

Date: 7th October 2027

Notice is hereby given that a meeting of Tibshelf Parish Council Events Committee to be held at Tibshelf Village Hall, 110 High street on Tuesday 13th October at 6pm, at which the under mentioned business will be transacted.

In accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held during the meeting for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council

Yours faithfully

Gill Culverwell

Mrs G Culverwell
Parish Council Clerk

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declaration of Members Interests under the Localism Act 2011.
3. Minutes of the Events Committee Meeting held 15th September 2026 to be approved.
4. Public Speaking (A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter).
5. Correspondence and Clerks Items.
6. Chairs Items.
7. Consider procedures for booking stalls for events including the process for authorising appropriate stalls.
8. Review and approve the Firework Display Event Management Plan.
9. Review and approve the Firework Display Risk Assessment.
10. Review and approve the Remembrance Day Parade Risk Assessment
11. Review and approve any updates for the following events:
 - Firework Display
 - Remembrance Parade
 - Christmas Craft Fayre to include approval of the stall list one being a promotional stall.
 - Christmas Lights switch on
 - Christmas Carol Concert
 - New Years Eve
12. Receive and approve quote for the array system to include stage, sound and lighting at a cost of £2970 for Tibfest 2027.
13. Consider a murder mystery event and agree administrative processes.
14. Consider any future fundraising events.
15. Consider ordering a second card machine at a cost of (£1 for 6 months then £9.99 thereafter)
16. Exclusion of public and press.
 - To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.
17. Confirm date and time of next meeting.