

**Minutes of the Annual Meeting of Tibshelf Parish Council held on Tuesday 19th May 2026
at 7pm in Tibshelf Village Hall.**

MINUTES

Present: Cllr A Beckett Cllr J Gilbody (Chair), Cllr B Jones, Cllr L Kingscott, Cllr M Watkinson, and Cllr H Varney Cllr S Wood,

In attendance: K Gruber (Locum Parish Clerk)
M Scarborough (CPO)
1 member of the public.

Absent: Cllr M Ward

0526/3939 To elect a Chair for the forthcoming year.

Cllr Gilbody asked for nominations for the position of Chair.

Cllr Beckett nominated Cllr Gilbody.

A vote was taken: All in favour.

Cllr Gilbody accepted the position and signed the Declaration of Acceptance of Office.

0526/3940 To elect a Vice Chair for the forthcoming year.

Cllr Gilbody asked for nominations for the position of Vice Chair.

Cllr Wood nominated Cllr Varney.

A vote was taken: All in favour. Cllr Varney accepted the position and signed the Declaration of Acceptance of Office.

0526/3941 To receive and note apologies from Councillors not able to attend.

Apologies received from and. Cllr G Foley, D Rutland, and Cllr R Vaughan

0526/3942 To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.

It was moved by Cllr Beckett, seconded by Cllr Wood, and **RESOLVED** unanimously to accept the reasons for absence.

0526/3943 Variations of order of business

None.

0526/3944 Declaration of Members' Interests

None received.

0526/3945 Requests for Dispensations

None received.

0526/3946 Public Speaking

Cllr Gilbody updated the Council on the actions he was progressing at District and requested details of any areas needing street cleansing so he could request those works. Cllr Jones advised that Overmoor View was being used as a racetrack, and it was agreed this was a matter for the police as the district has no authority.

0526/3947 Chair's Announcements

Cllr Gilbody thanked Councillors and Rachel Tattershaw for all their hard work and the achievements delivered in the past year. He also thanked Kath Gruber was her locum work in the past 3 weeks.

0526/3948 To approve the draft minutes of the meeting of the Parish Council meeting held 21 April 2026.

It was moved by Cllr Beckett, seconded by Cllr Jones, and **RESOLVED** unanimously to accept the minutes as an accurate record.

0526/3949 To review and approve Standing Orders.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the Standing Orders

0526/3950 To review and approve updated Financial Regulations.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the Financial Regulations

0526/3951 To review and approve the Council Scheme of Delegation.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to approve the Scheme of Delegation.

0526/3952 To approve Council meets the eligibility criteria (Localism Act 2011) and Parish Council (General Power of Competence) (prescribed conditions) Order 2012 readopting the General Power of Competence.

It was moved by Cllr Watkinson, and seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the Council is eligible and can readopt the General Power of Competence.

0526/3953 Finance reports

a) To receive and accept the attached Internal Auditor's report for 25-26.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to accept the Internal Auditors report for 25-26.

b) To approve the attached Council's 2025-26 Governance Statement

It moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the 2025-26 Governance Statement. Document signed by the Chair and Clerk.

c) To approve the attached Council's 2025-26 Accounts

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the 2025-26 Accounts. Document signed by the Chair.

d) To note the period of the Exercise of Public Rights is Wednesday 3rd June 2026 ending on Tuesday 14th July 2026. Noted.

e) To approve Receipts, Payments, and Reconciliation report for April 2026.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the Receipts, Payments, and Reconciliation Report for April 2026.

f) To note the Bank Reconciliation report for April 2026

Noted

g) To note the income and expenditure report for April 2026.

Noted.

h) To note the balance sheet for April 2026.

Noted

i) To approve the Regular Payments list for 2025-26.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the Regular Payments list for 2025-26.

j) To nominate and approve a Councillor to undertake a quarterly finance check.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve Cllr Gilbody to undertake the quarterly finance check.

k) To approve the annual insurance premium to Ecclesiastical Insurers – item deferred as not received.

