

Minutes of the Events Committee Meeting 04/26 held on Tuesday 1st September 2026

Councillors Present: Cllrs J Gilbody (Chair), H Varney (vice-chair), A Beckett and Sue Wood.

In attendance: Mrs G Culverwell (Parish Clerk & RFO)

Community Representatives: D Gibb, S Wood, and L Loyd.

- 04-26.1 Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.**
None received
- 04-26.2 Receipt of any Declaration of Members Interests under the Localism Act 2011**
Cllr wood declared an interest in Item 8.
No other new declarations.
- 04-26.3 Minutes of the Events Committee Meeting held 7th July 2026 to be approved.**
It was **Resolved** to accept the minutes of the Events Committee Meeting held on the 7th July 2026 as a true record of the meeting and were signed as the Minutes of that meeting accordingly.
- 04-26.4 Public Speaking**
(A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter).
No public present
- 04-26.5 Correspondence and Clerks Items.**

Actions from last meeting

Item No:	Action	Date to be completed by
03-26.4	It was Resolved to ask a neighbouring Council, Pilsley for contacts of their food vendors. It was Resolved to enquire about the Risk Assessment and Insurance and how to navigate last minute alterations. It was Resolved to advertise now for potential food vendors for next year's Tibfest via social media. It was Resolved to remind Tibfest visitors of restrictions of no bikes and underage drinking nearer the time. It was Resolved that Cllr Gilbody would explore finding a new PA and stage supplier with a Line Array system for improved quality sound for the Tibfest	Email sent Query has been raised: Insurance- we just need sight of their PL Insurance. RA – would need to have backups on books in readiness? Completed Leading up to Tibfest 2027 As soon as possible

	venue. It was Resolved for the Clerk to check with the Garden festival regarding dates and advertising to prevent any clashes. It was Resolved for the CPO to get prices for vinyl banners where the date can be easily altered for Tibfest. It was Resolved the Clerk was to have sight of the advertising posts prior to publication on social media. It was Resolved to request the CPO to advertise for acts to come forward for consideration by the committee for possible selection for Tibfest 2027.	Completed (TPC to choose another colour than yellow re adverts) Ongoing in/ time for Tibfest 2027 Adopted Completed
03-26.8	It was Resolved to hold Tibfest 2027 on Saturday 19th June 2027 at the Shetland Road sports ground.	
03-26.11	It was Resolved to request CPO to contact Timpson to enquire if any shields are available as a donation for all competitors for the Scarecrow festival.	Completed. Prices researched, no fee items available from Timpson, numbers required
03-26.12	It was Resolved that Cllr Gilbody would confirm that the gym would allow the use of their carpark for Remembrance Day starting point of the march. It was Resolved that the Clerk to check past minutes for updates.	In time for the parade on Sunday 8th November. As soon as possible
03-26.13	It was Resolved for Cllr Wood to gather information regarding the burger van in time for the next Events Meeting	Ongoing
03-26.15	It was Resolved to request the CPO to post an invite for volunteers to help on social media.	Completed

- Enquiry received holding educational sessions/activities regarding beekeeping. (Item 9)

04-26.6 Chairs Items.

Councillor J Gilbody (Chair), regarding Tibfest 2027, has received quotes for PA and stage suppliers. Further 4/5 quotes are expected to arrive shortly.
Booking of services, acts etc to be confirmed as soon as possible particularly the toilets and acts.

Regarding the Remembrance parade, the gym has confirmed that they are happy for participants

to gather there and have use of the car park.

The compare for the firework display to be confirmed

04-26.7 Review the Scarecrow festival arrangements

The Village Hall Scarecrow Festival arrangements were discussed at length with the event taking place from 10.30am-4.30pm at the Village Hall on 12th September. There will be refreshments available with a designated café area in the Village Hall. Prior to the event, scarecrows will be on display throughout the village from 15th -12th September with a trail map to follow compiled by Cllr Wood.

D Gibb has supplied the decorations and prizes including 1st, 2nd and 3rd winners. The judging to be conducted by Councillors.

The bar will be open with Cllrs Beckett, Varney and Wood Volunteering to run the bar

04-26.8 Consider the dates, times and locations of winter activities for arrangements and publication:

Light switch on, Fireworks, Christmas Craft Fayre, Remembrance parade, New Years Eve

Timings for the events were confirmed ready for publication in the Winter Newsletter edition, giving residents plenty of notice.

The Clerk would confirm all bookings regarding health and safety, insurance, Risk Assessments, road closures etc. as soon as possible for the events.

The Church to confirm the Remembrance Day service, with the start time of the parade to set off at exactly 9.30am. The roll of honor to be read out and a call out for any ex-service personnel to be offered the opportunity to do a reading.

New Year's Eve DJ was agreed at £300 to be recommended to Village Hall Management Committee.

Bookings can be taken for the Christmas Fayre on 19th November from 10.00-4.00pm

04-26.9 Consider any future fundraising events including a local beekeeper interested in holding educational activities and stall at future events

Cllr Wood suggested that something could be incorporated into the warm bank activities for the beekeeper.

The next quiz to take place on 18th September

Other fund-raising suggestions included: Environment day, Murder mystery evening and drag bingo.

04-26.10 Receive feedback from the event held on 19th August. (Cllr Wood)

The event was very successful with over £630 being taken plus £380 on the door.

The next one to be possibly held on the 28th October depending on availability of the Hall.

04-26.11 Exclusion of public and press.

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

04-26.12 Confirm date and time of next meeting.

15th September 2026 at 6.pm

Actions from this meeting

Item No:	Action	Allocated to	Date to be completed by
04-26.8	Confirm bookings and paperwork necessary for the forthcoming events.	Clerk	As soon as possible
	Invite ex-servicemen/women to	CPO	As soon as possible

	come forward if they would like to do a reading on Remembrance Day Dj for New Years Eve at a cost of £300 Christmas Fayre stall Booking to commence (£10 per stall) Confirm the brass band has been booked of the 27th November	Recommendation to VHMC CPO Clerk	22nd September Ongoing By 15th September
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Meeting ended 20.19 pm