TIBSHELF Parish Council

110 High Street, Tibshelf, Derbyshire,
DE55 5NU Tel: 01773 875093

Minutes of Tibshelf Parish Council Meeting 04/26 held on Tuesday 15th September 2026

Councillors Present: Cllr J Gilbody (Chair), A Beckett, B Jones, H Varney (Vice-Chair), M Watkinson and S Wood.

In attendance: Mrs. G Culverwell (Parish Clerk & RFO)
Mr. M Scarborough (Communications and Projects Officer)

Non attendance: Cllrs G Foley, D Rutland, M Ward and R Vaughan

04-26.1 **Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.**
Apologies for absence and the reasons given were presented for Cllr L Kingscott.

It was **Resolved** to accept apologies for absence and reasons given for Cllr L Kingscott.

04-26.2 **Receipt of any Declarations of Members Interest under the Localism Act 2011.**

No other declarations were made.

04-26.3 **Minutes of the Parish Council meeting held on 21st July 2026 to be approved**
It was **Resolved** to accept the minutes of the draft Parish Council Meeting held on 21st July 2026 as a true record of the meeting and were signed as the Minutes of that Meeting accordingly.

04-26.4 **Public Speaking, County and District Councils reports and Police report if in attendance.**
(A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter).
No public present
Cllr Beckett had received enquiries regarding the old King Edward building with concerns being raised that it could become a home of multiple occupancy.
Cllr Gilbody commented that he would contacted Bolsover District Council in his capacity as Bolsover District Council and would check the current usage.

Cllr Varney reported that the owner of Tibshelf Ponds was selling the lease. Cllr Gilbody suggested if the council could help in any way for the owner to write to the Council.

Cllr Jones mentioned that the statue at the corners of rock house could do with sprucing up.

Cllr Varney noted that there was antisocial behaviour at the bus stop by the Co-op, the PCSO was aware.

04-26.5 **Chair's items**
Cllr Gilbody gave a report in his capacity as Bolsover District Council. Local

Government Reorganisation was paused, and elections are to take place in May 2027.

DCC D Harvey sent his apologies.

Cllr Gilbody extended his thanks to the Events Committee for coordinating the Scarecrow Festival.

04-26.6 Correspondence and Clerk items.

Item No:	Action	Date to be completed by
03-26.4	CPO to compose an email to National grid with questions regarding submission of an application for community funding.	Completed
03-26.6	Agenda item re a railway on the old car track at Shetland Road Notify resident re bramble problem to contact Bolsover Investigate a data protection complaints Policy	Item 7 Completed Item 18
03-26.8	£3370 be transferred from General Reserves for the ramp and patio project.	Completed
03-26.10	£960.00 be transferred from General Reserves for 4 days of Sports Camp be run by SenSport.	Completed
03-26.12	Investigate other mobile and broadband providers to reduce costs.ie Id mobile	Ongoing
03-26.13	Maintenance of the Pavilion Pump Station carried out at a cost of £295.00.	Completed
03-26.14	Football Club: Invoice required for cleaning to be sent of £50.00.	Raised and emailed

- The clerk notified the Council they would be registering the AGAR (Annual Governance Accountability Return) through a digital portal as a voluntary trial for this year in readiness for going live the year after (2027/28).
- A resident had supplied an historical photograph of Tibshelf train station. This would be forwarded to the historical society.

04-26.7 Consider a railway idea for the old race car track at Shetland Road.

A keen railway enthusiast had contacted the Council to request installing a small railway with train at the corner of Shetland Road playing field where, historically there had been a racing track.

The council appreciated the suggestion however currently many avenues were being explored for the land; members **Resolved** that this idea could not move forward.

04-26.8 CPO report Including:

- Consider and approve the Community Awards Winner

Members **Resolved** to approve the Community Awards Winner

- Consider and approve the Winter Edition of Tibshelf Newsletter.

Members **Resolved** to approve the Winter Edition of Tibshelf Newsletter.

- Consider and approve the New Website Provider

Members **Resolved** to accept the CPO's recommendation of It'seeze website.

