

**Minutes of Tibshelf Parish Council Meeting 02/26 held on Tuesday 16th June 2026**

**Councillors Present:** Cllr J Gilbody (Chair), A Beckett, G Foley, B Jones, L Kingscott, D Rutland, V Varney (Vice-Chair), M Ward, M Watkinson and S Wood.

**In attendance:** Mrs. G Culverwell (Parish Clerk & RFO)  
Mr. M Scarborough (CPO)

1 member of the public

**02-26.1 Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.**

Apologies for absence and the reasons given were presented for Cllr R Vaughan.

It was **Resolved** to accept apologies for absence and reasons given for Cllr R Vaughan.

**02-26.2 Receipt of any Declarations of Members Interest under the Localism Act 2011.**

Cllr A Beckett declared an interest in agenda item 10.

**02-26.3 Minutes of the Parish Council meeting held on 19th May 2026 to be approved**

It was **Resolved** to accept the minutes of the draft Annual Parish Council Meeting held on 19th May 2026 as a true record of the meeting and were signed as the Minutes of that Meeting accordingly.

**02-26.4 Public Speaking, County and District Councils reports and Police report if in attendance. (A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter).**

Cllr Gilbody in his capacity as District Councillor gave a report. (County and DC Councillor were not in attendance)

Cllr Gilbody informed council the land adjacent to the Village Hall would be built on most likely with social housing. Currently designs were being looked at as finances were already in place. Cllr Gilbody expressed his disappointment that no retail outlets would be built along with residential housing.

Cllr Jones enquired about the reason behind the caged entrance to the school. This is a new security measure, due to the layout of the school which would allow full access to the building, some sort of deterrent was required.

Cllr Gilbody asked if any problem area for litter should be noted to forward him to report to Bolsover District Council for clearing.

It was noted that BDC are aware of the hedge problem on Peverill Road and would be handing over to Highways accordingly.

Cllr Gilbody contacted Roadchef at Motorway services regarding litter problems and working together. Roadchef would arrange a meeting with the Parish Council. Cllr Gilbody was happy to represent the Council at the meeting, Council agreed.

### Public Speaking

A member of the public was present representing the Scouts & Guides in Tibshelf to discuss the loss of the Parish Council Newsletter deliveries.

Cllr Gilbody proposed that item 14 be moved forward to be discussed in item 4. It was **Resolved** to approve this change.

The Scouts & Guides representative noted that the change of delivery of the Council's publications had been discussed and approved at January's Council meeting. No communication had been received from the Council to his knowledge to notify them of this change.

Cllr Gilbody explained why it was necessary to consider an alternative delivery mechanism of the Parish publications setting out the reasons for the Council's decision:

1. Cost - £300 per delivery S&G v £180 per delivery plus the new option covers many of the houses considered on the outskirts of the Parish that S&G do not do therefore resulting in some £20 extra in postage fees annual savings are circa £420 p.a.
2. Reliability - Feedback from Parishioners and the people delivering for the S&Gs was that they were very slow, and often areas were delivered after events in the publication had occurred or not at all. The new delivery service managed to do the entire village in less than 3 days of receiving the materials.
3. Funds - It was never our intention to take funding away from the S&Gs. However, it had been fed back to the council that there is a fair amount of money in the S&Gs currently, so delivery of the materials was not anywhere near required to maintain their existence as suggested by the member of the public.

The Council were unaware the Scouts had not been informed and apologised for this oversight. It was noted that funding is available from the Parish Council in the form of grant applications.

*The member of the public left the meeting at 7.20pm*

Cllr Beckett supported the change noting that in some cases a three-week delay in delivery had transpired resulting in Events being missed. Once alternatives were looked at a suitable cheaper option was found.

Members **Resolved** that the delivery option of a cheaper and more speedy approach would remain.

#### **02-26.5 Chair's items to include an update on the Tibfest arrangements.**

Cllr Gilbody requested the Clerk to contact the football team to confirm the Parish Council will be using the field on Saturday 20<sup>th</sup> June all day from early morning and that use of the Pavilion changing rooms will be required.

All the necessary paperwork had been completed and submitted.

Cllr Beckett reminded members to arrange chairs for seating and metal fencing for the arena.

Hi vis jackets are available and walkie talkie to be charged.

The CPO would post an article on social media to 'bring a chair' to the event.

Finally, Cllr Gilbody welcomed the New Clerk to Tibshelf Parish Council and her first Full Council meeting.

**02-26.6 Consider the sports pavilion regarding the water and electricity usage.**

Members were given an update regarding the cost of the electricity used for the showers at the Pavillion. If the football teams do not use the showers it would make sense to cap them off.

It was **Resolved** that the showers would be capped off if football teams were not making use of them. The Clerk would consult with the Football club.

