

DRAFT Minutes of the Meeting of Tibshelf Village Hall Management Committee held on Tuesday 09th June 2026 at 7pm in Tibshelf Village Hall.

Present:

Cllr S E Wood (Chair), Cllr H Varney (Vice-chair), Cllr A Beckett, Cllr J Gilbody.

Non-Attendance

None.

In attendance:

G Culverwell (Parish Clerk).

S Metcalfe (Administration Assistant).

M Scarborough (Communications and Projects Officer).

01/26.1. To elect a Chair for the forthcoming year

It was **RESOLVED** unanimously to appoint Cllr S Wood.

01/26.2 To elect a Vice-Chair for the forthcoming year

It was **RESOLVED** unanimously to appoint Cllr H Varney.

01/26.3 To consider Co-Option of community representatives on the village hall management committee

None.

01/26.4 To receive apologies for absence

None.

01/26.5 Variations of order of business

None.

01/26.6 Declaration of Members' Interests

None.

01/26.7 Public Speaking. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter.

Cllr Wood expressed her thanks to Cllrs Beckett and Cllr Varney for their support in helping to run the bar.

Cllr Becket also expressed her thanks to Mr Phil Beckett for helping with bar matters.

01/26.8 Confidential items

Item 14.

01/26.9 To approve the attached minutes of the meeting held on the 14th April 2026.

It was **RESOLVED** unanimously to approve the minutes as an accurate record.

01/26.10 Financial

a) To approve the receipts and payments for April and May 26

It was **RESOLVED** unanimously to approve the receipts and payments for April and May 2026.

b) To note the combined balance of the current and reserve accounts

The balance of £37,722.22 as of 30 April 26 was noted.

The balance of £38,886.84 as of 31 May 26 was noted.

c) To note the attached budget monitoring report, for April and May 26

The Administration assistant gave a brief overview of income and expenditure. The report was noted

d) To consider and approve costs and a plan for repairs to the car park

i) Temporary repairs by the Ranger at a cost of no more than £500.00.

It was **RESOLVED** unanimously to approve temporary repairs to the car park at a cost of no more than £500.

ii) Repairs to the car park

It was assigned to Officers to check if the trees in the car park have any TPO's, if not to obtain a quote to have the trees cut down where tree root is damaging the car park. The information and quotes to be brought back to the next available meeting.

iii) To apply for Grant funding

It was assigned to the Officers to obtain a quote to re-config the car park, taking into consideration the access ramp and disability parking. The information and quotes to be brought back to the next available meeting.

e) To consider and approve costs for a door locking system on the front entrance door at a cost of £696.00

It was **RESOLVED** unanimously to purchase a turn lock for the front entrance door at a cost of not more than £200.

f) To consider a community café in the village hall

It was **RESOLVED** unanimously to trial a café starting in September. Initial feedback will be brought to the September meeting.

g) To consider and approve purchase of Tibshelf Playgroups lockable tall cabinet, for £80.00

This item is to be placed on the Parish Council agenda.

h) To consider and approve a budget for re-decoration of the bar, hall, and back store area

It was **RESOLVED** unanimously to set a budget of not more than £600 to initially decorate the hall and the storage area behind the kitchen.

i) To review & agree bar prices

It was **RESOLVED** unanimously for Cllr Beckett to review the bar prices, then circulate the increased price list to the Committee on email for agreement.

j) To discuss future VH fundraising events

None.

01/26/11 Communications and Projects Officer Update

a) To consider the design for the rear walkaway/rear entrance project to the village hall, and how the Committee would like to proceed.

It was assigned to the CPO officer, to obtain 2 or 3 further quotes which are the same spec as the quote presented at tonight's meeting. An extra ordinary meeting will then be called to consider these quotations

and is expected to be the 14th of July 2026.

b) To note an update on Grants

The information was noted.

01/26.12 To consider Village Hall matters

a) To note the Current regular users/hirers, as stated below:

Amendments as follows.

- Taekwondo - Mon evenings.
- Summer Social – Tues pm.
- Tibshelf Tots- Weds am.
- Staffa Baby Clinics - 1st Weds pm.
- Tibshelf Band – Thurs evenings.
- BDC- Chair based class - Fri pm.
- Darts/Dominoes – Fortnightly on a Friday.
- Bingo- Sunday evenings.

To note a new line dancing class is starting on Wednesday evenings from 24th June.

Noted.

b) To discuss the future of the storage building, which is reaching the end of its usable life and any associated costs

This item was deferred.

c) To discuss and review storage areas of the village hall considering Tibshelf Playgroup leaving

This item was deferred.

d) To discuss disposal arrangements for the obsolete fridges

It was **RESOLVED** to dispose of the 3 obsolete fridges which are currently located in the storage building.

e) To discuss if nut products should be stocked on the bar

It was **RESOLVED** unanimously to re-stock nut products.

f) To note the additional VH bookings which have taken place for April and May 26

Additional Bookings

Month	Mon-Sun Daytime	Mon-Sun Evening	FOC
Apr	6	3	
May	3	3	

Noted.

01/26.13 Correspondence

None.

01/26.14 Confidential

To review the cleaning arrangements for the village hall

It was **RESOLVED** unanimously to keep the current cleaning arrangements. Which are employed staff 6hrs per week and external contractor 2hrs per week.

01/26.15 Date of Next Meeting

To be confirmed.

The meeting closed at 8.49pm.

DRAFT