- Consider and approve the Littering Strategy of Tibshelf Neighbourhood Watch

The CPO suggested a bin sponsoring programme. Cllr Gilbody proposed contacting Head of Street Scene for a list of bins within Tibshelf to aid establishing full costings.

- Note the Project Schedule for the Parish Council

Noted

- Note Grant Funding Opportunities

Noted

04-26.9 Receive reports and updates from committees, with consideration to accept any recommendations

- Note the Village Hall Management Committee Extra Ordinary Meeting minutes of 1st September 2026.
- Note the Events committee minutes of 1st September 2026
- Note the NG Working Party meeting on 8th September 2026

Members noted the minutes of the committees above.

04-26.10 Financial Matters:

- Approve schedule of payments 1st- 31tst July and 1st -31st August 2026.

It was **Resolved** that the expenditure of £13939.66 and £22254.13 be approved.

- To note bank reconciliation for July and August 2026.

It was **Resolved** that the month end reconciliations be signed as an accurate record accordingly.

- Note the reserves balance held by BDC is £75,670.00

Members noted the current amount held by BDC.

- To note the Income and Expenditure report for July and August

Members noted the Income and Expenditure report by budget heading 2026

- Note receipt of the External Audit Report and Certificate

Noted.

04-26.11 Consider the Clerk to attend DALC Day and AGM at a cost of £55.00

It was **Resolved** to approve the Clerk's attendance at the DALC Day on 15th October 2026.

04-26.12 Consider ending providing dog bags to residents at a cost of £395.00 per annum

Members **Resolved** to continue supplying the bags and to check if the cost could

be reduced

04-26.13 **Consider a Legionella risk assessment at a cost of £318.00 for the Pavilion and £318.00 for the Village Hall.**

Not necessary as the Ranger carries out the testing

04-26.14 **Consider a monthly pest control visit at a cost of £50.00 and repairs required**.

Following a site inspection from a pest control company some areas were identified as potential access points to be blocked. Bait boxes have been installed, fixed to walls and clearly labeled regular visits would keep any vermin at bay.

Members **Resolved** to use the company for 3 months while training was undertaken by staff to acquire the necessary license.

04-26.15 **Consider purchase of a pressure washer.**

A discussion took place regarding jet washing the front wall of the Parish Hall however it was decided that the brick work was too fragile and would not survive being pressure washed, a scrubbing brush and bucket would be a better course of action although purchasing a jet wash for other cleaning would be ideal.

Members **Resolved** to purchase a battery powered pressure washer at a maximum cost of £129.00.

04-26.16 **To Note BDC's renewal of the Dog Management Public Order until 2029**

The Council noted the renewal of the Dog Management Public Order, however, wanted to mention that although welcoming the renewal, since being in place there appeared to be no policing of the order with doubt about any enforcement of the order having been carried out.

04-26.17 **Receive feedback from the school holiday activities arrangements.**

Members were disappointed with the uptake of the Pleasley Vale activities which had a limited response. Senports were well attended and offered to host activities again in the October half term.

Members **Resolved** to accept the Senports proposal for 1- or 2-days activities during the October half term.

04-26.18 **Consider accessing BDC's active communities programme of 35 hours.**

Active Communities Programme offered by Bolsover District Council is once again available for up to 35 hours. The aim is to encourage residents to become more active, connected and involved in their communities.

Members **Resolved** to accept the offered hours which could be used during the warm socials event held every Tuesday from 12-15.00

04-26.19 **Receive and consider approval and adoption the following Policies: Data Protection Complaints Procedure considering the Data (Use& Access) Act 2025 Anti bullying and Harassment.**

Members **Resolved** to adopt and approve the Data Protection Complaints Procedure considering the Data (Use& Access) Act 2025 Anti bullying and Harassment policies.

04-26.20 **Review mobile phone and broadband providers.**

Investigations were ongoing and would be brought to the next meeting.

04-26.21 **Planning Applications received and enforcement notice**

26/00282/FUL 1 and 2 Waverley, Waverley Street Tibshelf DE55 5PS
Change of use of two one-bedroom dwellings from class C3 toC3(b) replacement of roofs, raising eves and alterations to rear window openings.