**02-26.7 Correspondence and Clerk items.**

- The play area at Shetland Road is showing indications that the new tarmac is separating creating gaps. These are not trip hazards but probably need filling in.
- Bolsover Planning have adopted an Historical Supplementary Planning Document on 20th May and is now a material consideration in the determination of planning applications.
- 3rd Tibshelf Scout and Guide Group have expressed their disappointment at losing the arrangement to distribute the Parish Magazine.
- An enquiry was received regarding hiring the football pitches during the week as a regular booking.
- The community deed has been signed and have a copy on file. The project is estimated to be up and running approximately 2028/29. Confirmation has been received that 2 months after electricity is being produced payment of Payment of £500 per MWac of Installed capacity of the Development together with an additional one-off sum of £12,500 will arrive.
- Temporary Event Notice for the sports Ground for Saturday 13th June 2026 was noted and that the Football club did an excellent job with organising parking for their event.

**02-26.8 CPO report:**

- Update on Summer Edition Delivery
- Approval of use Parish Council logo for Neighbourhood Watch
- To note a Project Schedule
- To note grant funding opportunities

It was **Resolved** for the Neighbourhood Watch to use the Parish Council logo on their hi vis jackets.

**02-26.9 Receive reports and updates from Committees:**

- To note the Village Hall Management Committee draft minutes of 9th June 2026.
- To note the Events committee draft minutes of 9th June 2026
- To note the Resources Committee next meet on 7th July 2026

Members noted that the minutes are currently in draft form.

**02-26.10 Financial Matters:**

- Approve schedule of payments 1st- 31st May 2026.  
Members received the schedule of payments from 1<sup>st</sup> May -31<sup>st</sup> May 2026 (Appendix to these minutes).  
It was **Resolved** that the expenditure of £5285.28 be approved.
- To note bank reconciliation for May 2026.  
Members received the bank reconciliation for May 2026 along with a statement of Parish Council Investment.  
It was **Resolved** that the month end reconciliation be signed as an accurate record accordingly.
- To note the Income and Expenditure report for May 2026  
Members noted the Income and Expenditure report by budget heading.
- Approve the Insurance renewal at a cost of £3034.27.  
Members **Resolved** to approve the Insurance renewal in line with the Fixed Rate Agreement until 19/06/2027.

**02-26.11 To note the VAT charging required on some sales invoices.**

Members noted that the Clerk was able to clarify that selling advertising space on the Councils' publications will require a VAT charge at 20%. To be paid via the quarterly VAT return.

**02-26.12 Review and approve the following Policies: Reserves and Investment Policy, Complaints policy, Freedom of Information policy, Records Retention policy and Co-option policy.**

Members had sight of the Reserves and Investment Policy, Complaints policy, Freedom of Information policy, Records Retention policy and Co-option policies.

It was **Resolved** to adopt the Reserves and Investment Policy with an amendment of item 4, General Reserve Target to include 3-6 months of operating expenditure.

It was **Resolved** to adopt the Complaints policy, Freedom of Information policy, Records Retention policy and Co-option, these policies had been reviewed and did not require change.

**02-26.13 Consider the grant application.**

A grant application was presented to members for consideration. It was noted that no bank financial accounts had been submitted with the application and would be required to meet grant application criteria.

It was **Resolved** to approve the grant retrospectively for £200 towards the Catering at the Scouts 50<sup>th</sup> Anniversary on 4<sup>th</sup> July 2026 once the financial accounts had been submitted.

**02-26.14 Review of the delivery of the Parish magazine following the request for alternative quotes at November's meeting.**

See minute 02-26.4

**02-26.15 Consider purchasing the metal lockable filing cabinet at a cost of £80.00 from the baby**

**and toddler group.**

The Playgroup has now finished at the Village Hall and is busy removing the toys etc. from the storeroom. The Playgroup would like to offer the Parish Council an almost new metal lockable cabinet at a cost of £80.00 ideal for housing Parish Council documentation.

It was **Resolved** to purchase the metal filing cabinet at a cost of £80.00.

**02-26.16 Consider non-councillor membership of committees.**

It was **Resolved** that the following non-council members join the respective committees. Membership of committee were confirmed:

Village Hall Management Committee

Z Redfern, L Lloyd, D Gibb, P Ward and W Kingscott.

Events Committee

Z Redfern, L Lloyd and D Gibb

**02-26.17 Consider parking around the village during school drop-off times.**

Members discussed the health and safety issues surrounding parking in the Village particularly at drop off and collection times of the schools. The importance of providing a carpark at the Village Hall for parents was recognized, without it the situation would be worse.

CLlr Gilbody would mention the issue to Derbyshire County Councillor David Harvey regarding parking issues.

**02-26.18 Consider the maintenance of the Doe hill Lane hedge.**

Following a discussion the Council would like to see how much the hedge is encroaching onto the public footpath.

It was **Resolved** that CLlr B Jones would inspect the hedge and report back to the Council.

**02-26.19 Planning applications:**

26/00190/FUL

Proposed single storey garage, gym and swimming pool extension.

73 Chesterfield Road, Tibshelf, Alfreton DE55 5NJ

**Comment:** No objection providing the application complies with the design and materials set out in the Tibshelf Neighbourhood Plan.

26/00202/FUL

Construction of a single storey front garden room extension, single storey rear conservatory, glazed connecting link an associated external alteration.

