

**Minutes of the Village Hall Management Committee Extra-Ordinary Meeting 02/26
held on Tuesday 14th July 2026****Councillors Present:** A Beckett, J Gilbody, H Varney, S Wood (Chair)**In attendance:** Mr. M Scarborough (CPO)**Community Representatives:** None.

02-26.1 Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
None.

02-26.2 Receipt of any Declaration of Members Interests under the Localism Act 2011
None.

03-26.3 Public Speaking
(A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter).
Cllr S Wood thanked the Village Hall Management Committee for free use of the Village Hall for an Over 70s Afternoon Tea. It was well attended and made money for a Christmas dinner event in December.

Cllr A Beckett enquired about a lost chair. Members to assist in finding it after the meeting.

03-26.4 Confidential Items
None.

02-26.5 Minutes of the Village Hall Management Committee Meeting held 9th June 2026 to be approved.
It was moved by Cllr A Beckett, seconded by Cllr H Varney and **RESOLVED** to accept the draft minutes of the Village Hall Management Committee Meeting held on the 9th of June 2026 as a true record of the meeting and were signed as the Minutes of that meeting accordingly.

02-26.6 Back Ramp and Terrace Project
a) To consider the attached quotes for the Back Ramp and Terrace Project, for approval.
It was moved by Cllr A Beckett, seconded by Cllr J Gilbody and **RESOLVED** to accept the quote of £23,370 for the Back Ramp and Terrace Project to begin with immediate effect. The Communication and Projects Officer to contact the contractor and begin the project as soon as possible.

b) To consider grant of £500.00 towards furniture and the attached quotes
It was **Resolved** that the Communication and Projects Officer will provide additional quotes for consideration at the 22nd September meeting. Preferences expressed were for round wooden seating for 8-people, tables with space for wheelchairs and to find cheaper prices on the websites provided.

c) To consider a recommendation to the Parish Council for the surplus amount required to be funded from General Reserves.
It was moved by Cllr A Beckett, seconded by Cllr J Gilbody and **RESOLVED** to recommend to the Parish Council the difference between the quote and grant of the amount of £3,370 be funded from General Reserves.

02-26.7 Car Park Project

a) To note the quotes for the car park resurfacing
None received at the time of the meeting. The Communication and Projects Officer to bring three quotes to the 22nd September meeting.

b) To consider the tree removal quotes necessary prior to the car park resurfacing works and approve tree (s) removal
It was moved by Cllr A Beckett, seconded by Cllr H Varney and **RESOLVED** to have the oak tree removed from the edge of the car park at a cost of £840.00, but to include this in the main car park resurfacing grant application.

c) To approve the Communications and Project Office applying for grants towards the car resurfacing.
It was moved by Cllr A Beckett, seconded by Cllr J Gilbody and **RESOLVED** for the Communications and Project Officer to apply for grant funding towards having the car park resurfaced once at least one quote was received.

02-26.8 Date of next meeting. 22nd September 2026

Actions from this meeting

Item No:	Action	Allocated to	Date to be completed by
02-26.6	Contact the selected contractor and begin the project as soon as possible	CPO	As soon as possible
	Bring additional quotes to the preferred specifications	CPO	For next meeting
02-26.7	Bring three car park resurfacing quotes for consideration	CPO	For next meeting
	Apply for car park resurfacing grants	CPO	Once at least one quote received

Meeting ended at 7:21pm