



110 High Street, Tibshelf, Derbyshire,
DE55 5NU Tel: 01773 875093
Email: theclerk@tibshelfparishcouncil.gov.uk

Date: 21st October 2026

Notice is hereby given that a meeting of Tibshelf Village Hall Management Committee is to be held at Tibshelf Village Hall, 110 High Street on Tuesday 3rd November 2026 at 7pm, at which the under mentioned business will be transacted.

In accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held during the meeting for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

Gill Culverwell

Mrs G Culverwell

Parish Council Clerk

AGENDA

1. Receive apologies for absence and consider the acceptance of reasons given to the Clerk prior to the meeting.
2. Receive any declarations of Members interest under the Localism Act 2011.
3. Approve the minutes of the Village Hall Management Committee meeting held on 22nd September 2026 (attached).
4. Public Speaking.
A period of no more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter
5. Correspondence and Clerks Items
6. Chairs Items
 - Review cleaning arrangements for the tea towels.
 - Consider introducing a clear reminder to hirers to switch off the lights after use.
7. Financial Matters:
 - Approve the schedule of payments for September 2026
 - Note the combined balance of the current and reserve accounts: £39,962.41.
 - Note the budget summary sheet for September 2026
8. Communications Project Officer Update:
 - a) Consider total costings for the Village Hall Car Park project
 - b) Consider quotes for the new terrace furniture using £500 of available grant money
 - c) Note the Village Hall Project Schedule
 - d) Marketing Strategy – To consider Business Referrals
 - e) Marketing Strategy – To consider Facebook Content and Design
9. Note a report from the Administration Assistant.
10. Consider the updated information on the fire doors, the associated costs of further repairs and how to proceed.
11. Consider the costs and health and safety requirements associated with either removing or refurbishing the meeting room, including consideration of expressions of interest received to purchase it.
12. Review storage options within the village hall, including items currently stored, any proposed re-location, and associated costs.
13. Review Village Hall fees, including charges for setting up and tidying away.
14. Consider providing bouncy castle hire with a key for set up of bouncy castle bookings and to lock the Village Hall afterwards.

- 15.** Review and approve the volunteer application form and Tibshelf Parish Hall code of conduct.
- 16.** Receive an update on the second card machine
- 17.** Note the additional Village Hall bookings:

	Mon-Sun Daytime	Mon-Sun evening	FOC/VH Fundraisers
Sept	2	0	Scarecrow Festival/Quiz Ngt

- 18.** The Committee are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business
- 19.** Confirm date and time of the next meeting