Council Comment: No objections providing the application conforms to Tibshelf's Neighbourhood plan.

26/00190/FUL Additional Information and/or Revised Plans
73 Chesterfield Road, Tibshelf, Alfreton, DE55 5NJ
Proposed garage, gym and swimming pool extension.

Council Comment: No objections providing the application conforms to Tibshelf's Neighbourhood plan.

Enforcement Notice
Case no: E24/099
Development: Without planning permission, the unauthorized material change of use of land for the stationing of two static caravans for residential occupation.
Location: Meadow View Stables, Newton Road, Tibshelf

Noted.

04-26.22 Planning decisions received
None received

04-26.23 To consider whether the Council will move to closed session in accordance with the Public Bodies (admission to meetings) Act 1960 for the following confidential item:
None pending.

04-26.24 Confirm date and time of the next meeting

Next Meeting Tuesday 20th October at 7.00pm

Meeting finished at 20.30pm

Actions from this meeting

Item No:	Action	Allocated to	Date to be completed by
04-26.12	Research cost of dog bags for a cheaper option	Administration Assistant	As soon as possible
04-26.14	Investigate pest Control training for Ranger	Clerk	Within 3 months
04-26.15	Purchase a battery pressure washer (max £129.00)	Clerk	As soon as possible
04-26.17	Contact Sensport for 1 or 2 days in October half term	Clerk	October half term
04-26.18	Active Communities programme of up to 35 hours	Clerk	As soon as possible
04-26.20	Review mobile phone and broadband providers	Clerk	By next meeting - 20/10/26

List of Payments made between 01/07/2026 and 30/07/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/07/2026	Vodafone Limited	DD	27.67	04-26150926/10	Mobile Phones
03/07/2026	Miscellaneous	BACS	171.99	03-26 210726/9	reemburse printing
03/07/2026	Bolsover District Council	DD	69.00	04-26150926/10	Soreroom rates
10/07/2026	Dyce energy	DD	59.07	04-26150926/10	Gas for VH
13/07/2026	Employees	BACS	58.50	04-26150926/10	NW Hi Vis Jackets
15/07/2026	British Gas	DD	50.23	04-26150926/10	Parish Clock elec June
15/07/2026	British Gas	DD	464.99	04-26150626/10	Gas VH
21/07/2026	Bolsover District Council	DD	57.07	04-26-150926/10	Refuse -Pavilion
27/07/2026	A Beckett	BACS	43.80	04-26150926/10	Tibfest Raffle Tickets
28/07/2026	Playgroup	BACS	80.00	03-26 210726/9	Filing Cabinet
28/07/2026	Playgroup	BACS	-80.00		filing cabinet
28/07/2026	Walker Hire	BACS	46.34	04-26150926/10	Wacker plate -Car park
28/07/2026	Tibshelf Village Hall	BACS	310.00	04-26150926/10	Room hire/office rent
28/07/2026	Direct Pumps and Tanks Ltd	BACS	354.00	04-26150926/10	Service to pump station
28/07/2026	AML Ltd	BACS	22.20	04-26150926/10	IT
28/07/2026	Sharpe	BACS	23.64	04-26150926/10	Photocopier
28/07/2026	Bolsover District Council	BACS	371.28	04-26150926/10	Dog/litter bins
28/07/2026	AML Ltd	BACS	12.00	04-26150926/10	Website hosting
28/07/2026	Allstar Business	BACS	79.07	04-26150926/10	Fuel
28/07/2026	Bolsover District Council	BACS	10,152.91	04-26150926/10	Staff cost July
28/07/2026	Screwfix Limited	BACS	3.99	04-26150926/10	2014234767
28/07/2026	Clarkes Cemetery Services	BACS	1,360.00	04-26150926/10	Grounds maintenance
28/07/2026	AML Ltd	BACS	9.60	04-26150926/10	Remote Licence
28/07/2026	Talk Talk Business	DD	39.83	04-26150926/10	Broadband /office phone
28/07/2026	Bolsover District Council	BACS	-10,152.91		Incorrect coding
28/07/2026	Bolsover District Council	BACS	10,152.91	04-26150926/10	Staff costs July
29/07/2026	Mrs J Watson	BACS	60.00	03-26 210726/9	Tibfest band
29/07/2026	Mrs J Watson	BACS	-60.00		Tibfest band
29/07/2026	Natwest Bank	DD	-16.40		Charges
29/07/2026	Employees	BACS	22.48	04-6150926/10	Ink
29/07/2026	R Cook Electrical	BACS	30.00	04-26150926/10	TPC Pat testing
30/07/2026	Natwest Bank	DD	16.40	03-26 210726/9	Charges
30/07/2026	Sam Wood	BACS	100.00	04-26150926/10	Tibfest Performance