70 Chesterfield Road, Tibshelf, Alfreton DE55 5NL

**Comment:** No objection providing the application complies with the design and materials set out in the Tibshelf Neighbourhood Plan.

**02-26.20 Planning Decisions received.**

None received.

**02-26.21 To consider whether the Council will move to closed session in accordance with the Public Bodies (admission to Meetings) Act 1960 for the following confidential item:**

It was **Resolved** that the Council moved into closed session to discuss the following agenda item.

**02-26.22 Consider request for a change of duties.**

Members discussed the litter picking options in that they are happy for litter to be picked when spotted but that the Litter picking was a cost incurred and precepted by the Parish Council to Bolsover District Council. Cllr Gilbody reiterated that any problem areas can be reported to him to pass to Bolsover District Council.

It was **Resolved** not to change duties to include regular litter picking and for duties to remain the same.

Next Meeting Tuesday 21<sup>st</sup> July at 7.00pm

Meeting finished at 20.37pm

Actions from this meeting

| Item No: | Action                                                                         | Allocated to | Date to be completed by                      |
|----------|--------------------------------------------------------------------------------|--------------|----------------------------------------------|
| 02-26.5  | Contact the football club with a polite reminder that Tibfest is this Saturday | Clerk        | Prior to Saturday 20 <sup>th</sup> June      |
|          | Post an article on social media to 'bring a chair' to the event.               | CPO          |                                              |
| 02-26.6  | Confirm if showers are used by football teams at the Pavilion.                 | Clerk        | In time for the next Resources cttee meeting |
| 02-26.15 | Purchase the lockable cabinet from Playgroup                                   | Clerk        | Once keys were supplied                      |
| 02-26.17 | Highlight parking issues to DCC                                                | Chair        | As soon as possible                          |
| 02.26.18 | Inspection of Doe Hill hedge                                                   | Cllr Jones   | For next meeting                             |
| 02-26.19 | Planning comments for submission                                               | Clerk        | Immediately                                  |

Date: 09/06/2026

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Time: 10:44

## Current Bank A/c

## List of Payments made between 01/05/2026 and 31/05/2026

| Date Paid      | Payee Name                | Reference | Amount Paid | Authorized Ref | Transaction Detail             |
|----------------|---------------------------|-----------|-------------|----------------|--------------------------------|
| 01/05/2026     | A Beckett                 | BACS      | 43.80       | 2-26/08        | Raffle Tickets                 |
| 01/05/2026     | Clarkes Cemetery Services | BACS      | 1,360.00    | 02-26/08       | GRM-26015 Cemetery Maintenance |
| 01/05/2026     | Bolsover District Council | DD        | 69.00       | 2-26/08        | Bolsover District Council      |
| 11/05/2026     | Dyce energy               | DD        | 172.71      | 2-26/08        | VH 01Apr -30Apr                |
| 14/05/2026     | British Gas               | DD        | 454.46      | 2-26/08        | 14703517 VH                    |
| 14/05/2026     | British Gas               | DD        | 190.23      | 2-26/08        | 14692931 Pavillion             |
| 18/05/2026     | British Gas               | DD        | 68.32       | 2-26/08        | 14736508 Parish Clock          |
| 20/05/2026     | Cleanspec Cumbria Ltd     | BACS      | 55.80       | 02-26/08       | INV-0442                       |
| 20/05/2026     | AML Ltd                   | BACS      | 9.60        | 02-26/08       | 39446 Remote licence           |
| 20/05/2026     | AML Ltd                   | BACS      | 22.20       | 02-26/08       | 39304 -IT Backup               |
| 20/05/2026     | Locum Clerk               | BACS      | 539.40      | 02-26/08       | K. Gruber                      |
| 20/05/2026     | Viking                    | BACS      | 63.91       | 02-26/08       | 4410612865/4490031906/29548    |
| 20/05/2026     | Tibshelf Village Hall     | BACS      | 310.00      | 02-26/08       | 1165 VH rent/hire              |
| 20/05/2026     | WaterPlus                 | BACS      | 42.32       | 02-26/08       | Pavillion INV12487819          |
| 20/05/2026     | AML Ltd                   | BACS      | 12.00       | 2-26/08        | 39380-Website                  |
| 21/05/2026     | Bolsover District Council | DD        | 57.07       | 02-26/08       | 232766 Refuse Pavillion        |
| 26/05/2026     | Sharpe                    | BACS      | 44.35       | 02-26/08       | 8073871052 printer             |
| 27/05/2026     | Talk Talk Business        | DD        | 39.83       | 2-26/08        | Talk Talk Business             |
| 28/05/2026     | Clarkes Cemetery Services | BACS      | 1,360.00    | 02-26/08       | Cemetery Maintenance           |
| 28/05/2026     | AML Ltd                   | BACS      | 47.88       | 02-26/08       | Service Agreement              |
| 28/05/2026     | AML Ltd                   | BACS      | 287.22      | 02-26/08       | Computer Monitors              |
| 28/05/2026     | WaterPlus                 | BACS      | 35.18       | 02-26/08       | Cemetery 14 Feb -14 May        |
| Total Payments |                           |           | 5,285.28    |                |                                |

