential

To note an update on regular hirers and approve any associated costs

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to approve the hirers request for a 50% reduction in the May 2026 room hire fees and for free use of the hall in June 2026 to enable the storage to be cleared.

0426/13 Date of Next Meeting

To be confirmed.

The meeting closed at 8.00pm.