Total Payments 13,939.66

Current Bank A/c

List of Payments made between 31/07/2026 and 28/08/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/08/2026	Bolsover District Council	DD	69.00	04-26 150926/10	non-domestic rates
04/08/2026	Temple Normanton Test Centre	BACS	45.00	04-26 150926/10	MOT -TPC van
17/08/2026	WaterPlus	BACS	47.18	04-26 150926/10	Pavilion 11/07/26-11/08/26
17/08/2026	Wooley Moor Nurseries	BACS	6,205.50	04-26 150926/10	Hanging Baskets
17/08/2026	AML Ltd	BACS	22.20	04-26 150926/10	IT Backup
17/08/2026	Screwfix Limited	BACS	70.84	04-26 150926/10	A27228110412
17/08/2026	Viking	BACS	72.57	04-26 150926/10	4410898124
17/08/2026	AML Ltd	BACS	47.88	04-26 150926/10	40107 IT Office 365
17/08/2026	Cannon Uk Ltd	BACS	255.29	04-26 150926/10	2608800119666 Printer
17/08/2026	Derbyshire County Council	BACS	109.00	04-26 150926/10	100020261826036448 Occy Health
17/08/2026	AML Ltd	BACS	12.00	04-26 150926/10	40206 Hosting
20/08/2026	Ecotricity	DD	264.62	04-26 150926/10	09335171 VH Elec 010726-010826
21/08/2026	Bolsover District Council	BACS	57.07	04-26 150926/10	232766 Pavilion refuse
21/08/2026	Talk Talk Business	DD	41.11	04-26 150926/10	6356069
24/08/2026	Amazon	BACS	19.94	04-26 150926/10	GB601NAA0QN6ZI
24/08/2026	Phil Cotterill	BACS	65.00	04-26 150926/10	2783 Plumber -gents
24/08/2026	Bolsover District Council	BACS	10,455.24	01-26 150926/10	237095 Staff costs Aug
24/08/2026	GB Environmental Services Ltd	BACS	250.00	04-26 150926/10	3173 Pest Control
24/08/2026	AML Ltd	BACS	13.20	04-26 150926/10	40250 IT Remote Licence
24/08/2026	Amazon	BACS	8.99	04-26 150926/10	GB673178610
24/08/2026	Amazon	BACS	19.37	04-26 150926/10	GB606DZT63GYPI
24/08/2026	PKF Littlejohn LLP	BACS	756.00	01-26 150926/10	SB20260689 Audit
26/08/2026	Ecotricity	BACS	77.27	04-26 150926/10	09335182 Clock elec
26/08/2026	Mathers of Tibshelf Ltd	BACS	1,188.00	04-26 150926/10	597 Clock repairs
26/08/2026	Ecotricity	BACS	138.94	04-26 150926/10	09335172 Pav ele 010726-010826
26/08/2026	Amazon	BACS	19.68	04-26 150926/10	GB69FRXNEAEUD
26/08/2026	Amazon	BACS	20.24	04-26 150926/10	GB6002RKH64BLI
26/08/2026	Clarkes Cemetery Services	BACS	1,360.00	04-26 150926/10	GRM -26103 Grounds Maintenance
27/08/2026	WaterPlus	BACS	69.00	04-26 150926/10	INV13259283 Cem 140426-140826
28/08/2026	Time Assured Ltd	BACS	474.00	04-26 150926/10	INV-26183
		Total Payments	22,254.13		