0526/3954 CPO Report

a) To approve the summer edition newsletter

It was moved by Cllr Beckett, seconded by Cllr Varney, and **RESOLVED** unanimously to approve the summer edition newsletter.

b) To consider record of Councillor attendance at meetings.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and **RESOLVED** unanimously to publish attendance rates for Full Council and the three Committees.

c) To approve VAT charge on advertising.

It was moved by Cllr Kingscott, seconded by Cllr Beckett, and **RESOLVED** to approve VAT charging.

0526/3955 Correspondence received:

a) To consider a request from an Independent Usborne Partner to use the Shetland Rd Sports Field on Friday 29th May 2026 from 10am-3pm for a book hunt.

It was moved by Cllr Wood, seconded by Cllr Gilbody, and **RESOLVED** unanimously to allow the request.

0526/3956 To consider recent planning applications.

No applications to consider.

Granted applications:

Application No: 26/00119/VAR - Roadchef Motorways

0526/3956 To review and agree terms of reference including delegated arrangements for Committees, Sub-committees and working groups for the forthcoming year.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to approve the Working Party Terms of Reference.

It was moved by Cllr Beckett, seconded by Cllr Watkinson, and **RESOLVED** unanimously to approve the Events Committee Terms of Reference

It was moved by Cllr Beckett, seconded by Cllr Watkinson. and **RESOLVED** unanimously to approve the Resources Committee Terms of Reference

0526/3957 To appoint membership of committees.

It was agreed to appoint the following membership of committees:

Village Hall Management Committee:

Cllr Beckett, Cllr Gilbody, Cllr Wood, and Cllr Varney.

Resources Committee:

Cllr Beckett, Cllr Gilbody, Cllr Jones, Cllr Kingscott, Cllr Watkinson, Cllr Wood, and Cllr Varney.

Events Committee:

Cllr Beckett, Cllr Gilbody, Cllr Wood, and Cllr Varney

0526/3958 To agree a calendar of meetings for the forthcoming year.

It was moved by Cllr Beckett, seconded by Cllr Kingscott, and **RESOLVED** unanimously to approve the draft calendar of meetings.

0526/3959 To note the Village Hall Management Committee minutes of the 14 April 2026.

Noted.

0526/3960 To note the Events Committee minutes of the 14 April 2026.

Noted.

0526/3961 To note the Resources Committee minutes of the 21 April 2026 and consider the following recommendations:

1. To increase the Tibshelf Football Club Annual Licence fee to £1250pa as from 1st April 2026.

It was moved by Cllr Beckett, seconded by Cllr Gilbody, and **RESOLVED** unanimously to increase the Tibshelf Football Club Annual Licence fee to £1250pa from 1st April 2026.

0526/3962 To consider a request from newly appointed Clerk for 2 new computer screens including installation at a cost of £269.61 excl. VAT.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody, and **RESOLVED** unanimously to review terms of IT contract to establish if equipment can be sourced elsewhere at cheaper cost.

0526/3963 To consider sending a letter to BDC re: planned social housing on the High Street.
Item deferred.

0526/3964

0526/3965 To consider implications of Lamppost Testing and Floral Display/Christmas Decorations.

The Council noted the requirement for a full structural engineering assessment rather than lamppost condition check is likely to increase testing costs next year.

0526/3966 Councillor Reports

Cllr Jones proposed that the next newsletter covers the work undertaken by the Angling Society in maintaining Tibshelf Ponds. This was unanimously agreed.

Cllr Woods requested that the Clerk have a discussion with maintenance contractor regarding broken pots at the cemetery. Cllr Kingscott suggested that people be asked to report any incidents to the Clerk to investigate.

Cllr Woods advised that the headstone issue at the cemetery had been resolved.

Cllr Jones informed the Council that people were putting waste into the cemetery skip.

Cllr Varney advised that Neighbourhood Watch has been very active in litter picking.

0526/3967 To confirm the date and time of the next meeting.

Tuesday 16th June 2026 at 7pm.

Meeting closed at 8.10pm.